



Solano Community College
Academic Senate
Curriculum Committee
Adopted Minutes
Tuesday, March 28, 2017
1:30 p.m., Room 503

1. CALL TO ORDER: The meeting was called to order by Chairperson Curtiss Brown at 1:30 pm.

2. ROLL CALL

Member:

Curtiss Brown-Chair, Michelle Arce, Glenn Burgess, Jim DeKloe, Sandy Lamba, Maire Morinec, Randy Robertson, and Teri Yumae.

Ex-Officio: David Williams (Consultant of Academic Affairs) and Lisa Abbott-Curriculum Specialist.

Guest: Anthony Ayala and LaVone Slaton.

Absent: Erin Duane, Jose Cortes, Paul Hidy, and Marianne Flatland.

3. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member. Randy Robertson motioned to approve the agenda of March 28, 2017. It was seconded by Jim DeKloe. The motion passed unanimously.

4. CONSENT ITEMS

Chairperson Brown stated that ENGL 004 had been added to area D2 on option A as a reading requirement.

5. APPROVAL OF MINUTES

Randy Robertson motioned to approve the minutes of February 28, 2017. It was seconded by Jim DeKloe. The motion was carried unanimously.

6. ACTION ITEMS

There were no action items on the agenda.

7. NEW COURSES

a. (CP17-22) ASTR 050 Astronomical Optics

1. Action on the course:

Randy Robertson motioned to approve Astro 050 as a new course. It was seconded by Jim DeKloe. Randy Robertson shared that this will be a one-unit class focus mainly in building a telescope. David Williams inquired if there was a more recent textbook than what was listed and space restrictions. Dean Morinec wanted clarification if the students will be allowed to keep the materials since they will be required to pay \$250 and how many stations will be available. After further discussion, the members

decided to add the new course. The committee members approved Astro 050 as a new course unanimously.

8. COURSE MODIFICATIONS

a. (CP17-13) BUS 005 Introduction to Business- C-ID, description, content, and books.

1. Action on the course:

Jim DeKloe motioned to approve Bus 005. It was seconded by Terri Yumae.

Chairperson Brown stated that this course was reviewed at Tech Review. The course was revised to meet C-ID requirement. Business 005 was approved by the committee members unanimously.

b. (CP17-15) HS 055 Introduction to Case Management- Class size, content, and textbooks.

1. Action on the course:

Terri Yumae motioned to approve HS 005. It was seconded by Sandy Lamba. This was a reduction in class size from 35 to 24 and the rationale was on section H. David Williams requested to revise Counseling 62, since it was an advisory course and Counseling 83 was deleted. The motion passed unanimously.

c. (CP17-16) CDFS 070-Lifespan Human Development- Catalog information and textbooks.

1. Action on the course:

Randy Robertson motioned to approve CDFS 070. It was seconded by Terri Yumae. Chairperson Brown explained that the School requested to change the language, "Cannot be taken for credit for CDFS 039 or 038," since CDF 039 had been deleted. The motion passed unanimously.

d. (CP17-17) FIRE 140-Fire Technology Academy-Prerequisites and catalog information.

1. Action on prerequisites:

Terri motioned to approved FIRE 140. It was seconded by Randy Robertson. The prerequisite was changed for this class. David Williams requested clarification on the total required units/electives and one of the electives was no longer offered. The committee unanimously agreed to send the application back for more information.

2. Action on the course:

9. CURRICULUM REVIEW – COURSE MODIFICATION

a. Revised Curriculum Handbook- February 27 Academic Senate revisions and suggestions.

1. Action on the Handbook:

Chairperson Brown stated that Academic Senate had been reviewing the handbook and the committee do not need to vote. Once it has been completed, it will be shared to committee members.

b. (CP17-29) CDFS 080 Early Childhood Administration - Prerequisites, catalog info, DE, methods of evaluation, and textbooks.

1. Action on prerequisites

Randy Robertson motioned to approve changes on prerequisites for CDFS 080. It was seconded by Terri Yumae. Anthony Ayala explained that the request was for deleting prerequisite CDFS 038 because it was mentioned twice on the catalog. He also clarified that the class prerequisite was not modified. The modification was approved unanimously.

