



## Solano Community College Academic Senate Curriculum Committee

*Meeting Minutes - Draft*  
March 22, 2016

### 1. Roll Call

Curriculum Chair Curtiss Brown called the meeting to order.

**In Attendance:** Michelle Arce, Debra Berrett, Curtiss Brown (Chair), Erin Duane, Jose Cortes, Leslie Minor (ex-officio), Lisa Abbott (ex-officio), Maire Morinec, Marianne Flatland, Margherita Molnar, Randy Robertson, Sandra Moore, Teri Yumae

**Guests:**

Genele Rhoads, Mathematics  
Jeanne Lorenz, Liberal Arts  
Josh Scott, English

**Absent:** Glenn Burgess, Sandy Lamba

### 2. Approval of Agenda

All matters listed under the consent items are considered routine and will be enacted by the approval of the agenda unless removed from the consent items by a committee member.

**Motion:** Randy

**Seconded:** Margherita

**Discussion:** Teri would like to add MUSIC 040D course modification for ADT approval; omitted that singers need to sing in several foreign languages; foreign language requirement. Added to course modifications, item H, CP-055.

**Vote:** amended agenda approved

### 3. Consent Items

- a. **OCED 071: Computer** Change course title to "OCC Portfolio Development"
- b. **ART 048A: Illustration I** Change course number to ART 046
- c. **ART 048B: Illustration II** Change course number to ART 046C

**Discussion:** Above courses have had change in their course titles or course numbers; no changes to content or description; no additional discussion.

### 4. Approval of Minutes

None to approve

### 5. Action Items

None

### 6. New Courses

- a. **(CP16-031) PHOT 073 DSLR Photography**

- i. Action on the course

**Motion:** Teri

**Seconded:** Erin

**Discussion:** Maire noted that on-line research is mentioned but there is no ENGL 001 requirement; Margherita advised more of a search than research therefore ENGL requirement not necessary. Proposed changing to online review in place of research.

**Vote:** Approved

b. **(CP16-046) BIO 020 Infectious Diseases, Plagues, and Pubic Health**

- i. Action on the course

**Motion:** Maire

**Seconded:** Marianne

**Discussion:** Maire noted that the SAM code may need to be D for CTE/vocational if it were included as an elective for the Biotech degree; Dr. Minor advised that the intent was to be transferrable and for BA.

**Vote:** approved face-to-face; however Erin moved that the course will need to be sent back for review for the DE component (seconded by Deb)

c. **(CP16-047) BIO 025 Human Genetics**

- i. Action on the course

**Motion:** Maire

**Seconded:** Marianne

**Discussion:** Maire asked when something gets added as a science elective for the baccalaureate degree, will it also be added to the Gen-Ed pattern for everyone; Marianne asked if course originators approved as Option A; Thao advised it was submitted for next cycle once approved by committee

**Vote:** approved face-to-face; however Erin moved that the course will need to be sent back for review for the DE component (seconded by Deb)

d. **(CP16-048) BIO 101 How to Study Science**

- i. Action on the course

**Motion:** Maire

**Seconded:** Margherita

**Discussion:** Lisa advised that the course needs a program title in the TOP code (but does not affect approval). Maire advised that this is a great class for students and others in the science field (i.e., Nursing and possibly high school students). Distance Education component is missing, can only be approved for face-to-face (course notes DE in method but no details).

**Vote:** Approved, however Erin moved that the course will need to be sent back for review for the DE component (seconded by Deb)

e. **(CP16-051) ART 042A Commercial Screen Printing**

- i. Action on the course

**Motion:** Teri

**Seconded:** Jose

**Discussion:** guest presenter Jeanne Lorenz from the Art department advised that this is a first piece in the new curriculum; a mix of traditional print making and graphic design.

**Vote:** Approved

## 7. Course Modifications

a. **(CP16-042) ENGL 001 College Composition** – Changes: pre-requisites, textbooks

- i. Action on the pre-requisite

**Motion:** Jose

**Seconded:** Marianne

**Discussion:** Josh Scott looked at persistent rates and realized that some courses were not effective at preparing students. AccuPlacer is not very accurate and many students unnecessarily placed in basic skills courses. The English department decided to lower the scores from 102 to 98 in line with other schools in state and use high school performance results as a placement tool (2.7 GPA; B or better in English or C+ or better in AP English while in high school); will make them eligible for ENGL 001. Increases access but does not decrease the pass rate.

