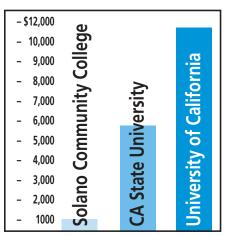
SCC is RIGHT for you!

QUALITY EDUCATION at an Affordable Price

(see chart below)

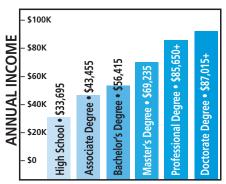
As a full-time student at Solano Community College (SCC), you can expect to pay a little more than \$1,080 in annual fees (30 units at \$46/unit). You'd pay more than \$ 5,778 a year at a California State University (CSU) campus and \$11,893 at a University of California (UC) campus. SCC offers many financial aid options and scholarships to help you maximize your financial resources.



*Applies to California residents; excludes cost of textbooks, materials fees, transportation/parking, and room & board. Fees subject to change due to State budget.

INCREASE Your Earning Power

SCC graduates earn as much as twice the State's average wage in some cases. The average lifetime income of an SCC graduate with an associate degree is more than \$1 million—about \$250,000 more than a person with only a high school diploma. Employers also recognize the value of an SCC education. Many SCC students receive job offers immediately upon completion of our highly popular technology and healthcare career programs, for example. Associate of Arts and Science degree holders earn 22% more than those with a high school diploma.



SOURCE: U.S. Department of Commerce, Census Bureau, Current Population Reports.

TRANSFER to a 4-Year University

Solano Community College is the place to begin your B.A. degree! You are able to complete lower division general education and major preparation courses prior to transferring to any public, independent, or out-of-state college of your choosing. Solano students may be guaranteed admission to many UC and CSU campuses through Transfer Admission Guarantee (TAG) programs. It is important to work closely with your Solano counselor to develop an appropriate educational plan. Please visit the Transfer Center in Room 402 or ask your counselor for more information.

Outstanding FACULTY

SCC faculty are recognized regionally, state-wide, and nationally for their excellence in the classroom. They've joined the SCC faculty because they love working with students.

Solano Community College is now a SMOKE FREE CAMPUS

SPRING 2015 TABLE OF CONTENTS

Solano Community College Spring 2015 Class Schedule October 2014, Volume 69 • Issue 1

The Solano Community College Class Schedule is a regular publication of Solano Community College, published two times a year.

This document can be made available in alternative formats. For more information please contact the Alternate Media office at (707) 864-7000 ext. 4466 or max.hartman@solano.edu

Important Dates & Deadlines

PRIORITY REGISTRATION

- ALL students should log in to MySolano starting Monday, Oct 13, 2014 to validate their actual, assigned priority date and time.
- View course offerings online at www.solano.edu
- Students must check their individually assigned priority time and date in MySolano under the Student Tab. Select "When Can I Register?"

Need help? Visit, call or email us and we will be happy to assist you!

You Have Options

Achieve Success at Solano Community College Through...

ASSOCIATE OF ARTS/ ASSOCIATE OF SCIENCE DEGREES

Students may obtain a 60-unit Associate of Arts (AA) or Associate of Science (AS) degree.

UNIVERSITY TRANSFER

Students can complete the first two years of their Bachelor's Degree at Solano Community College, then transfer to most colleges and universities offering four-year and post-graduate degrees.

CERTIFICATE OF ACHIEVEMENT/ JOB SKILLS

Students can develop solid job skills in a variety of fields through our Certificate programs that enable them to enter the job market in two years or less.

SELF-IMPROVEMENT/ LIFE-LONG LEARNING

Students may take a wide range of classes to learn the skills and attitudes needed to be a more successful family member, skilled worker, and knowledgeable citizen.

ASSOCIATE DEGREES

The following are Associate Degree programs for students preparing to transfer to a four-year college or university and for students seeking employment in a specific career field. Students wishing to transfer should examine the Catalog of the institution they expect to transfer to and consult with a Solano Community College counselor to ensure fulfillment of lower division major and general education requirements at the university of their choice.

CERTIFICATE PROGRAMS

Certificate Programs provide instruction in the skills and knowledge needed to enter and progress in a skilled and semi-professional occupation. Students satisfactorily completing an approved program of classes as outlined below are eligible for a Certificate of Achievement. Not every class listed is offered every semester; consequently, students should review the schedule of class offerings each semester and consult with a counselor for assistance in program planning as needed.

Mandatory ONLINE VIP Orientation

Orientation is mandatory for all SCC non-exempt students before registering for classes. Exempt students are the following:

- Students who have completed an Associate Degree or higher
- Students who seek to enroll only in non-credit courses
- Students indicating an educational goal of:
 - · Job Skills to maintain current job
 - · Personal Interest not for employment
 - · Complete credits for High School
 - · Maintain a Certificate or License (for example, in Nursing, Real Estate)

Register Online!

Program Degrees and Certificates

	Assoc Degree	Certificate		Assoc Degree	Certifica
Accounting	•	<u> </u>	Interdisciplinary Studies (with Emphasis	s) •	
Aeronautics			Arts and Humanities	•	
Airframe Maintenance Technician	•	•	Communication	•	
Powerplant Maintenance Technician	•	•	Science and Quantitative Reasoning	•	
Art			Social Science	•	
Art History	•		Wellness and Self-Development	•	
Art History for Transfer	•		International Relations	•	
Two Dimensional	•		Interior Design	•	•
Three Dimensional	•		Journalism	•	
Studio Arts for Transfer	•		Journalism for Transfer	•	
Graphic Design & Illustration	•		* Management	•	•
Automotive			Small Business Management	•	•
Body & Repair	•	•	Retail Management	•	•
Technician	•	•	Kinesiology		
Biology	•		Physical Education	•	
Biotechnology, Applied		•	Sports Medicine/Fitness Science (Transfer	•	
Biotechnology, Industrial	•	•	Kinesiology for Transfer	•	
Business, General (Transfer)	•	•	Marketing	•	•
Business-Insurance: Property & Casualty	•	•	Mathematics	•	
Chemistry	•		Mathematics for Transfer	•	
Communication Studies			Music		
Communication Studies for Transfer	•		Instrumental	•	
Computer & Information Science			Theory-Composition	•	
Computer Programming	•	•	Vocal	•	
Microcomputer Applications	•	•	Nursing, Registered	•	
Web Development and Administration	•	•	Office Technology		
Cosmetology	•	•	Administrative Assistant		
Criminal Justice			Medical Front Office Clerk		
Corrections			Medical Office and Coding Specialist		
Law Enforcement	•	•	* Photography, Professional	•	
Computer Forensics	•	, and the second	Physics	•	
Criminal Justice for Transfer	•		· ·	•	
			Physics for Transfer Political Science	•	
Drafting Technician		•		•	
Survey Technician/Civil Drafting Technicia	•		Psychology		
Early Childhood Education	-	•	Psychology for Transfer	•	
Early Childhood Education for Transfer	•		* Real Estate	•	•
English	•		Science, General	•	
English for Transfer	•		Social Science	•	
Ethnic Studies	•		Sociology	•	
Film and Television	•		Sociology for Transfer	•	
Fire Technology	•	<u> </u>	Theatre Arts	•	
Foreign Languages, General	•		Theatre Arts for Transfer	•	
Foreign Languages, Individual			University Studies - (With Emphasis)		
French	•		Arts and Humanities	•	
German	•		Communication	•	
Spanish	•		Liberal Studies for Elementary		
Geography for Transfer	•		Teacher Preparation	•	
History	•		Science and Quantitative Reasoning	•	
History for Transfer	•		Social Science	•	
Horticulture and Plant Science	•	•	* Water & Wastewater Technology	•	•
Human Services	•	•	Welding		
Industrial Education			Industrial Technician	•	•
Mechatronics			Technician		

