



CURRICULUM COMMITTEE

Approved Minutes

November 28, 2017

Meeting Room: 504,

1:30 pm – 3: 30 pm

<p>1. Call to order</p>	<p>Chairperson DeKloe called the meeting to order at 1:40pm.</p>
<p>2. Roll Call</p>	<p>Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Sandy Lamba, Jose Cortes, Teri Yumae, Mary Valch, Kevin Anderson, Ginger Cain, Michelle Arce, Anthony Ayala, Marianne Flatland, and Marivic Macalino.</p> <p>Absent: Dean Maire Morinec, Deb Berrett, and Darren Potts.</p> <p>Guests: Terri Pearson-Bloom, Amy Dauffenbach, and Erin Craig.</p>
<p>3. Agenda Approval</p>	<p>Dean Lamba motioned to approve the agenda of November 28, 2017, as amended to include three items, under Program Modification section, approved at the previous Tech Review meeting. It was seconded by Marianne Flatland. The amended agenda was approved unanimously.</p> <p><i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i></p>
<p>4. Approval of Minutes</p>	<p>Marianne Flatland motioned to approve the minutes of October 31, 2017. It was seconded by Kevin Anderson. Marianne Flatland motioned to approve the minutes of November 14, 2017. It was seconded by Kevin Anderson. The committee approved both of the minutes unanimously.</p>
<p>5. Comments from the Public</p>	<p>There were no comments from the public.</p>
<p>6. Information</p>	<p>There were no items on this section.</p>
<p>7. Consent Items</p>	<p>There were no items on this section.</p>
<p>8. New Courses</p>	<p><u>8a. (CP17F-20) ASTR 045: Introduction to Astrobiology and the Search for Life in the Universe</u></p> <p>1. Action on the Course:</p> <p>Marianne Flatland motioned to approve ASTR 045. It was seconded by Anthony Ayala. The committee approved this new course unanimously.</p> <p><u>8b. (CP17F-106) NURS 071S Nursing Simulation and Skills Lab I</u></p> <p><u>8c. (CP17F-107) NURS 072A Medical/Surgical I and Geriatrics</u></p> <p><u>8d. (CP17F-108) NURS 072B Maternal-Newborn Nursing</u></p> <p><u>8e. (CP17F-109) NURS 072S Nursing Simulation and Skills Lab II</u></p> <p><u>8e. (CP17F-112) NURS 073S Nursing Simulation and Skills Lab III</u></p>

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- 8f. (CP17F-113) NURS 074B Pediatric Nursing
 - 8g. (CP17F-114) NURS 074A Medical/Surgical III
 - 8h. (CP17F-115) NURS 074S Nursing Simulation and Skills Lab IV

1. Action on these Courses:

Jose Cortes motioned to combine items 8b through 8h and conditionally approve with requirement to update requisite contents for these. It was seconded by Marianne Flatland. The conditional approval for these courses passed unanimously.

- 8i. (CP17F-129) ATEC 148A Special Topics-Smog Check Level 1

- 8j. (CP17F-130) ATEC 148B Special Topics-Smog Check Level 2

1. Action on these Courses:

Anthony Ayala motioned to combine items 8i and 8j and conditionally approve with requirement to verify hours for these courses. It was seconded by Teri Yumae. The conditional approval for these courses passed unanimously.

- 8k. (CP17F-131) ATHL 015B Pre-Season Intercollegiate Baseball Conditioning

1. Action on the Course:

Marianne Flatland motioned to approve ATHL 015B. It was seconded by Erin Duane. The motion passed unanimously.

- 8l. (CP17F-139) CHEM 020 Elements of Chemistry

1. Action on the Course:

Marianne Flatland motioned to approve CHEM 020. It was seconded by Marivic Macalino. The motion passed unanimously.

- 8m. (CP17F-140) CHEM 020L Elements of Chemistry Laboratory

1. Action on the Course:

Marianne Flatland motioned to approve CHEM 020L. It was seconded by Teri Yumae. The motion passed unanimously.

- 8n. (CP17F-147) KINE 004 Dance Appreciation

1. Action on the Course:

Marianne Flatland motioned to approve KINE 004. It was seconded by Teri Yumae. The motion passed unanimously.