**Vote:** approved

ii. Action on the course

**Motion:** Jose

**Seconded:** Marianne

**Discussion:** updated textbooks and pre-requisites; no changes to the course content, materials, or description

**Vote:** approved

- b. **(CP16-043) ENGL 348D Advanced English Skills Lab** – Changes: pre-requisite
- c. **(CP16-044) ENGL 360 Focused English Fundamentals** – Changes: pre-requisite
- d. **(CP16-045) ENGL 370 English Fundamentals** – Changes: pre-requisite
  - i. Action on the pre-requisite for 348D, 360 and 370

**Motion:** Jose

**Seconded:** Marianne

**Discussion:** MATH 348D will be renumbered 310D; no change in textbooks

**Vote:** approved

- e. **(CP16-052) KINE 020A Introduction to Kinesiology** – Changes: objectives, content, textbooks
  - i. Action on the course

**Motion:** Deb

**Seconded:** Margherita

**Discussion:** Curtiss advised that this course was originally approved in CID but COR was a bit long; shortened to conform to CID requirements

**Vote:** approved

- f. **(CP16-053) MATH 011 Elementary Statistics** – Changes: Pre-requisite, textbooks
  - i. Action on the pre-requisite

**Motion:** Maire

**Seconded:** Teri

**Discussion:** Per guest presenter Genele Rhoads, the only change is this will be an additional course to act as a pre-requisite. Currently Algebra is the only pre-req; proposal is to add Intermediate Algebra for Liberal Arts

**Vote:** approved

ii. Action on the course

**Motion:** Maire

**Seconded:** Teri

**Discussion:** only change is updating the textbook; Deb asked if there is still a Lab TBA; Maire advised that SCC gets dinged for TBA. Per Randy, if daytime, lab is separate; if evening, lab built in. Maire asked if we can eliminate the TBA hours by making course 3 units for lecture and 1 unit for lab (built into how to schedule class). Randy advised that the department would have to make the decision

**Vote:** Maire abstained; remainder of committee approved

- g. **(CP16-054) MATH 112 Intermediate Algebra for Liberal Arts** – Changes: course title, catalog description, content, textbooks)

- i. Action on the course

**Motion:** Marianne

**Seconded:** Jose

**Discussion:** Genele Rhoads advised that the proposed changes are to update the course and provide a more precise course name (formerly Algebraic Reasoning); designed for non-science students.

**Vote:** approved

- h. **(CP16-055) MUSC 040D Applied Music IV** – Changes: catalog description, content

- i. Action on the course

**Motion:** Teri

**Seconded:** Marianne

**Discussion:** Teri advised that the course description omitted that singers will need to be prepared to sing in several different languages; proposes adding a foreign language component to the course. This is the fourth semester of applied music and CID requires that vocal students be required to sing in several languages; inadvertently left off of the original course description; students learn diction in Latin, French, German, and Italian.

**Vote:** approved

## 8. Curriculum Review – Course Modifications

- a. **(CP16-049) CHEM 001 General Chemistry** Changes: pre-requisite, catalog description, objectives, assignments, content, textbooks

- i. Action on the pre-requisite

**Motion:** Margherita

**Seconded:** Deb

**Discussion:** course content updated; removed high school math pre-requisite and use MATH 104 exclusively per CID; Marianne felt that a student should not have to retake an algebra class to get into CHEM 001; Randy asked if we can say MATH 104 or equivalent (i.e., what if the student took pre-calc in high school); Curtiss if we stipulate intermediate without stating high school, might be able to get around. Curtiss recommended sending back for revision on pre-requisite stipulated by CID

**Vote:** Sent back for additional review

- b. **(CP16-050) CHEM 002 General Chemistry** Changes: Articulation, pre-requisite, catalog description, objectives, assessments, assignments, content, textbooks

- i. Action on the course

**Motion:** Randy

**Seconded:** Teri

**Discussion:** Randy advised change in wording to “with a minimum grade of C” instead of C or better.

**Vote:** approved

- ii. Action on the course

**Motion:** Jose

**Seconded:** Deb

**Discussion:** Added lab notebooks and quizzes, descriptive chemistry, and updated the textbooks

**Vote:** approved

## 9. New/Revised Credit Programs or Certificate Programs

None

## 10. Major Deletions

None

## 11. Report from Chair

Deb is back; losing Lisa to maternity leave and will be getting a curriculum analyst in near future; Curtiss will be contact regarding curriculum in interim.

Curtiss advised that course deletion process is coming and provided lists of courses that have not been assessed; asking that they be taken back to respective faculty for feedback. Policy is that if courses are taken off and brought back within two years, it can be brought back “as is” per the CO. If more than two years, will have to come back as a new course (approved by the committee 11/10/2015).

**12. Report from VP Academic Affairs**

None

**13. Report from the Articulation Officer**

None

**14. Other**

None

**15. Open Discussion**

None

**16. Adjournment**

**Motion:** Jose

**Seconded:** Margherita