 $^{^*} Communications \ Studies \ formerly \ Speech; Child \ Development \ and \ Family \ Studies \ formerly \ Human \ Development \ and \ Early \ Childhood \ Education; \ Kinesiology \ formerly \ Physical \ Education$

Steps to REGISTRATION

The following activities should be done well in advance of term start date. For Important Dates and Deadlines, go to www.solano.edu and click on "Dates and Deadlines"

Are you a K12 student ? If so, please go to www.solano. edu, click on <i>Admission & Records</i> and then <i>K12 Students</i> for complete information specific to you.	☐ Step 6 (Required in Most Cases): Complete the Online of In-Person Orientation. To complete the Online Orientation please go to www.solano.edu/orientation/. To complete the in-person Orientation please contact the
☐ Step 1 (Required) Complete an Admission Application online at www.solano.edu. Click on MySolano then	Counseling department at (707) 864-7101.
Application for Admission.	☐ Step 7 (Strongly Encouraged): <i>Meet with a Counselor</i> .
☐ Step 2 (Required): Obtain your username and password and SCC email address. This information will be emailed to you within 15 minutes of applying for admission. Contact Admissions & Records if you do not receive an email. Be sure to check your student email account often.	Meet with a counselor to develop a personal education plan for achieving your goals. Make a Counseling appointment online at <i>www.solano.edu</i> . Click on <i>Counseling</i> , and then click <i>Counseling Services</i> . Call (707) 864-7101 for more information.
Solano Community College uses email as the primary means of communicating important information to our students.	 Step 8 (Required): Check your Priority. Check your assigned priority date and time by logging into MySolano
☐ Step 3 (Required if Applicable): Submit official	Click on the <i>Student</i> tabClick on <i>When Can I Register?</i>
transcripts. If the course you wish to take has a pre- requisite, submit your transcripts from the institution where you took the course so your prerequisite can be cleared before you register. Please visit our website for an extended explantation of incoming transcript procedures. Go to www.solano.edu, click on Admission and Records, then click on Transcripts.	 □ Step 9 (Required): Register for classes: • Click on the Student tab • Click on Add or Drop Classes • Next select appropriate term
	☐ Step 10 (Required): <i>Pay fees</i> . Pay your fees online when you register.
☐ Step 4 (Strongly Encouraged): Apply for Financial Aid	you register.
and Extended Opportunity Program and Services (EOPS). Visit our Financial Aid Office online at www.solano.edu, and then click on Financial Aid. Email FinancialAid@solano.edu, or call (707) 864-7103. You may also visit them in the Student Services Building (400). Visit the EOPS Office online also or call (707) 864-7000, ext. 4444.	□ Step 11 (Required): View/Print your Schedule Bill. Your Schedule Bill/Receipt shows the classes you are enrolled in, their locations, dates, times, deadlines and instructions contact information and fees for the term. To view and prin your Schedule Bill, log into MySolano and select Print Receipt and Schedule from the Student Links menu.
☐ Step 5 (Required in Most Cases): Take the English and Math Assessment. To take the assessment test make an appointment online at www.solano.edu/assessment/. A photo ID is required when taking the test. The results are used to help to place you in the math/English course in which you will be most successful.	Need more help? Email us: admissions@solano.edu OR call us (707) 864-7171.

Pasos para inscripción

Las siguientes actividades deberán ser hechas con mucho tiempo adelantado antes de llegar a la fecha limite de inicio del programa. Para importantes fechas y dias limites, vaya a www.solano.edu y presione en "Fechas y dias limites."