- 8o. (CP17F-169) KINE 006D Intermediate Cardio Kickboxing:

1. Action on the Course:

? motioned to approve KINE 006D. It was seconded by? The motion passed unanimously.

- 8p (CP17F-137) CDFS 077 Art and Scientific Inquiry for ECE

- 8q (CP17F-138) CDFS 078 Literacy and Music for ECE

1. Action on these Courses:

Marianne Flatland motioned to combine items 8p and 8q and to approve these courses. It was seconded by Kevin Anderson. The motion was approved by the committee unanimously.

9. Course Modification

- 9a. (CP17F-84) ATHL 001A Off-season Intercollegiate Volleyball: Objectives, Units, Hours, Methods of Evaluation, Content, Textbook
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9b. (CP17F-85) ATHL 003A Off-season Intercollegiate Softball: Title, Description, Objectives, Units, Hours, Methods of Evaluation, Textbooks

1. Action on these Courses:

Marianne Flatland motioned to combine 9a and 9b and to approve these courses. It was seconded by Teri Yumae. The motion was approved unanimously by the committee.

9c. (CP17F-132) ATHL 022 Intercollegiate Tennis: Units, Hours, Prerequisite

1. Action on the Requisite:

Erin Duane motioned to approve the requisite of ATHL 022. It was seconded by Jose Cortes. The requisite was approved by the committee unanimously.

2. Action on the Course:

Erin Duane motioned to approve the ATHL 022. It was seconded by Jose Cortes. The course was approved by the committee unanimously.

9d. (CP17F-144) KINE 002A Beginning Swimming: SAM Code, Objectives, Hours, Units, Class Size, Assignments, Content, Textbooks

1. Action on the Course:

Erin Duane motioned to defer KINE 002A and required the department to update its information lifeguard certification. It was seconded by Jose Cortes. The deferment was approved by the committee unanimously.

9e. (CP17F-145) KINE 002B Intermediate Swimming: Objectives, Units, Hours, Class Size, Textbooks

1. Action on the Course:

Erin Duane motioned to approve KINE 002B. It was seconded by Marianne Flatland. The motion passed unanimously.

9g. (CP17F-91) KINE 003A Beginning Self Defense: TOP Code, SAM Code, Description, Units, Hours Methods of Instruction

9h. (CP17F-92) KINE 003D Beginning Judo: TOP Code, SAM Code, Units, Hours, Methods of Evaluation, Methods of Instruction

9j. (CP17F-149) KINE 004A Beginning Contemporary Modern Dance: SAM Code, Units, Hours, Methods of Evaluation, Assignments, Textbooks

9k. (CP17F-150) KINE 004B Beginning Tap Dance: Units, Hours, Methods of Evaluation, Assignments, Textbooks

9n. (CP17F-154) KINE 004F Beginning Hip-Hop Dance: Units, Hours, Methods of Evaluation, Assignments, Textbooks

9p. (CP17F-156) KINE 004H Beginning Jazz Dance: SAM Code, Units, Hours, Methods of Evaluation, Assignments, Textbooks

9q. (CP17F-157) KINE 004J Beginning Ballroom Dance: SAM Code, Units, Hours, Methods of Evaluation, Assignments, Textbooks

9r. (CP17F-158) KINE 004K Beginning Ballet: SAM Code, Units, Hours, Methods of Evaluation, Assignments, Textbooks

9t. (CP17F-160) KINE 004N Beginning Swing Dance: Department, TOP Code, SAM Code, Description, Units, Hours, Methods of Evaluation, Assignments, Content, Textbooks

9aa. (CP17F-94) KINE 005J Beginning Body Conditioning: TOP Code, Course Description, Units, Hours, Methods of Evaluation, Textbooks

9ac. (CP17F-96) KINE 005M Beginning Weight Training: TOP Code, Description, Units, Hours, Methods of Instruction, Methods of Evaluation, Assignments, Textbooks

9aj. (CP17F-172) KINE 007F Beginning Archery: Units, Hours, Methods of Instruction, Textbooks

9ak. (CP17F-168) KINE 008E Beginning Badminton: SAM Code, Units, Hours, Methods of Evaluation, Assignments, Textbooks

