Solano Community College

Academic Senate

CURRICULUM COMMITTEE

Adopted Minutes

Tuesday, March 10, 2015

1:45 p.m., Room 505

1. ROLL CALL

Curriculum Committee Chair Curtiss Brown called the meeting to order at 1:55 pm.

Present: Michelle Arce, Debra Berrett, Curtiss Brown (Chair), Floyd Burnsed, Erin Duane, Marianne Flatland, Neil Glines, Leslie Minor (Ex-Officio), Margherita Molnar, Erin Moore (Ex-Officio), Sandra Moore, Máire Morinec, Randy Robertson, John Yu, Teri Yumae; Debbie Fischer (notetaker)

Absent/Excused: Marvin Bolin (Student Rep), Robin Arie-Donch, Myra Kargbo, Josh Scott

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Marianne Flatland

S: Margherita Molnar

A: Passed unanimously

3. CONSENT ITEMS

  a. Place maximum hours in variable unit Kinesiology courses: KINE 004A, 004B, 004D, 004F, 004J, 004K, 004P, 005E, 006F, 006G, 007B

Curtiss: Corrections were made to typographical errors regarding contact hours in variable-unit courses. The maximum lecture hours were left out of the contact hours for these variable-unit courses.

4. APPROVAL OF MINUTES - February 24, 2015

 Tabled

5. ACTION ITEMS

6. NEW COURSES

  a. (CP15-45) PHOT 155B Pro Photo: Travel Photography II
     1. Action on the prerequisite

M: Debra Berrett

S: Marianne Flatland

A: Passed unanimously

     2. Action on the course

M: Floyd Burnsed

S: Marianne Flatland

A: Passed unanimously

7. COURSE MODIFICATIONS

    a. (CP15-46) IR 001 Global Interdependence - Articulation, Assessments, Textbook

M: Marianne Flatland

S: Floyd Burnsed

Discussion: course is being modified to get approval dates for C-ID; originally it was supposed to be part of the Political Science ADT, but there is another course that corresponds with the same C-ID descriptor, so we have to wait to submit this one until the other course has approval; will eventually be added to the Political Science ADT.

A: Passed unanimously

    b. (CP15-39) NUTR 010 Nutrition - Articulation, Catalog Description, Objectives, Assignments, Content, Textbook

        1. Action on the course

M: (to Table): Marianne Flatland

S: Debra Berrett

Discussion: not currently showing CSU GE Area E; this course has been in Area E for many years; not sure if it was left off accidentally or intentionally; representatives for this modification are not at the meeting to clarify; currently fits the C-ID and ADT (which is the most urgent issue), but it's questionable about getting CSU GE approval under Area E with the missing Psycho-Social aspect (see minutes from 2-24-15 meeting); committee decided to table modification until next meeting.

A: Tabled

    c. (CP15-47) PHOT 030 Beginning Photography - Title, Catalog Description,

        1. Action on the course

M: Teri Yumae

S: Debra Berrett

Discussion: Debra – with the corrections under #6 (method of instruction); removing 90 (field experience);

A: Passed unanimously

    d. (CP15-48) PHOT 031 Intermediate Photography - Prerequisite

        1. Action on the prerequisite

M: Erin Duane

S: Teri Yumae

A: Passed unanimously

        2. Action on the course

M: Debra Berrett

S: Erin Duane

A: Passed unanimously

     e.   <u>(CP15-49) PHOT 035 Art of Photography</u> - Catalog Description

         1. Action on the course

M: Marianne Flatland

S: John Yu

A: Passed unanimously

     f.   <u>(CP15-50) PHOT 057 Special Projects</u> - Remove Prerequisite,

         1. Action on the prerequisite

M: Debra Berrett

S: Erin Duane

A: Passed unanimously

         2. Action on the course

M: Erin Duane

S: Teri Yumae

A: Passed unanimously

     g. <u>(CP15-51) PHOT 151 Professional Photography: Introduction</u> - Prerequisite

         1. Action on the prerequisite

M: group 7g-7j together - Erin Duane

S: Teri Yumae

A: Passed unanimously

         2. Action on the course

M: group 7g-7j together - Erin Duane

S: Margherita Molnar

A: Passed unanimously

     h. <u>(CP15-52) PHOT 152 Professional Photography: Portraiture</u> - Prerequisite

         1. Action on the prerequisite (see above)

A: Passed – see 7g-1

         2. Action on the course

A: Passed – see 7g-2

     i. <u>(CP15-53) PHOT 153 Professional Photography: Product and Advertising</u> - Prerequisite