Es Ud. Un estudiante del grado 12? Si lo es, por favor vaya a www.solano.edu y presione en "Admisiones y Registraciones" y entonces los estudiantes del Grado 12 podrán completar su información específica	☐ Paso 7: Registro para clases. Para revisar su periodo de registro entre a www.solano.edu. Hacer clic en <i>MySolano</i> , luego hacer clic en <i>Student Tab</i> , luego hacer clic en <i>Registration Priority Status</i> . Para registrarse en clases hacer clic en <i>Add or Drop Classes</i> .
☐ Paso 1: Completar una solicitud para admisión por el internet www.solano.edu. Hacer clic en MySolano y luego hacer clic en Application for Admission.	☐ Paso 8: Pagar sus cuotas. Para obtener su identificación imprima su cuenta despues de haber pagado y llevar a la oficina de Student Development en el Student Center
☐ Paso 2: Obtenga su nombre de usuario y su clave y su correo electronico de SCC. Asegure revisar este correo electronico seguido. Solano College usa correo electronico como el principal medio de comunicación de información importante para los estudiantes.	(edificio1400), para que le tomen su foto. La tarjeta de identificación es necesaria para utilizar la biblioteca y las impresoras en el campus. También se usara para revisar su archivo de ayuda financiera estudiantil, para participar en eventos escolares y para descuentos.
☐ Paso 3: Presente sus certificados oficiales si tomo clases anteriormente que puedan usarse para satisfacer un requisito.	☐ Paso 9: Ver/ Imprimir su horario de clases y cuenta. Para obtener su identificación imprima su cuenta despues de haber pagado y llevar a la oficina de Student Development en el Student Center (edificio1400), para que
☐ Paso 4: Solicite por Ayuda Financiera y por el programa de Servicios y Opportunidades Extendidos (EOPS). Visite la Oficina de Financial Aid en www.solano.edu, luego hacer clic en Financial Aid. Por correo electronico al Financial Aid@solano.edu. Por telefono al (707) 864-7103. Tambien los puede visitar en el edificio Student Services (400). Visite la oficina de EOPS o llame al (707) 864-7000	le tomen su foto. La tarjeta de identificación es necesaria para utilizar la biblioteca y las impresoras en el campus. También se usara para revisar su archivo de ayuda financiera estudiantil, para participar en eventos escolares y para descuentos. ¿Necesita mas ayuda?
ext 4444.	
☐ Paso 5: Tome el examen para evaluar su nivel de Ingles y Matematica / Complete la orientación subre el internet o en persona. Revisar el horario y las fechas de exámenes en	Contacta la Oficina de Ayuda Financeria: 707-864-7103 o por correo electronico: financialaid@solano.edu
la pagina web www.solano.edu. Hacer clic en <i>Counseling</i> , y luego hacer clic en <i>Assessment</i> . No olvide traer una identificación con foto cuando tome el exámen de evaluacion.	Para mas ayuda para inscribirse en clases o para preguntas de su cuenta contacta La Oficina de Admisiones y Registros: 707-864-7171 o por correo electronico admissions@solano.edu
☐ Paso 6: Reunirse con un Consejero. Una junta con un Consejero es para desarollar un plan personal de educación para alcanzar sus metas. Haga su cita con un consejero en www.solano.edu. Hacer clic en <i>Counseling</i> , luego hacer clic	

Updates are made regularly. Please check MySolano for up to date course listings, course information, and prerequisites; www.solano.edu

Classes and fees subject to change due to State budget.

en Counseling Services. Para mas información llame al

(707) 864-7101.

What does SCC Cost?

Payment is due upon registration. Students who do not pay within ten (10) business days risk having a hold placed on their records or being dropped from all classes.

FEE	AMOUNT	REQUIRED OF	REFUNDS
Enrollment Fee*	\$46.00/unit	California residents (enrollment fee is subject to change by the state legislature), except those who qualify for a fee waiver (BOG FW) and K-12 Special Admission students.	You must drop classes online prior to the refund deadline (See Schedule Bill)
Health Services Fee*	\$13.00/Fall and Spring semesters \$5.00/Summer	All students enrolling in one or more classes, except those that qualify for fee waiver-A (BOG FW-A) only.	Refundable if all classes are dropped prior to the start of the term.
Parking Permit Fee* Must be purchased online www.solano.edu	\$20 per Fall and Spring Semester, \$6 for Summer Session. Motorcycles excluded in designated area, otherwise permit required.	All registered students using Solano Community College parking lots are required to purchase and display a parking permit. Students may purchase a day pass for \$1.00 at any parking dispenser machines. Parking permits are required at all of the Solano Community College Campuses.	Refundable if decal is returned by the refund deadline for the term. (See Schedule Bill)
Non-Resident Tuition And International Student Tuition*	\$199.00/unit	Students who are not California residents as defined by the Education code are required to pay the non-resident tuition fee in addition to the fees described above. Please note that it is the student's responsibility to prove that he/she is a California resident.	You must drop classes online or at the Office of Admissions and Records prior to the refund deadline. (See Schedule Bill)
Student I.D. Card Fee*	\$5.00 - good for 9 consecutive semesters	All students taking classes on campus. Those who use the Library, Financial Aid, Mac Lab and Computer Labs are encouraged to purchase an optional Student ID Card.	Non-refundable if the ID card has been issued.
Student Center Fee*	\$1.00/unit for classes held on SCC Fairfield campus. \$10 max/yr.	All students, except those who qualify for fee waiver-A (BOG FW-A) only.	Refundable if all classes are dropped prior to the start of the term.

REFUND DEADLINES:

- Enrollment fee refunds for full semester classes will be processed automatically for classes dropped by the end of the second week of instruction. Refunds for nonresident tuition must be requested via the Office of Admissions & Records. All refunds are in the form of a check that will be mailed to the name and address of the student on the student account in our database.
- Every effort is made to process refunds on a weekly basis. Checks are mailed shortly thereafter.
- Refunds for parking decals must be requested at the Office of Admissions & Records. The parking decal must be submitted with the refund request. If you have outstanding fees for a class that you do NOT drop by the refund deadline, you are responsible for the payment of the fees for the class.

*Fees subject to change

Financial Aid

The Financial Aid Office offers many types of financial aid programs:

Title IV federal and state government, scholarships offered by the institution, private and non-profit foundations.

Please refer to the Financial Aid homepage at www.solano.edu, click "Financial Aid" or in the "Programs and Services" section of the printed Class Schedule and Catalog for more information.

FAFSA (Free Application for Federal Student Aid): Title IV School Code 001292

The FAFSA priority and state filing period is January 1-March 2 each year. Students are encouraged to apply after the priority date of March 2. The FAFSA may be submitted late through the end of the Spring semester. Please be aware application processing may take up to 10 weeks after completing and submitting additional "Student Requirement" forms and documentation to the Financial Aid Office. Students are encouraged to read frequent MySolano student email blasts sent from the Financial Aid Office

Step 1:

Apply with FAFSA online at www.fafsa.gov every year beginning January 1. Check your FAFSA status online at www.fafsa.gov AND your financial aid status by logging into MySolano at www.solano.edu.

Step 2:

BOG fee waiver eligibility is evaluated from the FAFSA beginning each fall term. If eligible, fee waiver award notification will be sent to the student's MySolano email account. The BOG fee waiver will show on the MySolano student account under "Print Schedule Bill" after the student enrolls in courses each term. New CCCApply online BOG fee waiver application on the Financial Aid homepage www.solano.edu, Financial Aid, Fee Waiver.

Step 3:

Check MySolano financial aid status and submit "Student Requirement" forms and documentation to the Financial Aid Office. All forms and documents must be filled out clearly, completely, signed and dated. Applicants selected for Federal verification of FAFSA data will be required to submit additional documentation to the Financial Aid Office.

