



# CURRICULUM COMMITTEE

## Approved Minutes

January 30, 2018

Meeting Room: 743

1:30 pm – 3:30 pm

<p><b>1. Call to order</b></p>	<p>Committee Chair Jim DeKloe called the meeting to order at 1:36pm.</p>
<p><b>2. Roll Call</b></p>	<p>Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Sandy Lamba, Jose Cortes, Teri Yumae, Mary Valch, Kevin Anderson, Deb Berrett, Amy Dauffenbach, Marivic Macalino, Ginger Cain, and Darren Potts.</p> <p><b>Guests:</b> Sarah Barsness and Christine Mani</p> <p><b>Absent:</b> Dean Maire Morinec, Michelle Arce, and Anthony Ayala.</p>
<p><b>3. Agenda Approval</b></p>	<p>Jose Cortes motioned to approve the agenda of January 30, 2018 and to add the courses Theater 005, 035, and 055 under Course Modification. This was seconded by Deb Berrett. Two-third of the required vote was attained; therefore, the courses mentioned above were added. The committee approved the agenda and its additions unanimously. <i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i></p>
<p><b>4. Approval of Minutes</b></p>	<p>Jose Cortes motioned to approve the minutes of December 12, 2017. It was seconded by Erin Duane. The committee approved the agenda unanimously.</p>
<p><b>5. Comments from the Public</b></p>	<p>There were no comments from the public.</p>
<p><b>6. Information</b></p>	<p>There were no items on this section.</p>
<p><b>7. Consent Items</b></p>	<p>There were no items on this section.</p>
<p><b>8. New Courses</b></p>	<p><u>8a. (CP18S-8) PHOT 161 Workshop: Camera Intensive</u></p> <p>1. Action on the Course:</p> <p>Sarah Barsness stated that this will be an eight-week and one-unit course designed for students interested photography course. This will be predominately a digital course and was created due to occurring trend in the industry. She also stated that all updates required by the Tech Review committee had been completed. All three courses could be audited. Jose Cortes motioned to approve PHOT 161. It was seconded by Erin Duane. The course was approved unanimously.</p>

**9. Course Modification**

8b. (CP18S-9) PHOT 162 Workshop: Portraiture and Studio Lighting

1. Action on the Course:

This will be a one-unit course with three-hour lab. Jose Cortes motioned to approve PHOT 162. It was seconded by Erin Duane. The course was approved unanimously.

8c. (CP18S-10) PHOT 163 Landscape and Nature Photography

1. Action on the Course:

Jose Cortes motioned to approve PHOT 163. It was seconded by Erin Duane. The course was approved unanimously.

9a. (CP18S-3) KINE 009F Beginning Baseball: Description, Units, Hours, SLOs, Methods of Instruction, Methods of Evaluation, Assignments, and Textbooks

1. Action on the Course:

Curtiss Brown stated that this course was modified to have static units and the department updated the SLOs, course content, and textbooks. Erin Duane motioned to approve course modifications on KINE 009F. It was seconded by Deb Berrett. The motion passed unanimously.

9b. (CP18S-4) KINE 009G Softball: SAM Code, Objectives, Units, Hours, Articulation info, SLOs, Methods of Instruction, Methods of Evaluation, Assignments, and Textbooks

1. Action on the Course:

Kevin Anderson motioned to approve course modifications on KINE 009G. It was seconded by Erin Duane. The motion passed unanimously.

9c. (CP18S-5) PHOT 029 Introduction to Photography: Number, Title, Description, Objectives, Articulation Info, SLOs, Requisites, Methods of Evaluation, Assignments, Content, and Textbooks

1. Action on the Course:

Sarah Barsness stated that photography had progressed from film to dark room to digital. However, this course had not been updated to reflect the current trend in photography. This course will replace PHOTO 070 and will be predominantly digital and partly "dark room." It will be a prerequisite course for any PHOTO courses. Amy Dauffenbach motioned to approve course modifications on PHOT 029. It was seconded by Jose Cortes. The motion passed unanimously.

9d. (CP18S-6) PHOT 031 Intermediate Photography: Description, Objectives, Articulation Info, SLOs, Requisites, Methods of Evaluation, Assignments, Content, and Textbooks

1. Action on the Requisite:

The requisite for this course will be PHOT 029. Deb Berrett motioned to approve this requisite. It was seconded by Erin Duane. The motion passed unanimously.

2. Action on the Course:

Jose Cortes motioned to approve course modifications on PHOT 031. It was seconded by Amy Dauffenbach. The motion passed unanimously.

