

# Announcement of Courses & Course Numbers

## Courses

**Credit Courses:** Courses numbered 1-399 are graded courses authorized by the Governing Board of Solano Community College. All courses are not offered every year. A coding directly below the title of some courses indicates when the course is usually offered. "F" indicates fall semester and "S" indicates spring semester. If no coding appears for a course, however, it does not mean the course is offered every semester, day and night. Courses offered depend on prospective enrollment, the availability of instructors and physical facilities. Prospective students should consult the current Schedule of Classes for information on course offerings for a specific semester.

**Noncredit Courses:** The courses numbered 500-599 are offered on a noncredit basis. Regular attendance and participation are required. No grades or college credit are issued. Contact the Office of Admissions and Records or see the Schedule of Classes for current offerings.

**Community Services Courses:** The College also offers a variety of Community Service courses that are designed to meet the needs of community residents and businesses. These courses are fee-based, noncredit courses that do not receive any tax support and no student records are kept by the Office of Admissions and Records. Community Service courses are not listed in this Catalog but in a separate bulletin, *Vistas*, published each semester (fall, spring). Contact the Community Service Office for course schedules and details about registration at (707) 864-7115 and online: [www.solano.edu/communityservices](http://www.solano.edu/communityservices).

## Co/Prerequisites and Advisories

It is the intent of Solano College to guide students into courses in which they will have the best opportunity for academic success. Therefore, many courses have co-requisite, prerequisites or advisories indicated in their descriptions.

**Co-requisite details:** There are two types of co-requisites. The first is a course or equivalent preparation that **must** be taken concurrently with another course. The second is a course or equivalent preparation that may be completed before **or** taken concurrently with another course. Both types of co-requisites are listed as such under "Prerequisites," but the second type is followed by the parenthetical phrase "may be taken concurrently." A student's enrollment in a course with a co-requisite is blocked until the requirements of the co-requisite are satisfied.

**Prerequisite:** A course or equivalent preparation that **must** be completed **before** enrolling in another course. A student's enrollment in a course with a prerequisite is blocked until the requirements of the prerequisite are satisfied.

**Advisory:** A course or equivalent preparation that will broaden or deepen a student's learning experience in a subsequent course. A student's enrollment in a course with an advisory is not blocked for lack of the advisory skills.

**Co/Prerequisites.** Course co-requisites and prerequisites ensure that the student has the minimum level of knowledge and/or skills to be successful in the specific course or program. The skills, concepts, and proficiencies learned in the prerequisite are not taught in the subsequent course. Co-requisite and prerequisite information for a course, if any, appears in the "Prerequisite" area of the catalog description. For registration purposes, if a student is currently enrolled in a prerequisite course, that student may enroll in a subsequent course **contingent** on successful completion of the prerequisite. If the student is unsuccessful in the prerequisite, he/she will be **dropped** automatically from the subsequent course.

**Advisories.** Advisories are recommendations made to enhance or deepen the student's learning experience in a course. While the advisory skills and proficiencies are not required in order for a student to be successful in the course, advisories should be taken seriously. For specific information, students should consult their counselor or faculty advisor. Solano College has established recommended minimum English and math standards for Associate-Degree level courses across the disciplines to advise students of the levels of writing, reading, and math skills they should have in order to have the most beneficial learning experience. Advisory information for a course appears in the "Course Advisory" area of the catalog description.

The recommended **minimum** skill level in English in an Associate-Degree level course (SCC minimum English standard) is eligibility for enrollment in English 370. The recommended **minimum** skill level in mathematics in an Associate-Degree level course (SCC minimum math standard) is eligibility for enrollment in Math 102.

**Verification of a Co/Prerequisite.** Students desiring to enroll in a course or program that specifies a co/prerequisite course and who have completed such a course at an institution other than Solano College must submit documentation to verify

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this completion. This documentation must be presented to a counselor, faculty advisor, or division dean. Or a student may file a "Petition to Verify a Course Pre/Co-requisite" form, available at the Office of Admissions and Records. (Refer to the form for more detailed information on the requirements and procedures for processing this petition.)

**Challenging a Co/Prerequisite.** A student has the right to challenge a course co/prerequisite based on the following grounds: the co/prerequisite has not been established in accordance with the District's process for establishing co/prerequisites; the co/prerequisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner; the prerequisite course has not been made "reasonably available" and the required completion of it will cause a delay of one or more terms in attaining the goal specified in the student's authorized Individualize Education Plan (IEP); or the student has the knowledge or ability to succeed in the course or program despite not meeting the co/prerequisite. In the challenge process, **the burden of proof is on the student.** In order to file a challenge, students must submit a "Petition to Challenge a Course Pre/Co-requisite," available at the Office of Admissions and Records. If the challenge is upheld, the student will be allowed to enroll, contingent on the availability of space in the course; if denied, the student will not be allowed to enroll or, if already enrolled, will be dropped automatically from the class. Refer to the form for more detailed information on the requirements and procedures for processing this petition.

## Course Numbering System

Solano College certifies the general or limited transferability of each course to the California State Universities. The following numbering system indicates transferability, credit or noncredit status and other related information. For specific transfer information, students should consult a counselor and refer to the catalog of the prospective transfer institutions.

## Course Numbers

- 1- 49** Qualify for the AA/AS Degree; transfer to the University of California system and the California State Universities.
- NOTE: Courses with an asterisk (\*) following the course number have been submitted to the University of California system-wide Articulation Office for approval as transferable courses. UC approval of these courses as transferable is pending.
- 50- 99** Qualify for the AA/AS Degree and transfer to the California State Universities.
- 100-199** Qualify for the AA/AS Degree but, generally, do not transfer to four-year institutions. Some courses may be used to meet requirements in certain majors at some four-year institutions.
- 200-299** Vocational, credit courses which DO NOT apply to the AA/AS Degree and do not transfer to four-year institutions.
- 300-399** Credit courses which DO NOT apply to the AA/AS Degree. **Exception:** One English course below English 1 which may be applied to the Associate Degree as an elective. Do not transfer to four-year institutions.
- 500-599** Noncredit courses.
- 600-799** Community Service courses. These courses are noncredit and usually charge a fee.

Some sequentially-numbered courses continue through two or more semesters and must often be taken in sequence. Check course prerequisites for appropriate course sequence.

**The College reserves the right to cancel any class which does not meet the minimum enrollment requirements and whenever there are unexpected staffing or facility situations that cannot be satisfactorily resolved.**