



Solano Community College
Academic Senate
Curriculum Committee
Approved Minutes
Tuesday, April 18, 2017
1:30 p.m., Room 503

1. ROLL CALL: Chairperson Brown called the meeting to order at 1:51 pm.

Members: Curtiss Brown-Chair, Erin Duane, Michelle Arce, Glenn Burgess, Marianne Flatland, Paul Hidy, Maire Morinec, Teri Yumae, David Williams (Consultant of Academic Affairs), and Lisa Abbott-Curriculum Analyst.

Absent: Sandy Lamba, Jose Cortes, Jim DeKloe, and Randy Robertson,

Guest: Joe Conrad.

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member. Dean Morinec motioned to approve the agenda. It was seconded by Marianne Flatland. The motion passed unanimously.

3. CONSENT ITEMS

There were no consent items on the agenda.

4. APPROVAL OF MINUTES

Marianne Flatland motioned to add and approve the minutes of March 28, 2017 on the agenda. It was seconded by Michelle Arce. Paul Hidy abstained from the vote. The motion passed with the majority of the vote committee members.

5. ACTION ITEMS

There were no action items on the agenda.

6. NEW COURSES

There were no new courses on the agenda.

7. COURSE MODIFICATIONS

a. (CP17-17) FIRE 140 Fire Technology Academy- Prerequisites and catalog information.

1. Action on prerequisites:

2. Action on the course:

Marianne Flatland motioned to approve the prerequisites of Fire 140. It was seconded by Dean Morinec. It was confirmed that the prerequisites (Fire 50, Fire 101, and EMT 128) were updated on system. Dean Morinec stated that this course was required by the state in order for SCC students to participate in Fire Academy. Students will be required to rent their equipment, as SCC could no longer accept donations. Also, there was cleanliness issue on the equipment, which could put the students' health at risk. However, the Fire department could still sponsor students. The motion to approve the prerequisites passed unanimously. Maryanne Flatland motioned to approve the course. It was seconded by Erin Duane. The motion was carried unanimously.

b. (CP17-31) MATH 002 Algebra for Calculus (College Algebra) - Hours, catalog information, objectives, assessments, and content.

c. (CP17-32) MATH 004 Pre-calculus Mathematics- Hours, catalog information, objectives, assessments, and content.

d. (CP17-33) MATH 011 Elementary Statistics - Hours, catalog information, objectives, assessments, and content.

e. (CP17-34) MATH 020 Analytic Geometry & Calculus I - Hours, catalog information, objectives, assessments, and content.

f. (CP17-35) MATH 021 Analytic Geometry & Calculus II - Hours, catalog information, objectives, assessments, and content.

g. (CP17-36) MATH 030 Analytic Geometry & Calculus - Hours, catalog information, objectives, assessments, and content.

h. (CP17-37) MATH 031 Analytic Geometry & Calculus - Hours, catalog information, objectives, assessments, and content.

i. (CP17-38) MATH 051 Trigonometry - Hours, catalog information, objectives, assessments, and content.

j. (CP17-39) MATH 103 Plane Geometry - Hours, catalog information, objectives, assessments, and content.

k. (CP17-40) MATH 104 Intermediate Algebra - Hours, catalog information, objectives, assessments, and content.

l. (CP17-41) MATH 330 Elementary Algebra - Hours, catalog information, objectives, assessments, and content.

m. (CP17-42) MATH 330A Elementary Algebra Part 1 - Hours, catalog information, objectives, assessments, and content.

n. (CP17-43) MATH 330B Elementary Algebra Part II - Hours, catalog information, objectives, assessments, and content.

1. Action on the course:

Dean Morinec motioned to combine items 7b thru 7n. It was seconded by Erin Duane. Dean Morinec motioned to approve the Math courses listed above. It was seconded by Marianne Flatland. Joe Conrad explained that the Math department decided to remove the lab requirements for its courses with exception Math 320 and Math 112. All references of Math lab requirement had been removed from the system. Even with the requested modification, the unit value will remain at 5 due to rounding. To supplement this change, the Math department decided to offer a tutoring course (500 level). Approval of this course was being reviewed by the department Dean and will be reviewed by Curriculum committee before the end of 2017 Spring semester. The committee members approved requested changes on Math courses mentioned above. The motion passed unanimously.

o. (CP17-44) BIOT 403 Design of Biomanufacturing Facilities - Units hours.

p. (CP17-45) BIOT 407 Advanced Topics in Quality Assurance - Units hours.

q. (CP17-46) BIOT 408 Six Sigma & Lean Manufacturing - Units hours.

