

Solano Community College
Academic Senate
CURRICULUM COMMITTEE
Adopted Minutes
Tuesday, November 12, 2013
1:30 p.m., Room 503

1. ROLL CALL

Joe called the meeting to order at 1:37 pm

Michelle Arce, Debra Berrett, Curtiss Brown, Joe Conrad (Chair), Erin Duane, Marianne Flatland, Margherita Molnar, Erin Moore (Curriculum Analyst), Maire Morinec, Randy Robertson, Teri Yumae, Connie Adams (Administrative Assistant)

Absent/Excused: Robin Arie-Donch, Lynn Denham-Martin, Josh Scott, John Yu, Toni Dickinson (Student Rep),

Guest: Diane White, Evangeline East, Mark Feighner, Mary Gotch-Posta

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Debra Berrett

S: Marianne Flatland

Discussion: Joe gave a brief explanation of the consent items: 3a – the auto tech program is being reinvigorated throughout the curriculum and ATEC 130 is not necessary as a prerequisite for ATEC 131; 3b – the courses listed need C-IDs and will be removed for now so the Journalism AA-T degree can be submitted. The courses can be added back in later if necessary. Joe reported item 6a, PSYC 007 will be tabled due to issues that cannot be addressed at this time while the instructor is out of the country. Curriculum Review will be added as item 11b.

A: Passed as amended – unanimous

3. CONSENT ITEMS

a. Remove prerequisite of ATEC 130 from ATEC 131.

b. Remove PHOT 070, PHIL 005, ENGL 004, and PLSC 002 from the Journalism AA-T degree.

4. APPROVAL OF MINUTES – October 22, 2013 (Attachment)

M: Marianne Flatland

S: Randy Robertson

A: Passed – unanimous

5. ACTION ITEMS

6. NEW COURSES

a. (CP13-223) PSYC 007 Cross-Cultural Psychology

New Course Proposal

1) Action on the course

A: Tabled – see item #2

7. COURSE MODIFICATIONS

a. (CP13-213) GEOG 001 Physical Geography (Tabled from 10-22-13)

Description, Objectives, Content, Textbooks

1) Action on the course

M: approve 7a – 7h – Debra Berrett

S: Curtiss Brown

Discussion: Joe noted changes made to the writing assignments discussed last time, “none” was removed and “research paper” was changed to “term paper” in the item 7 geography courses. Another concern was addressed by changing the advisory from English 1 to eligibility for English 1. Mark stated his intention was not for a full research paper. He also noted that students with disabilities are given assignments equivalent to field trips. Adjustments to courses were made to match C-IDs. Erin Moore will check for any place in these courses that still reads “research paper” and correct to “term paper”.

A: Passed - unanimous

- b. (CP13-214) GEOG 001L Physical Geography Laboratory (Tabled from 10-22-13)
Description, Objectives, Content, Textbooks
1) Action on the course

A: Passed see 7a

- c. (CP13-215) GEOG 002 Cultural Geography (Tabled from 10-22-13)
Description, Objectives, Content, Textbooks
1) Action on the course

A: Passed see 7a

- d. (CP13-216) GEOG 004 World Geography (Tabled from 10-22-13)
Description, Objectives, Content, Textbooks
1) Action on the course

A: Passed see 7a

- e. (CP13-217) GEOG 006 California Geography (Tabled from 10-22-13)
Description, Objectives, Textbooks
1) Action on the course

A: Passed see 7a

- f. (CP13-218) GEOG 010 Introduction to Geographic Information Systems (Tabled from 10-22-13)
Description, Objectives, Content, Textbooks
1) Action on the course

A: Passed see 7a

- g. (CP13-219) GEOL 001 Physical Geology (Tabled from 10-22-13)
Description, Objectives, Content, Textbooks
1) Action on the course

A: Passed see 7a

- h. (CP13-220) GEOL 010 Introduction to Geographic Information Systems (Tabled from 10-22-13)
Description, Objectives, Content, Textbooks
1) Action on the course

A: Passed see 7a

- i. (CP13-224) ANTH 007 Archaeology
Title, Transfer status, Description, Objectives, Assessments, Assignments, Contents, Textbooks
1) Action on the course

M: Curtiss Brown

S: Debra Berrett

Discussion: Joe reported that changes made were mostly for C-IDs. The College doesn't currently have an anthropology degree, but a new full time instructor is working on making one to match the transfer degree that will be good for students and also for the College to add one more degree toward its goal. Erin Moore added [This course is an open entry/open exit course. Students may continue BIO 099 over multiple semesters not to exceed 2 units.](#)

A: Passed – unanimous

- j. (CP13-225) BIO 099 Biology Honors: Dissection
Change to Open Entry/Exit
1) Action on the course

M: Maire Morinec

S: Debra Berrett

Discussion: Margherita explained this is a skill building course that has been modified as an open entry/open exit class where students learn to dissect the human body. The course is not repeatable but students can take it again to complete the two-unit maximum credits. It has always been a variable unit

course. Regarding adding more language to the catalog, Margherita explained that usually students, only a couple at a time, are recommended and recruited for this course, so more clarification isn't needed in the catalog. Marianne suggested showing Biology 4 (anatomy) as a prerequisite in the catalog, rather than just stating students need the dean's permission. Erin Moore will make that change and she also added "open entry/open exit", and "students may continue BIO 9 over two semesters, not to exceed two units". Students have to be enrolled manually in Banner.