Step 4:

Financial Aid staff review, process, package, and award all eligible financial aid after "Student Requirements" are submitted to the Financial Aid Office in date order received. Students are responsible for checking their MySolano financial aid status and MySolano email notifications for any changes or updated information required by FA staff. Financial Aid award disbursements are based upon "student eligibility" and "enrollment status."

Step 5:

Maintain financial aid eligibility by meeting Satisfactory Academic Progress (SAP) standards and guidelines. Check your MySolano financial aid "academic progress" after grades are reported following each term. Refer to the Financial Aid webpage at www.solano.edu, click Financial Aid, then Academic Progress for specific details.

REMINDER

All official correspondence from Solano Community College is sent to your MySolano student email address only. You should not have your MySolano email forwarded to a personal account, as it could risk the security of our correspondence or block important messages from the College.

ATTENTION

It's not too late to apply after the annual March 2 priority filing deadline. All students are encouraged to submit the FAFSA (Free Application for Federal Student Aid) to see if they qualify for federal grants, work-study and student loans. Title IV Federal School Code 001292.

CA DREAM ACT (AB-540 students)

California Dream Act applications are available. Visit www.csac.ca.gov/dream_act.asp to submit the application to be considered for the state Cal Grant and BOG fee waivers.

FINANCIAL AID TV

Find answers to financial aid questions by watching Financial Aid TV online videos at http://solano.financialaidtv.com/.

CONTACT THE FINANCIAL AID OFFICE

- Phone (707) 864-7103
- · Monday Thursday, 9 am-3 pm
- In-Person, Student Services Bldg. 400, 2nd Floor, Fairfield Main Campus
 - · Monday-Thursday 9 am-5 pm
 - · Friday 9 am-12 pm

CENTER LOCATIONS

 Vacaville and Vallejo Centers will accept all completed Financial Aid "Student Requirements" forms and documentation.

Financial Aid

The BOG Fee Waiver is a state financial assistance program offered through the California Community College system. Enrollment fee(s) for qualifying students who are California residents will be waived who meet BOG FW eligibility requirements in one (1) of the three (3) ways:

BOG FEE WAIVER A:

- Be a California resident.
- Apply with the FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov or the BOG Fee Waiver application. Refer to www.solano.edu, click "Financial Aid" then "Fee Waiver" for the *new online* CCCApply BOG fee waiver or the paper BOG fee waiver application.
- Be a recipient of CalWORKS/TANF (Temporary Assistance to Needy Families), or SSI/SSP (Supplemental Security Income/ State Supplemental Program), or General Assistance/ General Relief at the time of enrollment.
- Provide documentation of receiving CalWORKS/T ANF, or SSI/SSP, or Untaxed Income Verification form of cash benefits currently received at time of enrollment.
- Documentation may include a copy of correspondence from the local office of Public Assistance which identifies the student (or family members if applicable) and indicates that a monthly payment is being awarded for the current or prior month. This may include a copy of an Adjustment-to-Benefits letter, Notice of Action or Aid Verification Summary that show current receipt of CalWORKS/ TANF, SSI/SSP, or General Assistance/ General Relief and the amount of the grant.

BOG FEE WAIVER B:

- Be a California resident.
- Apply with the FAFSA (Free Application for Federal Student Aid) at
 www.fafsa.gov or the BOG Fee Waiver
 application. Refer to www.solano.edu,
 click "Financial Aid" then "Fee Waiver"
 for the *new online* CCCApply BOG fee

- waiver or the paper BOG fee waiver application.
- Meet the following 2014-2015 Income Standards:

(Number in household	INCOME
including self)	
1	\$17,235
2	\$23,265
3	\$29,295
4	\$35,325
5	\$41,355
6	\$47,385
7	\$53,415
8	\$59,445
Each additional	400,110
Family Member	\$6,030

- The 2014-2015 Income Standards are based upon the federal guidelines, as published each year by the U.S. Department of Health and Human Services. Under Title 5 of the California Education Code of Regulations, the student or the student's family must have a total income in the prior year (in this case 2013) that is equal to or less than 150% of the U.S. Department of Health and Human Services Poverty Guidelines based upon family size.
- The U.S. Department of Health and Human Services published the 2013 Poverty Guidelines in January 2013 (Federal Register, Vol. 78, No. 16, January 24, 2013, pp. 5182-5183).
- These income standards are for the 2014-2015 academic year and are to be used to determine BOGFW-B eligibility EFFECTIVE July 1, 2014.

BOG FEE WAIVER C:

- Be a California resident.
- Apply with the FAFSA. Refer to www.solano.edu, click "Financial Aid" then "Fee Waiver" for the *new online* CCCApply BOG fee waiver or the paper BOG fee waiver application.
- Demonstrate minimum need threshold of \$1,104.00 based upon FAFSA data.
- The "minimum need" threshold will be established annually by the California Community College Chancellor's

Office. The minimum need threshold shall be in effect beginning Fall term.

ATTENTION

New online CCCApply BOG Fee Waiver application is available for submitting BOG A & B applications. Refer to www.solano.edu, click "Financial Aid," then "Fee Waiver."

CHECK FEE WAIVER STATUS

Check your MySolano student email account for BOG Fee Waiver eligibility notification! The BOG Fee Waiver will be reflected on MySolano "Print Schedule Bill" after enrolling in courses.

CA DREAM ACT (AB-540 students)

Thanks to the California DREAM Act, AB-540 students are now eligible to apply for BOG Fee Waivers and assistance from EOPS, CARE or CalWORKS for terms starting after January 1, 2013. The Dream Act BOG Fee Waiver application is available online at www.solano.edu, click "Financial Aid," then "Fee Waiver."

AB-540 eligible students have:

- Attended a California high school for at least 3 years.
- Graduated from a California high school, earned a GED, or passed the California High School Proficiency Exam (CHSPE).
- Registered or enrolled at an accredited California college or university
- If required, complete an affidavit saying you have filed (or will file when you are eligible to do so) for legal immigration status
- Solano College Admissions and Records (A&R) Department determines AB-540 residency status. Students must have their AB-540 status determined before submitting the BOG Fee Waiver application.

