



Solano Community College
Academic Senate
Curriculum Committee Minutes
Tuesday, May 16, 2017
1:30 p.m., Room 503

1. ROLL CALL

Chairperson Brown called the meeting to order at 1:46 pm.

Curtiss Brown-Chair, Michelle Arce, Glenn Burgess, Jose Cortes, Marianne Flatland, Sandy Lamba (*Dean of Social and Behavioral Science*), Randy Robertson, Teri Yumae, David Williams (*VP of Academic Affairs*), Lisa Abbott (*Curriculum Analyst*), and Michael Wyly (*Academic Senate President*).

Absent: Erin Duane, Glenn Burgess, Jim DeKloe, Paul Hidy, and Maire Morinec (*Dean of Applied Technology and Business and Vacaville Center*).

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

Randy Robertson motioned to approve the agenda of May 16, 2017. It was seconded by Marianne Flatland. The agenda was approved unanimously.

3. CONSENT ITEMS

- a. MUSC 040A-D: correction of lecture/lab hours
Corrections of hour to meet proper guidelines.

4. APPROVAL OF MINUTES

Teri Yumae motioned to approve the minutes of May 2, 2017. It was seconded by Marianne Flatland. The motion to approve the minutes passed unanimously.

*Note: Marianne Flatland requested to update the minutes regarding the inclusion of University Studies and Interdisciplinary Studies updates in the addendum submitted during Fall of 2017.

5. ACTION ITEMS

Marianne Flatland motioned to approve the Curriculum Committee's meeting calendar for academic year 2017-18. It was seconded by Jose Cortes. The motion was approved unanimously.

6. NEW COURSES

a. (CP17-60) WELD 135 MIG (GMAW) Welding

1. Action on the course:

Marianne Flatland motioned to approve WELD 135. It was seconded by Jose Cortes. This was a required course for WELD 134. The information provided by the department was sufficient to be conditionally approved by the committee. The committee decided to postpone submitting this course to the Chancellor's office until additional information was received from the department. The motion to conditionally approve this course passed unanimously.

7. COURSE MODIFICATIONS

a. (CP17-55) HORT 006 Identification & Ecology of Landscape Plant Materials - Objectives, assessments, content, and textbooks.

1. Action on the course:

Jose Cortes motioned to approve this course. It was seconded by Randy Robertson.

Chairperson Brown stated that the course content was modified since it was a UC transferrable course. The course passed unanimously.

b. (CP17-61) WELD 130 Beginning Shielded Metal Arc Welding-Stick 7018/6010 - Units and hours.

c. (CP17-62) WELD 131 Intermediate Shielded Metal Arc Welding-Stick – Units and hours.

e. (CP17-64) WELD 136 Beginning Structural Steel & Flux Core Arc Weld – Units and hours.

f. (CP17-65) WELD 137 Advanced Structural Steel & Flux Core Arc Weld - Units and hours.

g. (CP17-66) WELD 145 Intermediate Pipe Welding 7018 STK – Units and hours.

1. Action on the courses:

Marianne Flatland motioned to combine WELD 130, 131, 136, 137, and 145 and motioned to approve the courses. The motion was seconded by Teri Yumae. The units for these courses were decreased from 4 to 3 due to hour adjustments. These modifications were done to keep the program's unit value at 60 units. The motion passed unanimously.

d. (CP17-63) WELD 132 Advanced SMAW (Stick Welding) - Units, pre-requisites, and hours.

1. Action on the course:

2. Action on prerequisite:

Randy Robertson motioned to approve the prerequisite of WELD 132. It was seconded by Jose Cortes. The pre-requisite added to this course was a "C" grade or higher. The motion to approve the pre-requisite passed unanimously. Marianne Flatland motioned to approve the course. It was seconded by Jose Cortes. The course was approved by the committee members unanimously.

h. (CP17-67) WELD 175 CNC Plasma (Cutting Automation) - Units, title, catalog description, objectives, assessments, textbook, and hours.

1. Action on the course:

Marianne Flatland motioned to approve the course change for WELD 175. It was seconded by Jose Cortes. Chairperson Brown stated that the unit value was increased from 2 to 3. The motion to approve this course was approved by the committee with a recommendation to change the language on the catalog description clarifying that this was an introductory course with no welding experience requirement.

i. (CP17-68) OT 159 Medical Office Computer Applications - Title, co-requisite, assessment, content, transfer status, hours, and books.

