



CURRICULUM COMMITTEE

Approved Minutes

March 20, 2018

Meeting Room: 743

1:30 pm – 3: 30 pm

1. Call to order	Chair Jim DeKloe called the meeting to order at 1:38pm.
2. Roll Call	Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Maire Morinec, Dean Sandy Lamba, Jose Cortes, Teri Yumae, Mary Valch, Kevin Anderson, Deb Berrett Ginger Cain, Michelle Arce, Anthony Ayala, Amy Dauffenbach, and Darren Potts. Absent: Michelle Arce and Marivic Macalino
3. Agenda Approval	Erin Duane motioned to approve the agenda of March 20, 2018 as presented. It was seconded by Amy Dauffenbach. The motion was carried. <i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i>
4. Approval of Minutes	Dean Morinec motioned to approve the minutes of February 27, 2018 as presented. It was seconded by Deb Berrett. Anthony Ayala abstained. The motion passed unanimously.
5. Comments from the Public	There were no comments from the public.
6. Consent Items	There were no items on this section.
7. Action Items	There were no items on this section.
8. New Course	There were no items on this section.
9. Course Modification	There were no items on this section.
10. Course Inactivation	<u>10a. (CP18S-48) SOCS 023 The African-American Family</u> <u>10b. (CP18S-49) SOCS 025 Mexican-American Experience</u> <u>10c. (CP18S-50) SOCS 049 Social Science Honors</u> 1. Action on the Courses Dean Lamba stated that these courses had not been offered to students for a while and will be replaced by Social Justice courses. VP Williams recommended notifying program(s) that will be affected by these inactivation. Dean Morinec motioned to approve inactivation of these courses. It was seconded by Erin Duane. The motion passed unanimously.
11. Curriculum Review	There were no items on this section.
12. New Program	There were no items on this section.

13. Program Modification	<p><u>13a. (CP18S-56) Industrial Biotechnology A.S: Update courses and PLOs</u></p> <p>1. Action on the Program: Chair Jim DeKloe stated that the only modifications for items 13a and 13b were course title: (a) BIOT 051 was changed BIOT 001 and (b) BIOT 052 title was modified to “Business Regulatory and Quality Practices.” The A.S. degree will offer flexible hours for a week in order for students to do shift work, which will emulate the Biotech program. Dean Morinec motioned to approve this program. It was seconded by Amy Dauffenbach. The motion passed unanimously.</p>
	<p><u>13b. (CP18S-57) Industrial Biotechnology Certificate of Achievement: Update courses and PLOs</u></p> <p>1. Action on the Program: Dean Morinec motioned to approve this program. It was seconded by Amy Dauffenbach. The motion passed unanimously.</p>
14. Program Inactivation	There were no items on this section.
15. High School Articulation	There were no items on this section.
16. Report from Assessment Coordinator	There were no updates from the Assessment Coordinator.
17. Report from the Chair	James DeKloe, Curriculum Committee Coordinator, encouraged committee members to remind their colleagues that departments need to submit a complete course proposal and ready to be reviewed by the Tech Review committee by April 12, 2018 in order to be available for Spring 2019 and Addendum. Also, Deb Berrett will be attending Curriculum Institute this summer.
18. Report from VP of Academic Affairs	VP Williams stated that SCC administrations had a discussion whether it will be more appropriate to assign units before students will have an opportunity to acquire a second degree. The committee had discussions regarding: (1) success of students who acquired several degrees, (2) degrees should not be “accidentally” obtained by students rather, it should be intentional, (3) acquiring several degrees had a “feel good” impact on students, and (4) it could diminished the value of other degrees. Jim DeKloe provided an example: if a student completed a Biology ADT and successfully completed two additional Chemistry classes (ten units total), they will be eligible for Chemistry ADT. Jim DeKloe and VP Williams solicited the committee’s participation in creating a workgroup that will provide recommendations regarding this issue. The volunteers were Deb Berrett, Dean Morinec, Anthony Ayala, and Chair Jim DeKloe.
18.1 Discussion About Programs With Less Than 12 Units Difference	
19. Report from the Articulation Officer	Curtiss Brown, Articulation Officer, attended a conference the Northern California Articulation group and discussed the reasons for delay on C-ID approval. The C-ID approval group will aspire to answer/resolve C-ID related inquiries by forty-eight hours. Also, Curtiss Brown shared that there were no new TMC.
20. Other	There were no items on this section.
21. Open Discussion	There were no items on this section.

22. Adjournment

Deb Berrett motioned to adjourn the meeting. It was seconded by Erin Duane. The meeting was adjourned at 2:20pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 743 UNLESS OTHERWISE NOTED:

March 20, 2018

April 10, 2018

April 24, 2018

May 8, 2018