



CURRICULUM COMMITTEE

Approved Minutes

February 27, 2018

Meeting Room: 743

1:30 pm – 3: 30 pm

1. Call to order

In lieu of Chair Jim DeKloe's absence, Curtiss Brown facilitated this meeting. Curtiss Brown called the meeting to order at 1:33pm.

2. Roll Call

Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Maire Morinec, Dean Sandy Lamba, Jose Cortes, Teri Yumae, Mary Valch, Kevin Anderson, Deb Berrett, Ginger Cain, Amy Dauffenbach, and Darren Potts.

Absent: Jim DeKloe (Chair), Michelle Arce, Anthony Ayala, and Marivic Macalino.

Guests: Laura Maghoney and Ferdinanda Florence.

3. Agenda Approval

Erin Duane motioned to approve the agenda of February 27, 2018 as presented. It was seconded by Mary Valch. The agenda was approved unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Erin Duane motioned to approve the minutes of February 13, 2018 as presented. It was seconded by Mary Valch. The motion was approved by the committee unanimously.

5. Comments from the Public

There were no comments from the public.

6. Consent Items

6a. (CP18S-39) CHEM 001 General Chemistry I: Title

6b. (CP18S-40) CHEM 002 General Chemistry II: Title

6c. (CP18S-29) Administrative Assistant A.S.: Change BUS 100 to BUS 097

6d. (CP18S-30) Administrative Assistant Certificate of Achievement: Change BUS 100 to BUS 097

6e. (CP18S-43) Medical Office and Coding Specialist A.S.: Update BUS 100 to BUS 097

6f. (CP18S-44) Art History A.A. – T: Update Description

Items 6a through 6f were approved automatically upon the committee members approval of the agenda.

7. Action Items

There were no items on this section.

8. New Course

There were no items on this section.

9. Course Modification

9a. (CP18S-37) BIO 012 Environmental Science: Description, Objectives, Articulation Information, SLOs, Methods of Evaluation, Assignments, Content, Textbooks

1. Action on the Course:

VP Williams stated that in addition to the list of changes mentioned above, the department also modified Top Code for this course. The committee had a lengthy discussion regarding students who were enrolled in this course and their success in writing a research paper/project if they did not complete ENGL 001. Deb Berrett motioned to approve modifications on BIO 012. It was seconded Mary Valch. The motion passed unanimously.

9b. (CP18S-38) BIO 015 Introduction to Biology: Description, Objectives, Articulation Information, SLOs, Methods of Evaluation, Assignments, Content, Textbooks

1. Action on the Course:

Dean Morinec inquired the reason why BIO 015, a four-unit course, had zero articulating unit to other colleges. Curtiss Brown, Articulation Officer, will research this information. Jose Cortes motioned to approve modifications on BIO 015. It was seconded by Deb Berrett. The motion passed unanimously.

9c. (CP18S-19) BUS 097 Work Readiness: Description, Objectives, Articulation Information, SLOs, Requisite, Textbooks

1. Action on the Course:

Dean Morinec and Deb Berrett both summarized that the focus of this course will be on 20th century work readiness skills, which will be a requirement for CTE. This course was modified to articulate to CSU and will be available online. The department's advisory board recommended this course be offered students. Once approved, OCED 070 and 071, which will focus on "soft skills," will be submitted for review and approval. Lisa Abbott clarified that the complete approval of this course will depend upon the approval of other programs that this course were part of. Deb Berrett motioned to approve modifications on BUS 097. It was seconded by Kevin Anderson. The motion was carried unanimously.

10. Course Inactivation

10a. (CP18S-41) PHOT 170L Beginning Digital Photo Practicum

1. Action on the Course

Lisa Abbott stated that after the course completed a program review, the department decided to pursue a different direction; hence the request for inactivation. Deb Berrett motioned to inactivate PHOT 170L. It was seconded by Amy Dauffenbach. The motion was carried unanimously.

11. Curriculum Review

There were no items on this section

12. New Program

12a. (CP18S-42) Economics A.A.-T

1. Action on the Program:

Laura Maghoney stated that this program will enable students to enroll to lower division courses at CSU. Curtiss Brown clarified that this program will guarantee admission to CSU but not to the major. Deb Berrett motioned to approve this new program. It was seconded by Dean Morinec. The motion passed unanimously. After the program was approved by the committee, Mary Valch raised a concern regarding MATH 030 as part of this program's course block; Math 030 was designed for students pursuing STEM major. Curtiss Brown clarified that MATH 030 did not have CID approval. The committee recommended to remove MATH 030 from List A of this program.

12b. (CP18S-45) Studio Arts with Emphasis A.A.

1. Action on the Program:

According to Ferdinanda Florence, this program was design to replace Art-Three-Dimensional and Art-Two-Dimensional degrees and will expand to the traditional Pathway model. Deb Berrett motioned to approve Studio Arts with Emphasis A.A. It was seconded by Ginger Cain. The motion was carried.

13. Program Modification

There were no items on this section

14. Program Inactivation

14a. (CP18S-46) Art-Three-Dimensional – A.A. Degree (pending Studio Arts with Emphasis A.A. Chancellor’s Office Approval)

14b. (CP18S-47) Art-Two-Dimensional – A.A. Degree (pending Studio Arts with Emphasis A.A. Chancellor’s Office Approval)

1. Action on the Programs:

Teri Yumae motioned to combine items 14a and 14b and to approve inactivation of these programs. It was seconded by Deb Berrett. The motion was carried.

15. High School Articulation

There were no items on this section

16. Report from Assessment Coordinator

There were no updates from Amy Obegi, Assessment Committee Coordinator.

17. Report from the Chair

James DeKloe, Curriculum Committee Coordinator, was not able to attend this meeting.

18. Report from VP of Academic Affairs

VP of Academic Affairs, David Williams stated GE reciprocity had been the topic of conversations between the Counseling department and Academic Senate. As an example, VP Williams explained that this will help prevent students, who had completed a class in Napa College and satisfied the diversity requirement, from enrolling to another class at SCC if the same course was not offered at SCC. Amy Dauffenbach added that the dilemma had been the lack of document/language that would support this process. VP Williams stated a board policy will be drafted in support of GE reciprocity and to forward this type of requests to the deans for review.

19. Report from the Articulation Officer

Articulation Officer Curtiss Brown will be updating courses and outlines in Assist.

20. Other

There were no items on this section.

21. Open Discussion

There were no items on this section.

22. Adjournment

Mary Valch motioned to adjourn the meeting. It was seconded by Jose Cortes. The meeting adjourned at 2:28 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 743 UNLESS OTHERWISE NOTED:

February 27, 2018

March 20, 2018

April 10, 2018

April 24, 2018

May 8, 2018