

Solano Community College
Academic Senate
CURRICULUM COMMITTEE
Adopted Minutes
Tuesday, February 25, 2014
1:45 p.m., Room 503

1. ROLL CALL

Coordinator Joe Conrad called the meeting to order at 1:53 pm.

Michelle Arce, Robin Arie-Donch, Debra Berrett, Curtiss Brown, Joe Conrad (Chair), Lynn Denham-Martin, Erin Duane, Marianne Flatland, Geff Freire (Student Vocational), Margherita Molnar, Erin Moore (Curriculum Analyst), Randy Robertson, Josh Scott, John Yu, Teri Yumae, Connie Adams (Administrative Assistant)

Absent/Excused: Neil Glines, Christian Ogden (Student Academic)

Guest: Ruth Fuller

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: RAD

S: Erin Duane

Discussion: All music items will be tabled for completion.

A: Passed – unanimous

3. CONSENT ITEMS

- a. Change ART 012 from a Required Course to a Recommended Elective in the Art Two-Dimensional and Art Three-Dimensional proposals approved in Fall 2013.

4. APPROVAL OF MINUTES – February 11, 2014 (Attachment)

M: Erin Duane

S: Robin Arie-Donch

Discussion: clarification edits were made.

A: Passed as amended – unanimous

5. ACTION ITEMS

- a. Resolution to allow LR 010 as an Option A Area D4 course

M: John Yu

S: Robin Arie-Donch

Discussion: Marianne explained the LR 010 content meets with Area D and it will be a beneficial option for Solano College students who need one unit to meet their degree requirements. Erin Moore confirmed LR 010, as an Option A, Area D course, can be listed in the summer catalog and someone in Counseling will put that together. Erin will begin maternity leave on March 28 and she would like catalog entries completed by then. The resolution is worded to give all students the option to use LR 010 under Area D1 or D4, depending on their catalog rights.

A: Passed – unanimous

6. NEW COURSES

- a. (CP14-4) MUSC 163 Pro Tools Production (Tabled from 2-11-14)

New Course Proposal

- 1) Action on the prerequisite
- 2) Action on DE
- 3) Action on the course

A: Tabled

- b. (CP14-5) MUSC 166A Advanced Sound Recording - Signal Processing (Tabled from 2-11-14)

New Course Proposal

- 1) Action on the prerequisite

- 2) Action on DE
- 3) Action on the course

A: Tabled

- c. (CP14-6) MUSC 166B Advanced Sound Recording - Microphone Technique (Tabled from 2-11-14)

New Course Proposal

- 1) Action on the prerequisite
- 2) Action on the course

A: Tabled

7. COURSE MODIFICATIONS

- a. (CP14-10) MATH 330 Elementary Algebra (Tabled from 2-11-14)

Content

- 1) Action on the course

M: group 7a, 7b, and 7c – Lynn Denham-Martin

S: Erin Duane

Discussion: MATH 330A and 330B both include half of MATH 330. Math faculty decided moving some of the content area between the two could better serve students and would clarify and reflect what is actually taught in the course. Josh queried if student success has been tracked between these courses. Randy replied that MATH 330B shows more success since struggling students don't make it past 330A. It is set up so that students who pass MATH 330A can't take MATH 330 unless they petition due to time lapse or other reason such as they feel they wouldn't pass MATH 330B without review. Randy reported that one missing topic that is taught in MATH 330 was added.

A: Passed – unanimous

- b. (CP14-11) MATH 330A Elementary Algebra Part I (Tabled from 2-11-14)

Content

- 1) Action on the course

A: Passed – see 7a

- c. (CP14-12) MATH 330B Elementary Algebra Part II (Tabled from 2-11-14)

Content

- 1) Action on the course

A: Passed – see 7a

- d. (CP14-13) MUSC 152 Sound Recording (Tabled from 2-11-14)

Description, Assessments, Assignments, Textbooks

- 1) Action on the course

A: Tabled

- e. (CP14-14) MUSC 161 MIDI and Computer Music Sequencing and Scoring (Tabled from 2-11-14)

Add hybrid, Description, Objectives, Assessments, Assignments, Textbooks

- 1) Action on DE
- 2) Action on the course

A: Tabled

- f. (CP14-20) ART 001 Art History

Objectives, Textbooks

- 1) Action on the course

M: group 7f – 7o – Teri Yumae

S: Erin Duane

Discussion: Erin Moore reported the C-IDs, not needed when the art studio and art history transfer degrees were approved by the Chancellor's Office last year, are now needed to keep the transfer degrees current with the Chancellor's Office.

A: Passed – unanimous

g. (CP14-21) ART 002 Art History

Objectives, Content

1) Action on the course

A: Passed – see 7f

h. (CP14-22) ART 004 Life Drawing

Objectives, Content

1) Action on the course

A: Passed – see 7f

i. (CP14-23) ART 006 Design Principles in 2-Dimensions

Objectives, Content

1) Action on the course

A: Passed – see 7f

j. (CP14-24) ART 007 Design-Color

Objectives, Textbooks

1) Action on the course

A: Passed – see 7f

k. (CP14-25) ART 011 Survey of Modern Art

Objectives, Content

1) Action on the course

A: Passed – see 7f

l. (CP14-26) ART 014 Introduction to Drawing

Description, Objectives

1) Action on the course

A: Passed – see 7f

m. (CP14-27) ART 015 Intermediate Drawing

Objectives, Content

1) Action on the course

A: Passed – see 7f

n. (CP14-28) ART 016 Beginning Painting

Objectives, Content

1) Action on the course

A: Passed – see 7f

o. (CP14-29) ART 038 Introduction to Printmaking

Objectives, Content

1) Action on the course

A: Passed – see 7f

p. (CP14-30) BIO 005 Human Physiology

Title

1) Action on the course

M: Marianne Flatland

S: Robin Arie-Donch

Discussion: John reported the change in title makes it congruent with what is offered at other schools. He will let Robin know if the title change should be submitted to start in summer or fall.

