

Solano Community College
Academic Senate
CURRICULUM COMMITTEE
Adopted Minutes
Tuesday, April 29, 2014
1:45 p.m., Room 503

1. ROLL CALL

Curriculum Chair Joe Conrad called the meeting to order at 1:50 pm.

Robin Arie-Donch, Debra Berrett, Curtiss Brown, Joe Conrad (Chair), Lisa Dillard (Curriculum Office), Geff Freire (Student Vocational), Ruth Fuller, Neil Glines, Randy Robertson, Josh Scott, Teri Yumae, Connie Adams (Administrative Assistant)

Absent/Excused: Lynn Denham-Martin, Marianne Flatland, Margherita Molnar, Erin Moore (Curriculum Analyst), Sandra Moore, Christian Ogden (Student Academic), John Yu

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Debra Berrett

S: Robin Arie-Donch

Discussion: Joe pointed out changes to the agenda: PHIL 006, approved under modifications on March 25 and cross listed with PLSC 006, was added to Consent Items to recognize it as a *new* course proposal; table items 6d, 7a, and 7b; add prerequisite action to item 7c, ENG 360.

A: Passed – unanimous

3. CONSENT ITEMS

a. Catalog clean up issues:

Accounting A.S. & Certificate – remove CIS 063 from Recommended Electives course deleted effective Fall 2014.

Graphic Design & Illustration – remove MKT 170 from Recommended Electives course deleted effective Fall 2014.

Auto Body & Repair – Remove IT 160 Recommended Electives course deleted effective Fall 2014.

Auto Tech – Remove ECTN 101 from Recommended Electives course deleted effective spring 2013.

Physical Education – update all PE courses to KINE. Remove KINE 005A & B, and 007D & E from Activity Courses.

Sports Medicine – update all PE courses to KINE. Remove KINE 005A & B, and 007D & E from Activity Courses.

Fitness Professional Job Direct Certificate – update all PE courses to KINE, Remove KINE 005A & B, and 007D & E from Activity Courses.

Emergency Medical Technician – Job Direct – change EMT 212 to EMT 112 to correspond with course number changes effective fall 2013.

Theatre A.A. – Update course titles to reflect recently approved course title changes (THEA 001, THEA 002).

Welding, Industrial Technician Certificate and A.S. Degree – Remove WELD 174, 176, and 177 from Recommended Electives (courses deleted effective Fall 2014).

Change the 3-25-14 course modification for PHIL 006 to a new course proposal.

4. APPROVAL OF MINUTES – April 8, 2014 (Attachment)

M: Debra Berrett

S: Robin Arie-Donch

A: Passed – unanimous

5. ACTION ITEMS

a. Content Review Form

M: Josh Scott

S: Curtiss Brown

Discussion: Joe presented on screen the one change he made after the Committee passed the Pre/Corequisite Board Procedure Proposal draft on March 25, due to the Chancellor's Office response to IVP White's email requesting input on the document. When using content review without statistical validation the pre/corequisite should be based on students being highly unlikely to succeed if they don't have the required requisite. Joe added under Section 2: Content Review, "The discussion should indicate why a student would be highly unlikely to succeed in the target course without the prerequisite or corequisite". This addition aligns the verbiage with Title 5 and it does not change the process. Discussion and investigation will be for the purpose of seeing if students need the course to succeed. Although already stated in the proposal, this wording was added to be explicit with Title 5. Joe clarified the State will not consider increased success rates as adequate rationale. The Content Review needs to show students wouldn't likely pass without the prerequisite.

Some members were concerned about last minute additions or having to show students failing. Joe replied the intent isn't to show failure but to align everything and see what students need to succeed when using content review. The added statement directs focus for the remainder of the form. In response to questions about who chooses statistical validation points, Joe clarified that the Curriculum Committee has the right to require statistical validation, faculty can choose the method to use, and the Committee can accept or deny what faculty submit.

A: Passed - unanimous

b. Plan for Implementing Content Review

M: Josh Scott

S: Robin Arie-Donch

A: Passed – unanimous

6. NEW COURSES

a. (CP14-83) ATEC 140 Hybrid Vehicle Maintenance and Repair

New Course Proposal

1) Action on the course

M: Debra Berrett

S: Robin Arie-Donch

A: Passed – unanimous

b. (CP14-84) ENGL 310A Introductory Reading and Writing Skills

New Course Proposal

1) Action on the course

M: Josh Scott

S: Robin Arie-Donch

Discussion: Josh explained the rationale for the new English courses: currently an independent writing .5 to 1-unit lab is used; the department is in process of creating an English 310A, B, and C family; English 310A will offer an alternate pathway or replace English 305 as a 3-unit introduction to reading and writing skills. On average only 8-11% of students who take English 305 make it to English 001. The classroom setting isn't ideal and students don't have to assess for it. All instructors have recommended moving to a lab based course, creating an in-house assessment, and working in the lab with small groups and one-on-one. Students will be tracked once the lab is established. Writing activities are similar to English 305 work but students will have more faculty support.