Assessment Center

For Assessment Questions, Requests or Concerns:

Admissions and Records: (707) 864-7171 or (707) 864-7000 ext. 4525 • Email: Admissions @solano.edu Assessment Specialist: (707) 864-7118 • Office: Student Services, Bldg. 400, 2nd Floor, Rm. 442

Students must reserve an appointment to test at the Fairfield Campus Assessment Center, Student Services, Bldg. 400, on the Second Floor, next to the elevator, in Room 442. The address is 4000 Suisun Valley Road, Fairfield, CA 94534.

SCHEDULE, RESCHEDULE, OR CANCEL AN ASSESSMENT TEST

- 1. On the Internet, go to: www.solano.edu
- 2. Click STUDENT SERVICES. Click ASSESSMENT. Click SCHEDULE, RESCHEDULE OR CANCEL Your Assessment Test Appointment link. Assessment testing is offered twice daily on Mon. & Tue. at 1:00 pm or 5:00 pm, on Wed., Thu. & Fri. at 9:00 am or 1:00 pm.
- 3. Bring your photo ID and SCC student ID number with you. Please be sure to arrive 5 minutes early for your test appointment. You may need to purchase a daily parking permit (in Lot #3). Report to the Assessment Center (Student Services—Bldg. 400) on the Second Floor, next to the elevator, in Room 442.

OUICK CHECKLIST

- Complete the SCC Application for Admission. You will receive your SCC ID by e-mail.
- Students must have a SCC ID number and photo ID to take the English, Mathematics and/or English Second Language assessment tests.
- 3. If testing at the Fairfield campus, reserve your assessment test appointment date and time. See instructions above. For questions or to inquire about assessment testing at other SCC campus locations, please contact:
- Fairfield Campus Assessment Center: (707) 864-7000, ext. 4525
- Vacaville Center: (707) 863-7872

- Vallejo Center: (707) 642-8188
- Travis University Center: (707) 863-7878
- 4. Review sample assessment test questions by visiting: www.solano.edu. Click "Student Services." Click "Assessment." Click "Test Info & Prep."
- 5. If testing at the Fairfield (Main)
 Campus, purchase a \$1 daily parking permit from the dispensary located in Lot #3.
- 6. The Fairfield Campus Assessment Center is located in Student Services, Bldg. 400, Second Floor, Rm. 442.

SCC ASSESSMENT TESTS

Assessment tests are computer and internet-based. For more information, visit www.solano.edu. Click STUDENT SERVICES. Click ASSESSMENT. Click NEW STUDENTS. Also, click TEST INFO & PREP

NEW AND RETURNING STUDENTS

Most new and returning students participate in the English Reading Comprehension, English Sentence Skills, Mathematics and/or English Second Language assessment tests. In most cases, students may test twice in 3 years.

Exceptions:

- 1. Students who demonstrate meeting academic pre-requisites for SCC course requirements, through official high school and/or college transcripts, may waive one or more assessment tests.
- 2. Recent high school graduates, who successfully completed a math course during the last semester of high school, may waive the Mathematics assessment test.

ENGLISH READING COMPREHENSIVE TEST

- 1. This test provides a Reading Comprehension score for Placement in a reading class.
- 2. Re-Test Waiting Period: 1 Week
- 3. A score of 95 or above satisfies the General Education Reading Course Requirement—in lieu of successfully completing *English* 062: Analytical Reading—for an AA/AS Degree

ENGLISH SENTENCE SKILLS TEST

- 1. This test provides a Sentence Skills score for placement in a writing class.
- 2. Re-Test Waiting Period: 1 Week
- 3. Once a student has participated in an initial writing course, the student must continue the sequence order of writing courses, from initial writing course to successfully completing *English 001: College Composition*

Math Test Levels

- 1. Arithmetic Test: 17 math problems
- 2. Elementary Algebra Test: 12 math problems
- 3. College Level Math: 20 math problems
- 4. Re-test Waiting Period: 1 Week

ENGLISH-SECOND-LANGUAGE (ESL) STUDENTS

Students learning English as a second language during childhood, adolescence or as an adult, may participate in the ESL tests for placement in SCC's English Second Language courses. ESL students must complete all three ESL tests.

- ESL Language Use: 20 questions
- ESL Reading Skills: 20 questions
- ESL Sentence Meaning: 20 questions

Counseling

The goal is to provide services, programs and opportunities that promote student learning, development, purpose, and persistence.

MEET A COUNSELOR

The Counseling Center provides career, educational, and personal counseling services. Counselors work with students to help them understand their interests, abilities, and achievements. They also assist in determining goals and planning programs to attain those goals. Counseling is available year-round for same day (if available) and future appointments.

HOW DO I MAKE A COUNSELING APPOINTMENT?

- 1. Online: www.solano.edu
- 2. In person.
- 3. Call the campus where you would like to make the appointment.

WHAT SHOULD I BRING TO MY COUNSELING APPOINTMENT?

- Current: SCC unofficial transcript
- **New Students:** take our English and Math Assessment first and bring a copy of your high school transcripts (unofficial transcripts are acceptable).
- **Transfer Students:** It is important to bring a copy of your previous college transcripts (unofficial transcripts are acceptable).

ONLINE APPOINTMENTS

Schedule a counseling appointment online for the Fairfield Campus, Travis Air Force Base campus, Vallejo or Vacaville Centers.

Fairfield Campus • (707) 864-7101 **Vacaville Center** • (707) 863-7872

Vallejo Center • (707) 642-8188

Travis Air Force Base • (707) 863-7878

Health Fee Exemptions

Since the provision of health services is very expensive and the California Community College system does not have sufficient funds to subsidize student health services, the State legislature mandates that the burden of supporting a student health center will be shared by all Solano Community College students through a general fee, regardless of whether they utilize the health center or have their own insurance.

The following students are exempt from paying the mandatory health fee:

- (1) Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.
- (2) Students who are attending a community college under an approved apprenticeship training program.

Students who fall within any one of the two grounds for exemption may apply for a fee waiver by submitting a written request to the Office of Student Development.

Buy your TEXTBOOKS

Order Textbooks and Find Information on the Web: www.solano.edu/bookstore.

The Bookstore is located in the Student Union, Building 1400, and open to the public all year (except holiday periods). The Bookstore provides SCC textbooks, school supplies, art supplies and logo and insignia items.VISA, MasterCard, American Express, and Discover are accepted with proper identification. An ATM is available in the Student Union lobby. Special pricing for SCC students and staff on select Microsoft and Adobe software is available online only—click on the links on our home page. Bookstore phone number, (707) 864-7111.