         1. Action on the prerequisite

A: Passed – see 7g-1

         2. Action on the course

A: Passed – see 7g-2

  j. <u>(CP15-54) PHOT 154 Professional Photography: Interior & Exterior</u> - Prerequisite

    1. Action on the prerequisite

A: Passed – see 7g-1

    2. Action on the course

A: Passed – see 7g-2

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  k. <u>(CP15-55) PHOT 155A Professional Photography: Travel Photography</u> - Course Title, Transfer status, Objectives, Assessments, Content, Textbook

    1. Action on the course

M: Erin Duane

S: Floyd Burnsed

Discussion: Erin Duane - Transportation is spelled incorrectly under Course Content Outline

A: Passed unanimously

  l. <u>(CP15-56) PHOT 156 Portfolio Development </u> - Prerequisite, Catalog Description

    1. Action on the prerequisite

M: Erin Duane

S: Floyd Burnsed

A: Passed unanimously

    2. Action on the course

M: Erin Duane

S: Teri Yumae

A: Passed unanimously

  m. <u>(CP15-40) SOC 001</u> - Articulation, Add Hybrid and Correspondence to Methods of Instruction, Methods of Evaluation, Textbook

    1. Action on DE

M: Marianne Flatland

S: Erin Duane

A: Passed unanimously

    2. Action on the course

M: Erin Duane

S: Marianne Flatland

Discussion: Course will start out as correspondence course in summer, then possibly a hybrid course in the future. A question arose as to how students would do an oral presentation in a correspondence course. There are various options, such as a recording (for prison project), or tele-conference/chat for others.

A: Passed unanimously

8. *CURRICULUM REVIEW – COURSE MODIFICATIONS*

   a. (CP15-57) FIRE 153 Rescue Systems I - Units, Contact Hours, Textbook
      1. Action on the course

M: Erin Duane
S: Debra Berrett
Discussion: Modification is being done as part of the overall fire curriculum review; hours were updated to bring it in line with state requirements.
A: Passed unanimously

9. *NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS*

   a. (CP15-58) Associate in Arts in Spanish for Transfer – New

M: Marianne Flatland

S: Erin Duane

A: Passed unanimously

10. *MAJOR DELETIONS*

11. *REPORT FROM THE CHAIR*

   a. ADT update from the Chancellor's Office - University Studies - Liberal Arts for Elementary Teacher Prep (Associate Degree for Transfer)

Marianne recapped: After analyzing this, she felt that it would be too complicated to rush into creating this Associate Degree for Transfer (ADT) now, as there are two or three things that need to be done first: 1) create a new course in education that includes a field work component, 2) probably revise Math 12 and include the Common Core for teaching in elementary school, and 3) possibly a Physics issue. The biggest issue may be the education course as far as who would be responsible for it and the expense associated with the course. In the interim, we'll change the TOP Code and change the title of the University Studies degree for a future agenda item as University Studies-Liberal Studies for Education.

Discussion ensued about whether or not students would have to go into teaching to get the Associates. If so, an education course would need to be created that meets the C-ID, and includes the 45-hour field work component. Would also need a department, such as Child and Family Studies, to take charge of the course, since they currently have a practicum model. A product could then be created for the elementary school. Another option is the Counseling Department, since it has a practicum model as well. For now, changing the TOP Code and title is an easy fix, but moving forward, we want to develop the ADT. It will be a big project given our resources, but valuable for students.

   b. Last date to submit curriculum proposals and secure approvals is March 26

The last day to submit curriculum proposals and secure approvals for new and modified courses this semester is March 26th. With regard to ADT's, the door will be left open for submission.

   c. New ADT's

The new ADT's that just came out and are ready: Biology, Chemistry, and Film/Television/Electronic Media. There are degrees in all of those TOP Codes so we need to create an ADT or lose the degree. ADT's need to be submitted with approvals before June 30th in order to submit to Chancellor's Office (CO)

without C-ID approval. After June 30th, all courses in ADT's with C-ID descriptors will have to be C-ID approved first, prior to submitting to CO. March 26th deadline will be extended for the ADT's.

12. *REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS*

13. *REPORT FROM THE ARTICULATION OFFICER*

14. OTHER

15. *OPEN DISCUSSION*

16. *ADJOURNMENT*

M: Erin Duane
S: Floyd Burnsed
Meeting adjourned at 2:58 pm.