9al. (CP17F-174) KINE 009A Beginning Basketball: Department, TOP code, SAM code, Description, Course Objectives, Units, Hours, Repeatability, Assignments, Content, Textbook

9am. (CP17F-102) KINE 009H Beginning Volleyball: TOP Code, SAM Code, Description, Objectives, Units, Hours, Methods of Instruction, Repeatability, Class Max, Methods of Evaluation, Assignments, Content, Textbooks

1. Action on these Courses:

Erin motioned to combine the following items: 9g, 9h, 9j, 9k, 9n, 9p, 9q, 9r, 9t, 9aa, 9ac, 9aj, 9ak, 9al, and 9am, and approve these courses. Items 9j, 9k, 9n, 9p, 9q, and 9r were awarded conditional approval based on the department updating content review for these courses. This was seconded by Jose Cortes. The motion was approved unanimously.

9f. (CP17F-146) KINE 002D Swim for Fitness: Department, TOP Code, Units, Hours, Class size, Methods of Evaluation, Assignments, Textbooks

9y. (CP17F-165) KINE 005D Circuit Training: Description, Units, Hours, Methods of Instruction, Content

9z. (CP17F-166) KINE 005E Cardio Conditioning: TOP Code, Description, Hours, Methods of Instruction, Methods of Evaluation, Assignments, Content, Textbooks

9ae. (CP17F-98) KINE 005P Step Aerobics: SAM Code, Description, Units, Hours, Methods of Instruction, Textbooks

9af. (CP17F-121) KINE 005Q Elite Fitness Training: TOP Code, Description, Units, Hours, Methods of Instruction, Methods of Evaluation, Textbooks

9ag. (CP17F-99) KINE 005R Functional & Core Training: Title, TOP Code, Description, Objectives, Units, Hours, Methods of Instruction, Methods of Evaluation, Assignments, Textbooks

9ah. (CP17F-100) KINE 006A Cardio Kickboxing: SAM Code, Units, Hours, Methods of Evaluation, Textbooks

9ai. (CP17F-101) KINE 006C Pilates for Fitness: SAM Code, Units, Hours, Methods of Evaluation, Assignments, Content, Textbooks

Erin Duane motioned to combine the following items: 9f, 9y, 9z, 9ae, 9af, 9ag, 9ah. and 9ai. She also motioned to approve these course. This was seconded by Jose Cortes. The motion was approved by the committee members unanimously.

9i. (CP17F-93) KINE 003E Intermediate Judo: TOP Code, SAM Code, Units, Hours, Methods of Evaluation, Methods of Instruction

1. Action on the Course:

Marianne Flatland motioned to approve KINE 003E. It was seconded by Jose Cortes. The motion passed unanimously.

9l. (CP17F-151) KINE 004C Intermediate Tap Dance: SAM Code, Units, Hours, Methods of Evaluation, Assignments, Textbooks

1. Action on the Course:

Erin Duane motioned to award KINE 004C a conditional approval based on updating the course content review. It was seconded by Teri Yumae. The motion passed unanimously.

9m. (CP17F-152) KINE 004D Advanced Jazz Dance: Title, SAM Code, Units, Hours, Requisite, Methods of Evaluation, Assignments, Content, Textbooks

1. Action on the Requisite:

The committee made a recommendation to change the course title to, "Advance Jazz Dance." Erin motion to approve the requisite of this course. It was seconded by Jose Cortes. The motion passed unanimously.

2. Action on the Course:

Teri Yumae motioned to approve the course with a condition that the department will update the content review on META. It was seconded by Anthony Ayala. The conditional approval passed unanimously.

9o. (CP17F-155) KINE 004G Dance Choreography: TOP Code, Description, Methods of Evaluation, Assignments, Content, Textbooks

1. Action on the Course:

Erin Duane motioned to approve KINE 004G with a condition that the department will need to update the content review of this course. It was seconded by Jose Cortes. The conditional approval passed unanimously.

9s. (CP17F-159) KINE 004M Intermediate Ballet: Units, Hours, Methods of Evaluation, Assignments, Content Textbooks

1. Action on the Course:

Erin Duane motioned to approve KINE 004M with a condition that the department will update the content review on META for this course. It was seconded by Jose Cortes. The course was approved by the committee unanimously.