1. Action on the course:

Erin Duane motioned to combine items 7o thru 7q. It was seconded by Terri Yumae. Terri motioned to approve BIO 403, 407 and 408. It was seconded by Dean Morinec. These courses were submitted originally as 3 units. After reviewing the courses, it was determined that the correct unit value should be 4. The motion to change the unit value from 3 to 4 was approved unanimously.

r. (CP17-49) DRFT 055 Mechanical Drafting-Level 1- Prerequisite

1. Action on prerequisite:

2. Action on the course:

Dean Morinec motioned to approve the prerequisite for DRFT 055. It was seconded by Erin Duane. The committee was reviewing this course to add DRFT 058 as prerequisite or co-requisite. The motion passed unanimously. Dean Morinec motioned to approve the course. It was seconded by Erin Duane. The motion was passed unanimously.

8. CURRICULUM REVIEW – COURSE MODIFICATION

There were no course modifications on this agenda.

9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

a. (CP17-47) Fire Technology Certificate – Electives.

1. Action on the program:

Dean Morinec motioned to approve Fire Technology Certificate program. It was seconded by Marianne Flatland. Dean Morinec stated that prerequisites were added to the program in adherence to the State and to remove Fire 114, which required to maintain a fire engine truck, which SCC did not possess. David Williams inquired about the 24-unit Fire Academy elective requirements. Dean Morinec explained that if students pursued a degree, they need to complete their GEs, required courses, and 12 units of the electives. However, if they want to attend the Fire Academy, additional electives will be required. The motion to approve the Fire Technology Certificate passed unanimously.

b. (CP17-48) Fire Technology A.S. Degree – Electives.

1. Action on the program:

Dean Morinec motioned to approve the Fire Technology A.S. Degree. It was seconded by Erin Duane. Chairperson Brown confirmed that item 9b was brought to the committee for the same reason as 9a. The motion passed unanimously.

c. (CP17-50) International Relations A.A. Degree – Deletion.

1. Action on the program:

MaryAnn Flatland motioned to approve deleting International Relations A.A. Degree. It was seconded by Dean Morinec. Chairperson Brown stated that the degree was requested to be deleted due to students' lack of interest. Lisa Abbott clarified that the courses under this degree will still be available to students. The motion was carried unanimously.

10. MAJOR/COURSE DELETIONS

There were no major/course deletion on the agenda.

11. REPORT FROM THE CHAIR – Curtiss Brown

Chairperson Brown encouraged committee members to attend the last two meetings of the semester, which will on May 2nd and 16th, due to numerous courses scheduled to be reviewed and approved.

12. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS – David Williams

David William shared that catalog updates will be completed in a couple weeks. He mentioned that typographical errors and course description corrections will not require the committee's approval and will be completed with Lisa Abbott's assistance this summer break. David Williams stated SCC's catalog still included that deleted courses, which could be part of existing programs. He confirmed with Chairperson Brown that the request to delete these courses on the catalog will be included in the committee's meeting agenda before the semester ended.

13. REPORT FROM THE ARTICULATION OFFICER - Curtiss Brown

Chairperson Brown shared that Option A, B, and C had been completely updated and included International Baccalaureate. These changes will be reflected on next semester's catalog. Also, he will be attending Articulation conferences in San Francisco next week.

14. OTHER-

a. Journalism A.A. Degree - Improve or Discontinue?

Chairperson Brown stated that Journalism A.A. Degree will be discontinued or improved. Dean Neil Gilnes requested this discontinuance due to substantial decrease in student attendance. This course could be discontinued and keep the ADT at the same time. This request will be forwarded to Academic Senate President, Michael Wyly, to follow the discontinuance process, which could take up to 2 years.

15. OPEN DISCUSSION-

Marianne Flatland confirmed with David Williams that ADT/AST list will be included in the catalog. He shared that an addendum to the catalog will be completed next year.

16. ADJOURNMENT

Marianne Flatland motioned to adjourn the meeting. It was seconded by Erin Duane. The meeting adjourned at 2:45 pm.