

Solano Community College
Academic Senate
CURRICULUM COMMITTEE
Adopted Minutes
Tuesday, April 8, 2014
1:45 p.m., Room 503

1. ROLL CALL

Chair Joe Conrad called the meeting to order at 1:51 pm.

Debra Berrett, Joe Conrad (Chair), Lisa Dillard (Curriculum Office), Marianne Flatland, Geff Freire (Student Vocational), Ruth Fuller, Neil Glines, Margherita Molnar, Randy Robertson, John Yu, Teri Yumae, Connie Adams (Administrative Assistant)

Guests: Diane White, Sal Codina

Absent/Excused: Michelle Arce, Robin Arie-Donch, Curtiss Brown, Lynn Denham-Martin, Erin Moore (Curriculum Analyst), Christian Ogden (Student Academic), Josh Scott,

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Marianne Flatland

S: John Yu

Discussion: Joe reported the consent item courses from the KINE degree (see 3a) need completion of articulation requirements. Removal of the courses for now will not cause problems for students because enough course choices will remain to complete the degree.

A: Passed – unanimous

3. CONSENT ITEMS

- a. Remove the following KINE courses from the Kinesiology AAT degree (approved 11/26/2013) due to articulation requirements: KINE 004B, 004C, 004D, 004E, 004F, 004G, 004H, 004K, 004M, 004N, 004P, 004S, 004T, 005C, 005D, 005E, 005G, 005P, 005Q, 005R, 006A, 006C, 006F, 006G, 007A, 007B, 007C, 009E, 009F, 083.

4. APPROVAL OF MINUTES – March 25, 2014 (Attachment)

M: Marianne Flatland

S: John Yu

Discussion: strike second irrelevant sentence under MUSC 062.

A: Passed as amended – unanimous

5. ACTION ITEMS

6. NEW COURSES

- a. (CP14-57) PLSC 004 Introduction to Political Science (Tabled from 3-25-14)
New Course Proposal
1) Action on the course

M: Marianne Flatland

S: John Yu

Discussion: Joe reported the one concern that resulted in this course being tabled was due to writing assignments that were too rigorous for an intro course. Joe spoke with the instructor who was willing to change writing assignments to be comparable to other intro courses.

A: Passed – unanimous

7. COURSE MODIFICATIONS

- a. (CP14-79) KINE 020A Introduction to Kinesiology
Objectives, Assessments, Assignments, Content
1) Action on the course

M: Marianne Flatland

S: Margherita Molnar

Discussion: Some objectives and content were revised to match the C-ID descriptor.

A: Passed – unanimous

b. (CP14-80) KINE 020V Introduction to Sports Science

Content, Textbooks

1) Action on the course

M: Marianne Flatland

S: Randy Robertson

A: Passed – unanimous

c. (CP14-81) KINE 057 Introduction to Sports Psychology

Add DE

1) Action on the course

M: Marianne Flatland

S: John Yu

Discussion: The DE addition was reviewed by the DE Committee and approved by the DE Coordinator.

A: Passed - unanimous

d. (CP14-82) MATH 022 Analytic Geometry and Calculus III

Objectives, Content

1) Action on the course

M: Marianne Flatland

S: Margherita Molnar

Discussion: The course had conditional C-ID approval with a request for more explicit content statements which have been provided.

A: Passed – unanimous

8. CURRICULUM REVIEW – COURSE MODIFICATIONS

9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

a. (CP14-83) Anthropology A.A.-T Degree

1) Action on the new program

M: Marianne Flatland

S: Margherita Flatland

Discussion: Joe expressed gratitude to Lauren Taylor, the new full-time anthropology instructor, for working on this degree. It wasn't required since the College didn't have a regular anthropology degree.

Approval will make this the sixteenth transfer degree for the College, once it is approved by the Board of Trustees and the Chancellor's Office.

A: Passed – unanimous

10. MAJOR DELETIONS

11. REPORT FROM THE CHAIR

a. Update on ADTs

Joe reported many courses have been submitted for C-ID approval, several have been conditionally approved and more have been approved. The Committee has approved sixteen ADTs as of today.

b. New Proposals

Any new proposals need to be made and submitted in time for the next Curriculum Tech Review meeting on April 22 in order to be ready for the next Curriculum Committee meeting on April 29. Nothing new for this academic year can be on the final Curriculum Committee May 13 agenda. Reps need to inform their constituents that anything they want considered this academic year must be ready for Tech Review in two weeks.

c. Curriculum Reps and Chair

Committee members need to ensure Curriculum reps from their departments or schools are in place for next year. Joe reminded members that a new Curriculum Chair is also needed next year to take his place.

d. C-ID clarification

Joe, a C-ID reviewer for math, explained that matching the C-ID descriptor with the objectives is the most important part. If something is missing in content but is listed in objectives, it should be OK. He didn't know if similar instructions were sent to reviewers in other areas.

12. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS

13. REPORT FROM THE ARTICULATION OFFICER

14. OTHER

a. Prerequisite/Corequisite documents

Joe reminded members that procedures need to be updated to reflect changes to Title 5. Erin Duane and Joe developed the document and form. The purpose of the form is to document the method used to establish pre/corequisites. Joe reviewed the form and pointed out content review will also be needed for advisories, although not in the same depth as requisites. There are checkboxes for Title 5 options used to show prerequisite validation methods. He added a new part to include departmental validation when two departments are involved. He further explained that Title 5 requires a plan with five components to use content review only for reading, writing, and math. Once the pre/corequisite documents are approved by the Committee, they will be submitted to the Academic Senate, Shared Governance and the Board of Trustees for approval.

15. OPEN DISCUSSION

a. Request to Extend Completion of CTE Curriculum Review:

Debra Berrett reported that CTE is required to complete Curriculum Review every two years. Last fall Curriculum Review was technically started, but CTE was also tasked with piloting the new Program Review. The old Program Review can't be used to build new courses and until Program Review and advisories are together it is hard for faculty to make changes. There was also a mix up in getting approvals done. CTE asked Debra to formally request approval from the Curriculum Committee to allow CTE to continue working on Curriculum Review into fall 2014. Joe reported he spoke with Debra and the dean and all agreed that it would be best to take the time, after hearing from the Advisory Committee, and do a good job on the review, rather than rushing to complete it. Circumstances and situations obviously resulted in a big challenge to complete CR in the expected timeline.

M: Marianne Flatland moved to allow CTE faculty to have Curriculum Review completion extended to fall 2014.

S: Randy Robertson

A: Passed – unanimous

Debra thanked the Committee and she will be working with faculty on Curriculum Review over the summer.

16. ADJOURNMENT

M: Randy Robertson

S: Marianne Flatland

A: Passed – unanimous

The meeting adjourned at 2:33 pm.