A: Passed – unanimous

q. (CP14-31) BIO 160 Review of Scientific Principles of Pre-Nursing

Description, Objectives, Assessments, Assignments, Content, Textbooks

1) Action on the course

M: Lynn Denham-Martin

S: Robin Arie-Donch

Discussion: Joe reported the course has been revamped to meet what is needed; it was previously cross-listed with MATH 160; the math component has been removed per request of nursing instructors; math and biology are now separate components; some objectives have been changed and content added; it will be offered this summer. Erin Moore clarified that it won't be in the printed schedule, but can be in the online schedule. The principle behind this is to have refresher courses available in areas needed before students take nursing courses where math or biology applies.

A: Passed – unanimous

r. (CP14-32) BIOT 160 Basic Concepts/Methods in Biotechnology

Prerequisite Deletion, Description

1) Action on the course

M: Robin Arie-Donch

S: Erin Duane

Discussion: Joe reported the rationale for deleting the prerequisite is that it is out of compliance with the industry standard. A new certificate is being developed that can be used to satisfy industry standards. The textbook either needs to be updated or labeled "classic".

A: Passed - contingent on textbook edit – unanimous

s. (CP14-33) ESL 077 Conversation/Pronunciation Skills

Prerequisite

1) Action on the course

M: Erin Duane

S: John Yu

Discussion: The modification was to correct a typo in the prerequisite course listing that went through Curriculum Review last year.

A: Passed – unanimous

t. (CP14-34) MATH 160 Math for Nursing School Students

Title, Units, Description, Objective, Assessments, Assignments, Content, Textbooks

1) Action on the course

M: Lynn Denham-Martin

S: Robin Arie-Donch

Discussion: MATH 160 was the component split off from the single course that included biology (see 7q). It was made into a short eight-week course with ½ unit. Joe confirmed this course is more of a brush-up course, taking some content from MATH 114. Lynn clarified it includes specific content for dosage calculations that theoretically should be reviewed. Although not required, it is strongly recommended that nursing students take MATH 160 and BIO 160 for success.

A: Passed - unanimous

8. CURRICULUM REVIEW – COURSE MODIFICATIONS

9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

a. (CP14-35) Geography A.A.-T Degree

1) Action on the program

M: Erin Duane

S: John Yu

Discussion: Erin Moore reported all paperwork has been done. Joe added that geography is not one of the degrees the College is required to create. Erin Moore will remove "seven" under "List A – select six or seven units" to make the total of 19 units.

A: Passed – unanimous

10. MAJOR DELETIONS

a. (CP14-36) General Office Assistant

1) Deletion of the Job Direct Certificate

M: Robin Arie-Donch

S: Erin Duane

Discussion: Joe reported this deletion is a reflection of courses and certificates getting dropped in the general updating of the whole program area.

A: Passed – unanimous

11. REPORT FROM THE CHAIR

a. Update on ADTs

Joe reported, with Physics now approved, the College has seven ADTs approved by the Chancellor's Office. Minor changes are needed in Journalism. Erin Moore reported Criminal Justice and History have been submitted to the Chancellor's Office, English has been submitted to CurricUNET, and most courses in Criminal Justice have been submitted for C-ID approval.

12. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS

No report

13. REPORT FROM THE ARTICULATION OFFICER

No report

14. OTHER

a. Pre/Corequisite policy/procedures process

Josh reminded members of recent discussions for content review or content review with statistical validation options when adding pre/corequisites outside of sequential courses. Josh, Erin Duane, and Ruth Fuller met to draft a policy and form and felt it is important to keep both options available. Faculty could choose which option they like but, if they don't choose statistical validation, the Committee could decide if heightened scrutiny is needed and require it as a follow-up. Statistical validation could be done through various methods and would not mean students have to fail a course for requisite validation. The current proposal draft is similar to the one sent out last semester with a few modifications. Erin Duane pointed out the Board Policy should go forward for approval first, followed by the form. The policy follows Title 5 and Chancellor's Office guidelines. Changes were mostly a matter of arranging in an order that makes sense, rather than content changes. Curriculum Committee, Academic Senate, Shared Governance Council, and Board of Trustees approval will be needed. Whether using content review or content review with statistical validation, documentation will be needed. A few things from Title 5 have to predate approval of a policy with content review including: ensure sufficient sections will be offered; ways faculty will understand requisites are needed; training will have to be in place. Josh noted that faculty would choose three out of six rubrics on a form and a one-page narrative documenting conversation about rationale would be required. If a streamlined form can be created, it could be submitted during the technical review process. Joe added not many co/prerequisites are put forth outside of sequential courses.

b. The Committee enjoyed some meeting time to celebrate, congratulate, and gift expectant moms, Erin Duane, Erin Moore, and Michelle Arce, who will soon be on maternity leave. Best wishes to you!

15. OPEN DISCUSSION

16. ADJOURNMENT

M: Lynn Denham-Martin

S: Erin Duane

A: Passed – unanimous

The meeting adjourned at 3:20 pm.