9u. (CP17F-161) KINE 004P Intermediate Jazz Dance: Units, Hours, Methods of Evaluation, Assignments, Content Textbooks

1. Action on the Course:

Erin Duane motioned to conditionally approve this course. It was seconded by Jose Cortes. The course was approved by the committee unanimously. The conditional approval will require the department to update the content review information on META.

9v. (CP17F-162) KINE 004S Intermediate Swing Dance: SAM Code, Objectives, Units, Hours, Requisite, Methods of Evaluation, Assignments, Content, Textbooks

1. Action on the Requisite:

Erin Duane motioned to conditionally approve Beginning Swing Dance as requisite for KINE 004S It was seconded by Jose Cortes. The course approved by the committee unanimously.

2. Action on the Course:

Erin Duane motioned to conditionally approve this course. It was seconded by Jose Cortes. The course was approved by the committee unanimously. The conditional approval will require the department to update the content review information on META.

9w. (CP17F-163) KINE 004T Intermediate Ballroom Dance: SAM Code, Units, Hours, Methods of Instruction, Assignments

1. Action on the Course:

This course modified its class maximum to 25. Erin Duane motioned to conditionally approve KINE 004T. It was seconded by Jose Cortes. The motion passed unanimously. The conditional approval will require the department to update the content review information on META.

9x. (CP17F-164) KINE 005C Fitness for Life: Department, TOP Code, SAM Code, Objectives, Units, Hours, Repeatability, DE, Methods of Evaluation, Assignments, Textbooks

1. Action on the Course:

The committee noted that the DE information need to be updated. Erin Duane motioned to approve KINE 005C. It was seconded by Jose Cortes. The motion passed unanimously.

9ab. (CP17F-95) KINE 005K Intermediate Body Conditioning: TOP Code, Description, Units, Hours, Methods of Instruction, Textbooks

1. Action on the Course:

Erin Duane motioned to approve KINE 005K. It was seconded by Jose Cortes. The motion to approve this course passed unanimously.

9ad. (CP17F-97) KINE 005N Intermediate Weight Training: TOP Code, Description, Units, Hours, Methods of Instruction, Methods of Evaluation, Assignments, Textbooks

1. Action on the Course:

Erin Duane motioned to approve KINE 005N. It was seconded by Jose Cortes. The motion to approve this course passed unanimously.

9an. (CP17F-122) NURS 073 Issues and Leadership in Health Care Today: Number, Transferability, SAM Code, Other Catalog Information, Objectives, Class Max, Requisites, Methods of Evaluation, Assignments

9ao. (CP17F-104) NURS 071A Foundations of Nursing I: Number, Title, Description, Objectives, Units, Hours, Transferability, GE, Requisites, Methods of Evaluation, Assignments, Textbooks

9ap. (CP17F-105) NURS 071B Foundations of Nursing II: Number, Title, Description, Objectives, Transferability, GE, Requisites, Methods of Evaluation, Assignments, Textbooks

1. Action on these Requisites:

Erin Duane motioned to combine items 9an, 9ao, and 9ap and to approve the requisites of these courses. It was seconded by Marianne Flatland. The motion to approve the requisites was passed unanimously.

2. Action on these Courses:

Erin Duane motioned to approve these courses. It was seconded by Marianne Flatland. The motion passed unanimously.

9aq. (CP17F-110) NURS 073A Medical/Surgical II: Number, Title

9ar. (CP17F-111) NURS 073B Psychiatric and Mental Health Nursing:

1. Action on these Courses:

Erin Duane motioned to combine items 9aq and 9ar. It was seconded by Marianne Flatland. The motion passed unanimously.

9as. (CP17F-123) SPMD 054 Care and Prevention of Athletic Injuries: Department, TOP Code, Description, Objectives, Methods of Evaluation, Assignments, Content, Textbooks

1. Action on the Course:
This course will be offered as a stand-alone course due to minimum qualification requirement to teach SPMD classes. Erin Duane motioned to approve SPMD 054. It was seconded by Jose Cortes. The motion passed unanimously.

