

Solano Community College

Academic Senate  
CURRICULUM COMMITTEE

**MINUTES**

Tuesday, February 23, 2010  
1:30 p.m., Board Room

**ROLL CALL**

Present: Robin Arie-Donch; Jeff Cardinal; Christine Ducoing; Erin Farmer, Chair; Marianne Flatland; Laura Maghoney; Máire Morinec; Lexi Parmer; Leslie Rota; Sandra Rotenberg; Pei-Lin Van't Hul; Luis Vazquez; and Teri Yumae

Guests: Mary Mazzocco

Excused: Lynn Denham-Martin and Dr. Robin Steinback

**COMMITTEE COMPOSITION AND PROCEDURES**

The committee requested that the item be moved to the next item after "Consent Items."

**APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

**CONSENT ITEMS**

It was moved by Leslie Rota and seconded by Lexi Parmer to approve the agenda.

The committee agreed to move "Committee Composition and Procedures" to next item after "Consent Items."

Marianne Flatland requested to remove the Item no. 7, Counseling Curriculum Review, a and b, (COUN 098 and COUN 148E), from the agenda. The committee agreed to remove the items.

The motion carried unanimously with agreed upon changes.

**COMMITTEE COMPOSITION AND PROCEDURES**

- a. Voting representative from the same division as the chair.
  - 1) Action to approve another voting representative.

It was moved by Leslie Rota and seconded by Lexi Parmer to approve action on a voting representative from the same division in which the chair is elected.

Leslie Rota noted that the Chair would still vote in the case of a tie.

The motion carried unanimously.

**APPROVAL OF MINUTES** – February 9, 2010 (Attachment)

It was moved by Marianne Flatland and seconded by Leslie Rota to approve the minutes.

Marianne Flatland requested the following change to Course Modifications, a, FIRE 113, action on corequisite and prerequisite, committee recommendations, last bullet point.

- If a written plan is going to be required, it was recommended that a discussion with the Counseling Office and Admissions and Records occur so there is a clear understanding of how this will be accomplished and documented for banner.

The committee agreed with the requested change.

The committee agreed to the following change to the minutes. Under "Approval of Agenda," change the first sentence to the following.

"Due to lack of quorum, Chair Erin Farmer appointed Robin Arie-Donch as Chair pro-tem until a quorum was established, to reorganize the committee to enable Erin Farmer to vote as the Humanities Division representative."

The motion carried unanimously with agreed upon changes.

#### ***COURSE MODIFICATIONS*** - Tabled from February 9, 2010

- (CP-10-2) SOCS 022 – Ethnic, Racial and Minority Group Relations in Harmony and Conflict – Change in method of instruction, course advisory, and textbook. Add online form.  
1) Action on course.

It was moved by Leslie Rota and seconded by Marianne Flatland to approve action on the course. The motion carried unanimously.

#### ***COUNSELING CURRICULUM REVIEW*** – Tabled from November 24, 2009

- (CP-09-321) COUN 098 – Performance Enhancement – Change in course number, repeatability, content outline, and textbook.
- (CP-09-327) COUN 148E – Transition to College for Students with Disabilities – Change in course number, content outline, and textbooks.  
1) Action on course.

These items were removed from agenda. No discussion occurred.

#### ***MATH AND SCIENCE CURRICULUM REVIEW***

##### Course Modifications Physics

- (CP-10-5) PHYS 010 – Descriptive Physics – Change in course advisory, other catalog information, methods of evaluating student achievement, writing assignments, and textbook. Add online form.  
1) Action on course.

It was moved by Leslie Rota and seconded by Máire Morinec to approve action on the course. The motion carried unanimously.

##### Curriculum Review Verification Form

- (CP-10-6) Meteorology Curriculum Review Verification Form

It was moved by Lexi Parmer and seconded by Luis Vazquez to approve action on the Meteorology Curriculum Review Verification Form. The motion carried unanimously.

#### ***REPORT FROM THE CHAIR***

Erin Farmer shared with the committee that she will be organizing a small committee to discuss updating the documents pertaining to the Composition and Purpose of the Curriculum Committee. Erin will send out an agenda and meeting time, and encouraged the members to participate.

### ***REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS***

On behalf of the Vice President, Leslie Rota gave an update on CurricUNET. The course data base has to be down loaded from WebCMS to CurricUNET. The plan is to accomplish this in June. This will give time to put together training materials, and then have a FlexCal workshop in fall.

### ***REPORT FROM THE ARTICULATION OFFICER***

Robin Arie-Donch shared that she is a member of the Transfer and Articulation Advisory Committee that advises to the Statewide Community College Academic Senate. The work that the committee is involved in includes changes to Title 5. There are curriculum related items that are being considered for changes to Title 5. Robin will bring the changes forward for discussion at a future meeting.

***OTHER*** - None

***OPEN DISCUSSION*** - None

### ***ADJOURNMENT***

There being no further business to come before the committee, it was moved by Máire Morinec and seconded by Leslie Rota to adjourn at 2:45 p.m., to meet again February 23, 2010 at 1:30 p.m.

CCMinutes 2/23/10:km