A: Passed – unanimous

c. (CP14-85) ENGL 359 Accelerated English

New Course Proposal

1) Action on the course

M: Robin Arie-Donch

S: Josh Scott

Discussion: Josh explained English faculty have been very pleased with ENGL 360 and overall student success but there is a need for more time and support. English 001 assignments and transfer level instruction are given and more sophisticated texts and longer essays are used. Every year there is a

minority of students not able to proceed in this pathway to English 001 in one semester. That means they would receive a no pass in English 360 and could try again but the consequence of no pass is more significant for students now due to repeatability and financial aid issues. English 359 was created to solve this negative effect for students who assessed into English 305, 350 or 355. English 359 and 360 students will meet in the same class with the same instructor who will teach to English 360 outcomes. Engl 359 students who do not achieve English 001 readiness by the end of semester, can move forward to take English 360 or 370. The principle of acceleration is the same and the goal is to have students doing the same work and assignments in the same classroom without knowing others' class number designation. Robin asked what advantage students would have whose scores place them in English 370 or English 380 and reasons for counselors to recommend an accelerated course. Josh replied that English 370 or 380 would be recommended for most of those students. The accelerated path would be recommended for students who need more support. In this English 359/360 model, students are more likely to succeed.

A: Passed – unanimous

- d. (CP14-85) ESL 008 Advanced ESL Integrated Skills
New Course Proposal
 - 1) Action on the prerequisite
 - 2) Action on the course

Tabled – see Item 2

- e. (CP14-86) MUSC 070 Applied Music I
New Course Proposal
 - 1) Action on the prerequisite

M: Josh Scott

S: Debra Berrett

Discussion: Teri explained that students have to meet minimum requirements to take the course. Corequisites are music theory and playing or singing in a large ensemble. Robin noted MUSC 070 can be added as a new fall 2014 course but C-ID approval, which probably won't happen before fall, will be needed before the music transfer degree is submitted for approval.

A: Passed - unanimous

- 2) Action on the course

M: Debra Berrett

S: Curtiss Brown

Discussion: Teri explained the course is required for a music transfer degree and for every music major degree by all four-year institutions. It is an applied course, evaluated through performance at the end of semester. It requires half-hour weekly lessons with an instructor and a minimum of practice time and performances. "Lecture/discussion" was removed from Instructional methods. Neil pointed out the 2 ½ lab hours were not correct instructor hours. Teri stated that instructors spend a half-hour per week in intensive lessons with students (maximum of 20) one-on-one but no one has been able to tell her how to show that. Following more questions and discussion about how to correct instructor hours, Joe stated investigation is needed for a solution. He suggested tabling the music courses until the instructor hours are properly reflected. Robin pointed out a number change is also needed to be UC transferable.

A: Tabled – unanimous

- f. (CP14-87) MUSC 071 Applied Music II
New Course Proposal
 - 1) Action on the prerequisite
 - 2) Action on the course

A: Tabled – see 6e

- g. (CP14-88) MUSC 072 Applied Music III
New Course Proposal
 - 1) Action on the prerequisite
 - 2) Action on the course

A: Tabled – see 6e

- h. (CP14-89) MUSC 073 Applied Music IV
New Course Proposal
 - 1) Action on the prerequisite
 - 2) Action on the course

A: Tabled – see 6e

7. COURSE MODIFICATIONS

- a. (CP14-90) ANTH 007 Archaeology
Advisory, Objectives, Content
 - 1) Action on the course

Tabled – see Item 2

- b. (CP14-91) CJ 011 Community Relations
Content, Textbooks
 - 1) Action on the course

Tabled – see Item 2

- c. (CP14-92) ENGL 360 Accelerated English
Prerequisites, Description
 - 1) Prerequisites

M: Debra Berrett

S: Robin Arie-Donch

A: Passed - unanimous

- 2) Action on the course

M: Josh Scott

S: Robin Arie-Donch

A: Passed – unanimous

8. CURRICULUM REVIEW – COURSE MODIFICATIONS

9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

10. MAJOR DELETIONS

11. REPORT FROM THE CHAIR

- a. Update on ADTs

Joe reported all programs are in and all sixteen State required ADTs have been approved.

Joe presented onscreen a recent C-ID email newsletter that reported over 15,000 course outlines have been submitted statewide as of April 15. Joe pointed out that no determination has been made yet on 75% of math courses but English has received about 74% approvals, overall a slow and unequal process.

The next and final meeting of the semester will be on May 14. Someone is still needed to fill the Curriculum Committee Chair position for next year.

12. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS

No report

13. REPORT FROM THE ARTICULATION OFFICER

No report

14. OTHER

15. OPEN DISCUSSION

- a. Adjustment to the pre/corequisite policy

Joe reported the one change, under Courses Not in a Sequence, was the addition of a phrase added to the second sentence, for reasons discussed in item 5a: "in either case content review should address why a student would be highly unlikely to succeed in the target course without the prerequisite or corequisite". The Committee can vote on the change at the next meeting.

16. ADJOURNMENT

M: Josh Scott

S: Robin Arie-Donch

A: Passed – unanimous

The meeting adjourned at 3:19 pm.