TEXTBOOK SALES

- FALL sales begin in the store January 5th
- Order your textbooks ONLINE anytime

FALL BOOKSTORE HOURS*

January 12th - January 16th (First week of classes)

- Monday & Tuesday: 8 am-8 pm
- Wednesday & Thursday: 8 am-7 pm
- Friday: 8 am-6 pm

January 20th - May 19th

- Monday-Thursday: 8 am-6 pm
- Friday: 8 am-3 pm

CLOSED

- January 19th: MLK Day
- February 13th & 16th: Presidents Day
- April 6th-10th: Spring Break
- May 25th: Memorial Day

*(SUBJECT TO CHANGE-CALL STORE OR CHECK WEBSITE)

TEXTBOOK PURCHASING:

Please purchase textbooks only if you are officially enrolled in class. The Bookstore provides textbook information as submitted by instructors and publishers. Please match your course and section (CRN) number to determine which books to purchase. Books and prices may be changed at

any time as new information is received from instructors and suppliers. In the event of changes made after your purchase, the Bookstore allows refunds on books purchased from SCC Bookstore within published policy limits. Online textbook information and ordering is available on our web site: www.solano.edu/bookstore

VACAVILLE & VALLEJO CLASSES

TEXTBOOKS FOR ALL OFF CAMPUS CLASSES WILL BE SOLD AT THE MAIN CAMPUS IN FAIRFIELD, and ONLINE.

ONLINE PURCHASES

Students are urged to SHOP EARLY, and may order on the Bookstore web site for shipment to their home via UPS or in store pick up (credit card REQUIRED)

www.solano.edu/bookstore
A shipping fee will be charged, and is not refundable for all home deliveries.

USED, NEW, RENTAL, DIGITAL

Choose the rental option on select textbooks and save over 50%. Buy used and save 25% off the new price. Go digital and experience the latest in learning... Yuzu!

BOOK BUYBACK

Get up to 50% back on your textbooks, if they are being used in the upcoming term! While you can sell your books back at any time, the best time is at the end of the term during finals week. You can sell your textbooks back to the bookstore regardless of where they were purchased. To find out if your textbook is being used please visit the Solano College Bookstore website. To take advantage of the Cash for Books program, bring your used textbooks and photo ID to the campus bookstore.

TEXTBOOK REFUNDS

 A full refund will be given in your original form of payment if textbooks are returned during the first week of classes with original receipt.

- With proof of a schedule change and original receipt, a full refund will be given in your original form of payment during the first 30 days of the semester.
- No refunds on unwrapped loose leaf books, or digital access code or activated eBooks.
- Textbooks must be in original condition.
- No refunds or exchanges without original receipt.

GENERAL READING BOOKS, SOFTWARE, AUDIO, VIDEO & SMALL ELECTRONICS

- A full refund will be given in your original form of payment if merchandise is returned within 14 days of purchase with original receipt.
- Opened audio books, DVDs, CDs, and small electronics may not be returned. They can be exchanged for the same item if defective.
- Merchandise must be in original condition.
- No refunds or exchanges without original receipt.

ALL OTHER MERCHANDISE

- A full refund will be given in your original form of payment with original receipt.
- Without a receipt, a store credit will be issued at the current selling price.
- Cash back on merchandise credits or gift cards will not exceed \$1.
- No refunds on gift cards, prepaid cards, phone cards, newspapers, or magazines.
- Merchandise must be in original condition.

FAIR PRICING POLICY

Barnes & Noble College Booksellers comply with local weights & measures requirements. If the price on your receipt is above the advertised or posted price, please alert a bookseller and we will gladly refund the difference.

Now Enroll in Classes

All class registration is done ONLINE at www.solano.edu

All registration for classes is done ONLINE ONLY at www.solano.edu. Who can use online registration?

- If you were enrolled in Spring 2014, you can register online anytime on or after your priority registration appointment time.
- If you did not attend SCC during Spring 2014, you will need to complete an online application at www.solano.edu. See page 4 for specific details. You may enroll online in a class up to 11:59 pm the night before the class begins if there is space available.

ENROLL/REGISTER FOR CLASSES

Information provided online:

- Your registration days and times
- A complete list of classes from which to choose
- Registration for classes, including adding and dropping classes
- Payment of your fees
- Go online to www.solano.edu (see page 4)

NOTES:

Closed Classes – If the class you want to take is closed, DON'T GIVE UP! Before the semester begins, choose another section of the class that may still have seats available, OR when the class begins, get permission from the instructor. To obtain permission:

- Go to the first class meeting.
- If space is available, the instructor will give you an add authorization code.
- Add online using your Add Authorization Code.

Permission Required Classes -

Review the class information in the schedule of classes to obtain contact information for instructions on enrolling in a class that needs special approval.

Class Canceled – A canceled class is one that is not going to be offered that semester for various reasons. You need to choose an alternate class.

Duplicate Section – You cannot enroll in two sections of the same class during the same semester.

Time Conflict – You may not enroll in two classes that overlap in time. Check the scheduled class times carefully when planning your schedule.

Messages

All official correspondence from Solano Community College is sent to your SCC email address only. You should not have your SCC email forwarded to a personal account, as it could risk the security of our correspondence or block important messages from the College.

Need help using your SCC email? Call or email us. (707) 864-7171 or admissions@solano.edu.

Pay Your Fees

- PAY YOUR FEES with a credit card when you register online.
- Students are responsible for officially dropping their classes before the deadline. Non-attendance or non-payment of fees will not remove you from a class nor alleviate your responsibility to pay fees.
- Students who do not officially drop classes may receive an "F" for the term and incur a student debt. You may drop classes online or in person at the Office of Admissions and Records.

IMPORTANT - Information in Catalog

As an SCC student, it is your responsibility to understand the policies and procedures of Solano Community College and how they affect your academic career. Detailed descriptions of our policies and procedures are available in our Catalog, which you can view online at www.solano.edu for FREE.

We Can Help You Succeed

STUDENT SERVICES:

We are here for YOU! All Student Services offices are located at the Fairfield Campus, Student Services Building 400, unless otherwise noted. Hours are subject to change.

