



**Solano Community College**  
**Academic Senate**  
**Curriculum Committee**  
**Approved Minutes**  
Tuesday, May 2, 2017  
1:30 p.m., Room 503

**1. ROLL CALL** Chairperson Brown called the meeting to order at 1:50 pm.

**Present:** Curtiss Brown-Chair, Michelle Arce, Jose Cortes, Jim DeKloe, Marianne Flatland, Paul Hidy, Randy Robertson, Teri Yumae, David Williams (VP of Academic Affairs), and Lisa Abbott-Curriculum Analyst.

**Guest:** Ken Williams and Neil Glines (Dean of School of Liberal Arts).

**Absent:** Erin Duane, Glenn Burgess, Sandy Lamba, and Maire Morinec.

**2. APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

Jim DeKloe motioned to approve the meeting agenda. It was seconded by Marianne Flatland. The motion passed unanimously.

**3. CONSENT ITEMS** – There were no items on this section.

**4. APPROVAL OF MINUTES**

Jim DeKloe motioned to approve the minutes of April 25, 2017. It was seconded by Marianne Flatland. The committee approved the minutes unanimously.

**5. ACTION ITEMS** - There were no items under action items.

**6. NEW COURSES**

a. (CP17-53) ATHL 001B Pre-season Intercollegiate Volleyball

1. Action on the course:

Jim Dekloe motioned to approve ATHL 001B. It was seconded by Marianne Flatland. This course was created to keep track of work hours in compliance with rules set forth by NCAA and SCC. The motion to add this course passed unanimously.

b. (CP17-54) ATHL 004A Off-season Intercollegiate Soccer

1. Action on the course:

Jim Dekloe motioned to approve ATHL 004A. It was seconded by Jose Cortes. This course was created for the same reason as ATHL 001B. Therefore, it was approved by the committee unanimously.

c. CP17-60) MATH 500 Supervised Tutoring in MATH

1. Action on the course:

Randy Roberson motioned to approve Math 500. It was seconded by Marianne Flatland. According to Randy Robertson, this course was created due to the deletion of Math lab in several courses. This course will assist in tracking student attendance and will be identical to Math Tutoring 500. The course was approved unanimously.

**7. COURSE MODIFICATIONS**

a. (CP17-51) ART 044A Art Studio Concepts - Number and Transferability.

1. Action on the course:

Marianne motioned to approve course modification for ART 044A Studio Concepts. It was seconded by Jim DeKloe. David Williams inquired about the variable units offered for this course. Randy Robertson stated that during Tech Review, Ferdinanda Florence explained that variable units will allow her to award units reflective of her students effort, which will dependent on the number of projects they completed. Chairperson Brown advised the committee to postpone this course discussion until Ferdinanda Florence was present.

b. (CP17-52) ATHL 001A Off-season Intercollegiate Volleyball – Title.

1. Action on the course:

Jim DeKloe motioned to approve ATHK 001A. It was seconded by Randy Roberson. Lisa Abbot stated that this was a title change request from “pre-season” to “off-season.” The motion for title change passed unanimously.

c. (CP17-55) HORT 006 Identification and Ecology of Landscape Plant Materials – Objectives, Assessments, content, and textbooks.

1. Action on the course:

Randy Robertson motioned to approve HORT 006. It was seconded by Jim DeKloe. Ken Williams stated that course requirements were updated and he has requested to delete the first sentence of the third SLO. David Williams was able to correct the course’s SLO. Chairperson Brown recommended a course content update in order for him to resubmit for UC transferability. Once the recommendation was completed, it will be presented again to the committee for approval.

d. (CP17-56) HORT 030 Landscape Design I – Advisory, Prerequisite, Assessments, Content and textbooks.

1. Action on requisites:

2. Action on the course:

Randy Robertson motioned to approve the course prerequisite. It was seconded by Marianne Flatland Ken Williams requested to delete the prerequisite of plant identification since HORT 30 will include 60 plants identification. The motion to approve the change in prerequisites was approved unanimously. Jim DeKloe motioned to approve HORT 030. It was seconded by Maryann. The course was approved by the committee unanimously.

e. (CP17-57) COUN 058 Life Management – Number Change.

f. (CP17-58) COUN 098 Performance Psychology – Number Change.

1. Action on the course:

Maryann motioned to combine and approve COUN 058 and COUN 098. It was seconded by Jim DeKloe. Maryann stated that since the units for these courses were not UC transferrable, they requested the number change from COUN 04 to COUN 58 and COUN 9 to COUN 98. The motion to change the course numbers were approved unanimously.

g. (CP17-59) MUSC 040 Applied Music – Number Title, description, and Content.

1. Action on the course:

Terri Yumae motioned to approve MUSC 040. It was seconded by Jim DeKloe. Terri Yumae stated that the lab hours for this course were modified and in compliance with the state, the frequency that student could register for this class had changed to four times with students’ work hours remaining the same. Chairperson Brown explained that this course’s UC articulation/C-ID was approved on April 24<sup>th</sup> and with the requested change, he would have to resubmit again. After further discussion, this course will be reviewed by the committee at the next meeting once the work hours for MUSIC 40A-40D were changed and without C-ID/articulation resubmittal.