2. Action on the course:

Randy motioned to approve the course. It was seconded by Terri Yumae. Anthony Ayala explained that the course will be offered online and the textbook will be updated. The DE committee will discuss this course at their April 17th meeting. Chairperson Brown referred Anthony Ayala to review DE requirements outlined on Curriculum Handbook. Once updated, this course will be added back for approval on the committee agenda on April 18th.

10. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

a. (CP17-23) Astronomy A.S. Degree (new)-Name and courses.

1. Action on the program:

Randy motioned to approve Astronomy A.S. Degree. It was seconded by Jim DeKloe. David Williams asked the committee if this course needed to clarify that it will be a "high unit degree." Chairperson Brown was concerned that the degree could not be completed in two years with the course's GE requirements. After further discussion, the committee decided to decline the application and recommended to reexamine degree requirement (60-unit recommendation) and for two-year completion.

b. (CP17-19) Biology A.S. Degree (new)- Name and courses.

1. Action on the program:

Sandy motioned to approve Biology A.S. Degree. It was seconded by Jim DeKloe. Jim DeKloe stated that this degree will have numerous required courses in order to align it with the UC Pathways. The motion passed unanimously.

c. (CP17-20) Early Childhood Education A.S. Degree-recommended electives (removal).

1. Action on the program:

Randy motioned to approve removal of electives for Early Childhood Education A.S. Degree. It was seconded by Terri Yumae. Anthony Ayala stated that the electives listed were recommended not mandatory, which could confuse students. Also, the degree descriptions will not be updated as requested. The motion passed unanimously.

d. (CP17-24) Retail Management Certificate-Units and courses.

1. Action on the program:

Randy Robertson motioned to approve Retail Management Certificate. It was seconded by Jim DeKloe. LaVone Slaton shared that this certification will be thru Western Association of Retail Chains. Companies who were part of this chain encouraged their employees to acquire this degree for promotion and/or training purposes. The motion passed unanimously.

e. (CP17-25) Business, General Certificate - Units and courses.

f. (CP17-26) Retail Management A.S. Degree - Units and courses.

1. Action on the program:

The committee recommended to combine items e and f. Randy motioned to approve this recommendation. It was seconded by Jim DeKloe. LaVone Slaton explained that the catalog reflected a certificate and not a degree. She requested to add the following: (1) business general degree, (2) a certificate, and (3) transfer degree. David Williams asked the difference between ADT and AA. LaVone Slaton answered that AA did not need require completing of Math 11 and Econ ? The motion was carried unanimously.

g. (CP17-27) Business, General A.S. Degree - Units and courses.

1. Action on the program:

Jim DeKloe motioned to approve Business, General A.S. Degree. It was seconded by Terri Yumae. This will be aligned with Western Association of Retail Chains requirements and allow students to acquire Associate degree. The motion passed unanimously.

h. (CP17-28) Nutrition, A.S.T Degree- Units and courses.

1. Action on the program:

Jim DeKloe motioned to approve Nutrition, A.S.T. Degree. It was seconded by Michelle Arce. Chairperson Brown shared that there had been challenges in selecting a course that will satisfy list B and the revised ADT. As a result, Cultural Anthropology was added, which could then be articulated to CSU. The motion passed unanimously.

11. MAJOR/COURSE DELETIONS - None

12. REPORT FROM THE CHAIR – Curtiss Brown

Randy Robertson confirmed Jim DeKloe as the next Curriculum Committee chairperson for 2017-2020 term. It was seconded by Glenn Burgess. The nomination passed unanimously.

13. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS – David Williams

There were no updates from Academic Affairs.

14. REPORT FROM THE ARTICULATION OFFICER- Curtiss Brown

Chairperson Brown reported that Communication Section A was approved for C-ID. Five ADTs (i.e. Kinesiology, Business, Art History, etc.) will be up for renewal. Also, Options A, B, and C had been updated and it will be reflected on the new catalog.

15. OTHER-

a. Deletion of Interior Design courses and program (still active in Curricunet).

According to Chairperson Brown, this course was not on the catalog but it was active on Curricunet. There had not been any update to modify, update, or delete it. Jim DeKloe motioned to remove Interior Design courses and program on Curricunet. It was seconded by Terri Yumae. The motion was carried unanimously.

16. OPEN DISCUSSION - None

17. ADJOURNMENT

Randy Robertson motioned to adjourn the meeting. It was seconded by Jim Dekloe. The meeting adjourned at 2:55 pm.