A: Passed - unanimous

k. (CP13-226) COMM 002 Fundamentals of Persuasive Speaking

Description, Assessments, Content, Textbooks

1) Action on the course

M: approve 7k and 7l – Maire Morinec

S: Erin Duane

Evangeline East briefed members that some language was changed in the course outline and catalog to keep it on the IGETC and CSU GE A-1 list and to ensure students know speeches are made in front of an audience and instructors. C-IDs were checked and textbooks updated.

A: Passed - unanimous

l. (CP13-227) COMM 006 Argumentation and Debate

Description, Assessments, Content, Textbooks

1) Action on the course

A: Passed – see 7k

m. (CP13-228) COUN 101 Orientation for College Success

Add DE, Advisory, Description, Objectives, Assessments, Assignments, Content, Textbooks

1) Action on the course

M: Maire Morinec

S: Erin Duane

Discussion: Marianne reported the course was overhauled to better meet the Success Task Force requirements, especially the need for students to immediately put together their education plan. Students will now have more education on the essentials of their plan, completing it up front and getting better connected with the College community in a brief time. As result, the whole section K was changed. Students will be encouraged but not required to take the course. Maire pointed out a couple typos that were corrected.

A: Passed – unanimous

2) Action on DE

M: Maire Morinec

S: Debra Berrett

A: Passed – unanimous

n. (CP13-229) HIST 010 California History

Add DE

1) Action on course DE

M: Debra Berrett

S: Marianne Flatland

In answer to whether or not "in class final exam" needs to be in the catalog description, Joe responded that it is stated in the schedule. Diane White pointed out an in class final is an articulation requirement.

A: Passed - unanimous

8. CURRICULUM REVIEW – COURSE MODIFICATIONS

9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

a. (CP13-230) Psychology AA Degree

Program Modification (Note that CurricUNET lists this as a new program.)

1) Action on the program

M: Marianne Flatland

S: Erin Duane

Discussion: Mary Gotch-Posta explained the AA Degree is the same as always but rather than grouping different classes, it is now set up with core classes and students can choose from any combination of the electives. It used to have social psychology as an alternative to research methods but now it just has the latter. Because PSYC 7 was tabled (see 6a) and both of the psychology degrees require PSYC 7, approval would be contingent on approval of PSYC 7 this semester. If PSYC 7 is not approved it can be removed, so the degree can be submitted to the Chancellor's Office, and added back later when approved. Marianne noted that PSYC 4 is an absolute requirement and statistics is the prerequisite. She queried why it wouldn't be best to just have the AA-T degree. Mary replied that instructors want to encourage students to take classes other than just the core so when they transfer they will have more exposure to psychology. Marianne expressed her concern that many students who aren't planning to transfer will be lost by having PSYC 4 in the core, especially if they are fearful of math. She hoped faculty considered that potential loss. There is more breadth with the AA as well as the standard rigor and transfer students would be encouraged to expand anyway. Mary pointed out that instructors did not feel social psychology has the proper rigor and has a high failure rate. Teachers stated students come into social psychology thinking it will be like other courses but they have to produce a very stringent paper and they don't have the same perception or preparation for research paper rigor. Joe pointed out statistics was always required for transfer but not for the class. Mary added that faculty wants students to see psychology as a science and understanding research methods is a core for psychology.

A: Passed –unanimous

b. (CP13–231) Psychology AA-T Degree

New Program Proposal (Note that CurricUNET lists this as a program modification.)

1) Action on the course

M: Marianne Flatland

S: Erin Duane

Discussion: Mary stated faculty like both degree choices and will encourage students to take extra courses. This degree will count as one of the College required transfer degrees.

A: Passed - unanimous

10. MAJOR DELETIONS

a. (CP13–232) Fine Arts

Program deletion

1) Action on the program

M: Debra Berrett

S: Teri Yumae

A: Passed – unanimous

11. REPORT FROM THE CHAIR

a. Update on ADTs

Joe reported the plan is to submit the Journalism ADT to the Board of Trustees for approval soon. Physics was submitted to the Board and Robin is checking to ensure all the courses have been submitted to C-ID.

b. Curriculum Review

Joe noted the Curriculum Review (CR) schedule was created before the two new schools, Social & Behavioral Sciences and Health Sciences, were formed. He presented the Program Review (PR) schedule on screen, pointing out that PR should identify the curriculum changes that need to be made. Diane has been reviewing the ACCJC standards that are under revision to be implemented in January. She suggested CR probably needs to be about a year after PR to allow time for deans and faculty to fully review before making changes. Maire noted that much has already been done in CTE/Business and should be ready for CR in the spring. Joe concluded the goal will be to eventually stagger CR out one year from PR.

12. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS

Diane reminded members that ACCJC wants to see that Program Review outcomes are tied in to Curriculum Review.

13. REPORT FROM THE ARTICULATION OFFICER

None

14. OTHER

a. Pre/Corequisite policy/procedures update

Erin Duane and Joe will meet before the next Curriculum Committee meeting and hope to have an action plan ready by that time.

b. Archived courses deletion resolution

Joe will send members the list he presented on screen of over 100 courses to be deleted. The list is based on response from faculty after sending out the original list twice. Joe will write a resolution to delete the courses. Some members saw courses on the list they believed were already deleted. Erin responded that it would be best to delete all on the list to have updated dates for the Chancellor's Office.. Joe stated that the Committee will need to follow-up as before with a resolution for program changes due to removal of courses

15. OPEN DISCUSSION

16. ADJOURNMENT

M: Maire Morinec

S: Debra Berrett

A: Passed – unanimous

The meeting was adjourned at 2:44 pm

CC Minutes 11.12.13/ca