9at. (CP17F-124) SPMD 055A Sports Medicine-Athletic Training Practicum Fall Sports: Department, Textbooks

1. Action on the Course:
Erin Duane motioned to approve SPMD 055A. It was seconded by Jose Cortes. The motion passed unanimously.

9au. (CP17F-125) SPMD 055B Sports Medicine-Athletic Training Practicum Spring Sports: Department, Textbooks

1. Action on the Course:
Erin Duane motioned to approve SPMD 055B. It was seconded by Jose Cortes. The motion passed unanimously.

9av. (CP17F-126) SPMD 071 Back Care and Injury Management: Department, TOP Code, SAM Code, Units, Hours, Repeatability, Methods of Evaluation, Content, Textbooks

1. Action on the Course:
Erin Duane motioned to approve SPMD 071. It was seconded by Jose Cortes. The committee approved this course modification unanimously.

Note: Items 9aw, 9ax, and 9ay were deferred and to be reviewed at the next Curriculum Committee meeting on December 12, 2017. The meeting on November 28th ended at 3:55 pm due to lack of quorum.

9aw. (CP17F-141) ENGL 001 College Composition: Requisites

1. Action on the Requisite:
2. Action on the Course:

9ax. (CP17F-141) ENGL 310D Advanced English Skills Lab: Requisites

1. Action on the Requisite:
2. Action on the Course:

9ay. (CP17F-141) ENGL 360 Focused English Fundamentals: Requisites

1. Action on the Requisite:
2. Action on the Course:

10. Course Deletion

There were no items on this sections.

11. Curriculum Review

Note: Items 11a, 11b, 11c, and 11d were deferred for review at the next Curriculum Committee meeting on December 12, 2017. The meeting on November 28th ended at 3:55 pm due to lack of quorum.

11a. (CP17F-133) CDFS 038 Child Growth and Development: Methods of Evaluation, Assignments, Textbooks

1. Action on the Program:

11b. (CP17F-134) CDFS 052 Children with Special Needs: SAM code, Requisite, Methods of Evaluation,

1. Action on the Requisite:
2. Action on the Program:

	<p><u>11c. (CP17F-135) CDFS 075 Care of Infants and Toddlers: Social and Emotional Foundations: Title, Description, Textbooks</u></p> <p>1. Action on the Program:</p> <p><u>11d. (CP17F-136) CDFS 076 Care of Infants and Toddlers: Curriculum and Environments: Description, Assignments, textbooks</u></p> <p>1. Action on the Program:</p>
12. New Program	There were no items on this section.
13. Program Modification	<p>Note: <i>At the beginning of the meeting of November 28th, Anthony Ayala noted three items were missing from this section. These items were added during the meeting (11/28/17) and the amended agenda was approved by the committee. Item 13b and 13c were deferred at the next Curriculum Committee meeting on December 12, 2017. The meeting on November 28th ended at 3:55 pm due to lack of quorum.</i></p> <p><u>13a. (CP17F-127) Nursing, Registered A.S.: Units, courses</u></p> <p>1. Action on the Program</p> <p>Erin motioned to approve this program. It was seconded by Jose Cortes. The program was approved by the committee unanimously.</p> <p><u>13b. (CP17F-180) Early Childhood Education A.S.</u></p> <p>1. Action on the Program</p> <p><u>13c. (CP17F-181) Early Childhood Education Certificate:</u></p> <p>1. Action on the Program</p>
14. Program Deletion	There were no items on this section.
15. High School Articulation	There were no items on this section.
16. Report from the Chair	James DeKloe, Curriculum Committee Coordinator, did not provide an update.
17. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs, did not provide an update
18. Report from the Articulation Officer	Curtiss Brown, Articulation Officer, did not provide an update.
19. Other	There were no items on this section.
20. Open Discussion	There were no items on this section.
21. Adjournment	Kevin Anderson motioned to adjourn the meeting. It was seconded by Jose Cortes. The meeting adjourned at 3:55pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

September 12, 2017

September 26, 2017

October 17, 2017

October 31, 2017

November 14, 2017

November 28, 2017

December 12, 2017

January 30, 2018

February 13, 2018

February 27, 2018

March 20, 2018

April 10, 2018

April 24, 2018

May 8, 2018