9e. (CP18S-7) PHOT 151 Professional Photography: Introduction: Description, Objectives, SLOs, Content, Textbooks

1. Action on the Requisite:

This course was design for students considering a career in photography. This will be an introductory course for Professional Photography A.S., a four-unit course, non-

transferable, and will have PHOT 029 as prerequisite. Erin Duane motioned to approve the prerequisite of this course. It was seconded by Jose Cortes. The motion passed unanimously.

2. Action on the Course:

Jose Cortes motioned to approve course modifications on PHOT 151. It was seconded by Erin Duane. The motion passed unanimously.

9f. (18S-14) THEA 005 Applied Drama: Units, Hours, Repeatability, Methods of Instructions, SLOs

1. Action on the Course:

Christine Mani stated that the hours for this course was the only item updated by the department. It will have a one-hour lecture with three-hour lab. Amy Dauffenbach motioned to approve Theater 005. It was seconded by Jose Cortes. The motion was carried unanimously.

9g. (18S-15) THEA 035 Fundamentals of Musical Theater: Hours, Repeatability, SLOs

1. Action on the Course:

The committee had inquiries regarding this course's repeatability option and minimum qualifications. Christina Mani confirmed that it will not have a repeatability option and minimum qualifications will include background in Musical Theater. Jose Cortes motioned to approve THEA 035. It was seconded by Teri Yumae. The motion was carried unanimously.

9h. THEA 055 Advanced Theater Touring Company: Hours, SAM Code, Description, SLOs, Method of Instruction

1. Action on the Course:

The committee inquired whether this course will include a complete play on its curriculum and if the SAM code utilized was correct. Lisa Abbott updated the SAM code and Christine Mani replied that this course will not include a complete play. Jose Cortes motioned to approve course modifications on THEA 055. It was seconded by Amy Dauffenbach. The motion passed unanimously.

There were no items on this section.

**10. Course Inactivation**

There were no items on this section.

**11. Curriculum Review**

There were no items on this section.

**12. New Program**

13a. (CP18S-11) Professional Photography A.S.

1. Action on the Program

This A.S. program will include GE requirements. This will have a similar SLOs and course block as item 13b. Deb Berrett motioned to approve modifications on Professional Photography A.S. It was seconded by Erin Duane. The motion passed unanimously.

**13. Program Modification**

13b. (CP18S-12) Professional Photography Certificate of Achievement

1. Action on the Program

Photography courses approved by the committee on this agenda will be included on this program. Erin Duane motioned to approve modifications on Professional Photography Certificate of Achievement. It was seconded by Jose Cortes. The motion passed unanimously.

<p><b>14. Program Inactivation</b></p>	<p><u>14a. (CP18S-13) Art History A.A</u>  1. Action on the Program  Chair Jim DeKloe stated this program was requested to be inactive due to an existing ADT degree. Jose Cortes motioned to inactivate Art History A.A. It was seconded by Teri Yumae. The committee approved of the motion unanimously.</p>
<p><b>15. High School Articulation</b></p>	<p>There were no items on this section.</p>
<p><b>16. Report from the Chair</b></p>	<p>Curriculum Committee Chair Jim DeKloe commended the committee for their contributions during Accreditation. Solano Community College accreditation was reaffirmed the previous week. He stated that the Accreditation report was complementary to the work of this group and SCC's Baccalaureate program.</p>
<p><b>17. Report from VP of Academic Affairs</b></p>	<p>David Williams, VP of Academic Affairs, did not provide an update.</p>
<p><b>18. Report from the Articulation Officer</b></p>	<p>Curtiss Brown, Articulation Officer completed courses for IGETC approval. Options B and C had been updated. There were changes under Option C. Science courses without lab manuals were not approved. ADT course substitution will be accepted. However, if it occurred consistently, programs will need to be reevaluated.</p>
<p><b>19. Other</b></p>	<p>Lisa Abbot requested Curriculum representatives to encourage faculty in their disciplines to submit any programs or courses this committee as soon as they able. This will help ensure courses/programs will be reviewed by this committee by May 2018.</p>
<p><b>20. Open Discussion</b></p>	<p>There were no items on this section.</p>
<p><b>21. Adjournment</b></p>	<p>Jose Cortes motioned to adjourn the meeting. It was seconded by Erin Duane. The meeting adjourned at 2:43pm.</p>

**ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 743 UNLESS OTHERWISE NOTED:**

- January 30, 2018
- February 13, 2018
- February 27, 2018
- March 20, 2018
- April 10, 2018
- April 24, 2018
- May 8, 2018