ADMISSIONS & RECORDS

707-864-7171

Admissions@solano.edu 1st floor, main hall, Bldg. 400 Monday-Thursday 9:00 am − 3:00 pm Info Booth: Monday-Thursday 3:00pm - 6:00pmFriday 9:00am - 3:00pm

ASSESSMENT CENTER

707-864-7000 x 4525

2nd floor, Room 442

Monday-Tuesday: 8:30 am - 4:00 pm Wednesday: 10:30 am - 7:00 pmThursday-Friday: 8:30 am - 4:00 pmMake appointments online at www.solano.edu.

Select Student Services, then

Assessment

ASSOCIATED STUDENTS **OF SOLANO COLLEGE**

707-864-7268

Building 1400, Rooms 1406 & 1425 Monday-Thursday: 8:00 am − 5:00 pm Friday: 8:00 am - 3:00 pm

CalWORKs

707-864-7000 x 4645

2nd floor, Room 426

Monday-Thursday: 8:30 am − 4:00 pm

Friday: 8:30 am - 3:00 pm

COUNSELING

Fairfield Campus - 707-864-7101

1st Floor, Room 404

Visit Counseling website for hours

Vallejo Center - 707-642-8188

Visit Vallejo website for hours

Vacaville Center - 707-863-7872

Visit Vacaville website for hours

Travis AFB Center -707-863-7878

Visit Travis website for hours

CAREER CENTER/JOB PLACEMENT

707-864-7124

1st floor, Room 403

Monday-Thursday: 8:30 am - 5:00 pm

Friday: 8:30 am - 3:00 pm

DISABILITY STUDENTS PROGRAM AND SERVICES

707-864-7136

1st floor, Room 407

Monday-Thursday: 8 am − 4:00 pm

Friday: 8 am - 3:00 pm

EOPS

707-864-7000 x 4444

2nd floor, Room 426

Monday-Thursday: 8:30 am − 5:00 pm

Friday: 8:30 am - 3:00 pm

FINANCIAL AID

707-864-7103

2nd floor, Room 425

In-person: Monday-Thursday

9:00 am - 5:00 pm;

Friday 9:00 am - 12:00 noon**By phone:** Monday-Thursday

9:00 am-3:00 pm

MESA PROGRAM

707-864-7000 x 4498

2nd Floor, Room 434

Monday-Thursday, 9:00 am - 5:00 pm

Friday 9:00 am - 3:00 pmwww.solano.edu/MESA

STUDENT DEVELOPMENT

707-864-7168

Building 1400, Room 1425

Monday-Thursday: 8:00 am − 5:00 pm

Friday: 8:00 am - 3:00 pm

STUDENT HEALTH SERVICES

707-864-7163

Building 1400, Room 1409

Monday-Thursday: 8:00 am - 7:00 pm

Friday: 8:30 am - 3:00 pm

TRANSFER CENTER

707-864-7158

1st floor, Room 402

Monday 12:00 - 3:00 pm

Tuesday 12:00 - 3:00 pm

Thursday 10:00 am - 12:30 pm

TUTORING CENTER

707-864-7230

2nd Floor, Room 437/438

Monday-Thursday: 9:00 am − 5:00 pm

Friday: 9:00 am - 3:00 pm

VETERAN'S AFFAIRS CENTER

707-864-7105

2nd floor, Room 429

Monday-Thursday: 8:00 am - 4:00 pm

Friday: 8:00 am - 3:00 pm

For detailed information about a new policy that will affect enrollment priorities system-wide beginning Fall 2014, go to www.cccco.edu. In Sitemap type "enrollment priorities"

Click Hot Topics Video Blog to watch video

Updates are made regularly. Please check MySolano for up to date course listings, course information, and prerequisites; www.solano.edu Classes and fees subject to change due to State budget.

13

Board Policy

Solano Community College District Board Policy 4037: Commitment to Diversity

BP 4037: The District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success.

The Board recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Board is committed to

hiring and staff development processes that support the goals of equal opportunity and diversity, and provide equal consideration for all qualified candidates.

> REFERENCES/ AUTHORITY: California Education Code, Section 87100 et seq. California Administrative Code, Title 5, Section 5300, et. Seq.

Solano Community College: EEO Plan Policy Statement (2013-2016)

The Solano Community College District is committed to a continuing good faith effort to ensure that all qualified applicants for employment and employees have full and equal access to employment opportunity, and are not subjected to discrimination in any program or activity of the District on the basis of age, ancestry, color, gender, gender identity, gender expression, genetic information, marital status, medical condition, national origin, physical or mental disability, pregnancy, race or ethnicity, religion, sexual orientation, or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. In addition to the aforementioned legally protected characteristics, the District has an interest in

nondiscrimination based on additional factors such as accent, citizenship status, economic status and ethnic group identification, even though students or employees could not make a legal claim of discrimination based on these factors. The District will strive to achieve a workforce that is welcoming to men, women, persons with disabilities, and individuals from all ethnic and other groups to ensure the District provides an inclusive educational and employment environment. Such an environment fosters cooperation, acceptance, democracy, and free expression of ideas. An Equal Employment Opportunity Plan is maintained to ensure the implementation of equal employment opportunity principles that conform to federal and state laws.

¡BIENVENIDOS a Solano!

Por favor lea las siguientes preguntas para determinar cual será su próximo paso para inscribirse en el colegio de Solano:

Tengo poco o cero conocimiento en el idioma inglés. ¿En dónde debo empezar?

Asista a una de las orientaciones en Español o hable a la oficina de consejería para comunicarse con un consejero que se especializa en Inglés como segundo idioma, 864-7171.

Estoy asistiendo a preparatoria. ¿Cuál es el primer paso que debo seguir?

Hable con el departamento Admisi nes y Archivos para determinar como se puede matricular, 864-7171.

No me gradué de la preparatoria y me interesa el programa de preparación para el GED. ¿A dónde debo ir?

Por favor de comunicarse con su escula a preparatoria.

No soy residente o ciudadano de los EE.UU. ¿Cómo puedo tomar clases en el colegio de Solano?

Comuníquese con el departamento de Admisiones y Archivos para tomar los pasos adecuados para tomar clases poder 864-7171.

Estoy preparado(a) para tomar clases en el Colegio de Solano. ¿Cuáles pasos debo tomar?

Favor de referirse a la página 4 para el proceso de inscripción o llame al 864-7171.

Si aun necesita más información, favor de llamar al departamento de consejería al 864-7152 y favor de dejar su mensaje.