1. Action on the course:

2. Action on co-requisite:

Jose Cortes motioned to approve Nursing 11 as a co-requisite. It was seconded by Marianne Flatland. The motion to approve the course was approved unanimously.

Jose Cortes motioned to approve the course OT 159. It was seconded by Marianne Flatland. The following information was modified for this course: (a) updated computer application, (b) course number was updated from 59 to 159 to reflect a non-transferable course, (c) lecture course only, and (d) catalog description. The motion to approve this course passed unanimously.

j. (CP17-69) CIS 062 Creating Web interactivity with Adobe Animate CC - Title, content, books, catalog description, objectives, and assignments.

1. Action on the course:

Teri Yumae motioned to approve CIS 062. It was seconded by Marianne Flatland. Chairperson Brown stated that they will be replacing Adobe Flash with Adobe Animate. Lisa Abbott clarified that the department had this new equipment on their wish list. Chairperson Brown will get clarification regarding the equipment including CIS 069. The course was approved unanimously by the committee members.

k. (CP17-70) CIS 069 Multimedia for the Web - Description, assessment, assignments, and books.

1. Action on the course:

Teri Yumae motioned to approve CIS 069. It was seconded by Marianne Flatland. This course had similar situation as CIS 062. Please see item 7J. The course was approved unanimously by the committee members.

l. (CP17-74) CHEM 010 Intermediate Chemistry - Pre-requisite.

m. (CP17-75) CHEM 160 Introductory Chemistry - Pre-requisite.

1. Action on pre-requisites:

2. Action on the courses:

Jose Cortes motioned to combine Chem 010 and Chem 160. It was seconded by Terri Yumae. The department requested to delete Math 114 as a pre-requisite for these courses. The committee approved the pre-requisite change. Jose Cortes motioned to approve the courses CHEM 010 and 160. It was seconded by Marianne Flatland. The motion to approve the course changes was approved unanimously.

8. CURRICULUM REVIEW – COURSE MODIFICATION

There were no items on this section.

9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

a. (CP17-71) Anthropology A.A.T. Degree - Update SLO's and courses.

1. Action on the program:

Teri Yumae motioned to approve the program. It was seconded by Marianne Flatland. This program's PLOs were adjusted and added Cross Cultural Psychology as an option. This program will be submitted to the Chancellor's office for approval. The program was approved unanimously.

b. (CP17-72) English A.A. Degree – Courses.

1. Action on the program:

Jose motioned to approve this program. It was seconded by Marianne Flatland. Chairperson Brown stated that the department eliminated courses that were part of this program. This revised program was approved unanimously by the committee.

c. (CP17-73) English A.A.T. Degree-Courses

1. Action on the program

Jose motioned to approve this program. It was seconded by Randy Robertson. This program was presented to the committee for the same reason as English A.A. degree. The motion to approve this program passed unanimously.

10. MAJOR/COURSE DELETIONS

a. CIS 111- Web Design with Cascading Style Sheets.

b. MATH 114- Math for Health Occupations.

Marianne Flatland motioned to delete courses CIS 111 and MATH 114. It was seconded by Randy Robertson. The motion passed unanimously.

11. REPORT FROM THE CHAIR – Curtiss Brown

Chairperson Brown encouraged committee members to volunteer for Tech Review and referred them to the Curriculum Handbook for more information.

12. REPORT FROM THE VICE PRESIDENT OF ACADEMIC AFFAIRS – David Williams

There was no update from David Williams, VP of Academic Affairs.

13. REPORT FROM THE ARTICULATION OFFICER - Curtiss Brown

Curtiss Brown will provide more information regarding ASSISST Next Generation as soon as possible.

14. REPORT FROM ACADEMIC SENATE PRESIDENT – Michael Wyly.

Michael Wyly, Academic Senate President, encouraged Curriculum Committee members to attend the upcoming Fall Flex meeting on August 10th from 1pm-4pm, which will be devoted to Curriconet META training. An outlook invitation will be sent out as soon as possible. Also, the first Curriculum meeting of the next academic year (August 29th) will be assigned as training on Brown Act, Ten plus 1 and OCR compliance. This training will be part of local certification process and will be included in the revised Curriculum handbook.

14. OTHER-

Lisa Abbot shared that Curriconet META will be available tomorrow, May 17, 2017. Curriconet will be unavailable for a week during information transfer.

15. OPEN DISCUSSION -

There were no items on this section.

16. ADJOURNMENT

Randy Robertson motioned to adjourn the meeting. It was seconded by Marianne Flatland. The meeting adjourned at 3:05 pm.