## **8. CURRICULUM REVIEW – COURSE MODIFICATION**

a. (CP17-29) Early Childhood Administration – Prerequisite, DE description, evaluation, and textbooks.

1. Action on the prerequisite:

2. Action on the course:

Marianne Flatland motioned to approve the prerequisite for this course. It was seconded by Jim DeKloe. Chairperson Brown stated that the course added a minimum grade of "C" as a course prerequisite. The course prerequisite was approved unanimously. Jose Cortes motioned to approve the course. It was seconded by Paul Hidy. Lisa Abbot stated that DE was added on the description section. During the discussion, it was clarified that the course went through shell review. The motioned to approve this course passed unanimously.

## **9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS**

a. (CP17-23) Astronomy A.S. Degree (new):

1. Action on the program:

Marianne motioned to approve the program Astronomy as an A.S. Degree. It was seconded by Randy Robertson. Randy Robertson stated that the total units required for this program were modified for obtainability reason. The committee approved the program unanimously.

b. (CP 17-64) University Studies- Communication and Language Arts – Title, Description Outcomes, Units, and Courses.

c. (CP17-63) University Studies-Science and Quantitative Reasoning - Description, Outcomes, Units, and Courses.

d. (CP17-62) University Studies - Arts and Humanities - Description, Outcomes, Units, and Courses.

e. (CP17-65) University Studies-Social and Behavioral Science - Description, Outcomes, Units, and Courses.

f. (CP17-66) University Studies: Liberal Studies for Education - Description, Outcomes, Units, and Courses.

1. Action on the program:

Jim DeKloe motioned to combine items 9b - 9f for reviewing purposes and to approve the program mentioned. It was seconded by Terri Yumae. Marianne Flatland stated that the University Studies program mentioned above were updated. Chairperson Brown stated that Ferdinanda Florence had sent an email regarding a taskforce that will be assigned to review these programs and the process involved. Neil Glines, Dean of Liberal Arts, clarified that different disciplines involved in these program will have the ability to review the courses for accuracy reasons during Fall 2017 before program review occurs. Lisa Abbot requested Marianne to delete Psyc 10 and Journalism 64, 75, 61, and 59 since those courses were deleted. David William explained that no further action will transpire until the next semester. Also, to honor the taskforce's work, he had asked Lisa Abbott to postpone any submittal to Chancellor's Office until our Program Review committee decided on the outcome. Neil Glines clarified that each discipline will have the opportunity to remove their respective courses that were included on the programs by submitting a request to the Curriculum Committee. Terri Yumae, Michelle Arce, Paul Hidy, Randy Robertson, Jim DeKloe, and Marianne Flatland voted to approve updates for the programs mentioned above. Jose Cortes declined to approve the programs. The motion was approved by majority of the vote.

g. (CP17-67) Interdisciplinary Studies-Social and Behavioral Science - Description, Outcomes, Units, and Courses.

h. (CP17-68) Interdisciplinary Studies-Wellness and Self Development - Description, Outcomes, Units, and Courses.

i. (CP17-39) Interdisciplinary Studies-Arts and Humanities - Description, Outcomes, Units, and Courses.

j. (CP17-70) Interdisciplinary Studies-Communication and Language Arts - Title, Description Outcomes, Units, and Courses.

k. (CP17-71) Interdisciplinary Studies-Science and Quantitative Reasoning - Description, Outcomes, Units, and Courses.

1. Action on the program:

Jim DeKloe motioned to combine items 9g – 9k for reviewing purposes and to approve the courses mentioned. It was seconded by Terri Yumae. Marianne Flatland explained that 9g-9k were the same situation as 9b-9f. Terri Yumae, Michelle Arce, Paul Hidy, Randy Robertson, Jim DeKloe, and Marianne Flatland voted to approve updates for the programs mentioned above. Jose Cortes declined to approve the programs. The motion was approved by majority of the vote.

## **10. MAJOR/COURSE DELETIONS**

a. Physical Education A.A.

1. Action on the Program:

Jim DeKloe motioned delete Physical Education AA. It was seconded Randy Robertson. Jim DeKloe stated that this certification had been replaced by another degree. The committee approved the motion to delete this degree unanimously.

## **11. REPORT FROM THE CHAIR – Curtiss Brown.**

*-There was no update from Chairperson Brown.*

## **12. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS – David Williams.**

David Williams suggested to the committee that if a department requested a course deletion/change that will affect a program(s), that a program change had to be submitted/reviewed at the same time for consistency reason and prevent confusion from students regarding course unit value. This review will occur during Tech Review.

## **13. REPORT FROM THE ARTICULATION OFFICER - Curtiss Brown.**

Curtiss Brown will share information he obtained from his week-long conference in San Francisco in the near future. The major topic discussed was that course outline should have the same information as the syllabus or major information such as, course content. For articulation purposes, the CSUs will review the COR and not the syllabus. The UCs could choose to review either COR or syllabus; however, if they found inconsistency, articulation will be denied. Randy Robertson inquired if it will be sufficient if website links were provided on the COR. Curtiss Brown stated that he will research the information and share the answer to the committee members soon.

## **14. OTHER-**

## **15. OPEN DISCUSSION -**

## **16. ADJOURNMENT:**

Randy Robertson motioned to adjourn the meeting. It was seconded by Jose Cortes. The meeting adjourned at 3:15pm.