Assistencia en español

El Colegio Communitario de Solano ofrece una amplia cobertura de servicios que ayudan a todos los estudiantes a alcanzar sus metas exitosamente. Tenemos personal de habla hispana para asistirle con la inscripción de sus clases, consejería, ayuda financiera, tutoría, actividades y

mucho más. Ofrecemos un paquete completo de materiale en español para su mayor comodidad. Incluye todas las formas que necesitará.

Para mas información favor de llamar a cualquiera de los numeros telefoniocos de abajo.

Servicios Estudiantiles Disponibles en Español

Asistencia Financiera

- CARE Program (Programa para padres/madres solteras) -(707) 864-7000 # 4444
- CalWORKS (Estudiantes recibiendo ayuda del govieno -(707) 864-7000 # 4645
- EOPS (Asistencia para estudiantes de bajos ingresos) -(707) 864-7000 # 4444
- Financial Aid (Ayuda financiera) - (707) 864-7103
- Scholarships (Becas) -(707) 864-7103

Tutoría/Programas Académicos

- Tutoring (Tutoría) (707) 864-7230
- MESA Program (Programa de apoyo en matemáticas y ciencias) (707) 864-7000 # 4498
- Learning Center (Centro de aprendizaje) - (707) 864-7132

Consejería/Asistencia de Registracion

- Counseling (Consejería) -(707) 864-7101
- Disability Services Program/ DRC (Centro de recursos para incapacitados) -(707) 864-7136
- Career Center/Job Placement (Centro de profesiones y empleo) - (707) 864-7124
- Admissions & Records (Admisiónes y Archivos) -(707) 864-7171
- Transfer Center (Centro de transferencia a la Universidad) (707) 864-7158

Final Exam Spring 2015

Evening Classes May 14-20
Saturday Classes May 16
Sunday May 17
Day Classes May 14-20

Day Classes				Way 14-20
CLASS MEETS:	FINAL WI	FINAL WILL BE:		
MWF, Daily, MW	7:00 & 7:30 am	Friday	May 15	8:00 - 10:00 am
MWF, Daily, MW	8:00 & 8:30 am	Wednesday	May 20	8:00 - 10:00 am
MWF, Daily, MW	9:00 & 9:30 am	Monday	May 18	8:00 - 10:00 am
MWF, Daily, MW	10:00 & 10:30 am	Friday	May 15	10:30 - 12:30 pm
MWF, Daily, MW	11:00 & 11:30 am	Wednesday	May 20	10:30 - 12:30 pm
MWF, Daily, MW	12:00 & 12:30 pm	Monday	May 18	10:30 - 12:30 pm
MWF, Daily, MW	1:00 & 1:30 pm	Monday	May 18	1:30 - 3:30 pm
MWF, Daily, MW	2:00 & 2:30 pm	Wednesday	May 20	1:30 - 3:30 pm
MWF, Daily, MW	3:00 & 3:30 pm	Monday	May 18	3:30 - 5:30 pm
MTW	8:00 AM	Wednesday	May 20	8:00 - 10:00 am
TR	7:00, 7:30, & 8:00 am	Tuesday	May 19	8:00 - 10:00 am
TR	8:30, 9:00 & 9:30 am	Thursday	May 14	8:00 - 10:00 am
TR	10:00 & 10:30 am	Tuesday	May 19	10:30 - 12:30 pm
TR	11:00, 11:30 am & 12:00 pm	Thursday	May 14	10:30 - 12:30 pm
TR	12:30, 1:00 & 1:30 pm	Tuesday	May 19	1:30 - 3:30 pm
TR	2:00, 2:30, & 3:30 PM	Tuesday	May 19	3:30-5:50 pm
TR	3:00 PM	Thursday	May 14	1:30 - 3:30 pm
M Only	8:00 8:30 am	Monday	May 18	8:00-10:00 am
M Only	9:00, 9:30, 10:00, 10:30, 11:00 & 11:30 am	Monday	May 18	10:30 - 12:30 pm
M Only	12:00, 12:30, 1:00 & 1:30 pm	Monday	May 18	1:30 - 3:30 pm
M Only	2:00 & 3:00 pm	Monday	May 18	3:30 - 5:30 pm
T Only	8:00 AM	Tuesday	May 19	8:00 - 10:00 am
T Only	8:30, 9:00, 9:30, 10:00, 10:30, & 11:00 am	Tuesday	May 19	10:30 - 12:30 pm
T Only	11:30, 12:00, 12:30, 1:00 & 1:30pm	Tuesday	May 19	1:30 - 3:30 pm
T Only	2:00, 2:30, 3:00 & 3:30 pm	Tuesday	May 19	3:30 - 5:30 pm
W Only	8:00, 8:30, 9:00 & 9:30 am	Wednesday	May 20	8:00 - 10:00 am
W Only	10:00, 11:00 & 11:30	Wednesday	May 20	10:30 - 12:30 pm
W Only	12:00, 12:30, 1:00, 1:30, 2:00, & 2:30 pm	Wednesday	May 20	1:30 - 3:30 pm
W Only	3:00 & 3:30 pm	Wednesday	May 20	3:30 - 5:30 pm
R Only	8:00, 8:30, 9:00 & 9:30 am	Thursday	May 14	8:00 - 10:00 am
R Only	10:00, 11:00, 11:30am, & 12:00pm	Thursday	May 14	10:30 - 12:30 pm
R Only	12:30, 1:00 & 1:30pm	Thursday	May 14	1:30 - 3:30 pm
R Only	2:00, 2:30, 3:00 & 3:30 pm	Thursday	May 14	3:30 - 5:30 pm
F Only	8:00, 8:30, 9:00 & 9:30 am	Friday	May 15	8:00 - 10:00 am
F Only	10:00, 11:00 & 11:30 am	Friday	May 15	10:30 - 12:30 pm
F Only	12:00, 1:00 & 2:00 pm	Friday	May 15	1:30 - 3:30 pm

NOTES:

If you have a room conflict or a question on the appropriate date, please consult with the Division Dean.

M=Monday, T=Tuesday, W=Wednesday, R=Thursday, F=Friday

^{*}Classes meeting after 4:00 P.M. and those that do not meet the above schedule pattern will have final examinations on the first regularly scheduled class meeting of Finals week (May 14-20).

^{*}Hybrid/online classes which share rooms must check for room availability with the Division Dean before scheduling the final exam.