



CURRICULUM COMMITTEE

Approved Minutes

April 10, 2018

Meeting Room: 743

1:30 pm – 3:30 pm

1. Call to order

Chair Jim DeKloe called the meeting to order at 1:35 pm.

2. Roll Call

Jim DeKloe (Chair), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Sandy Lamba, Jose Cortes, Teri Yumae, Mary Valch, Kevin Anderson, Ginger Cain, Amy Dauffenbach, Marivic Macalino, and Darren Potts.

Guests: Joe Conrad and Saki Cabrera.

Absent: Anthony Ayala, Deb Berrett, Dean Maire Morinec, and Michelle Arce.

3. Agenda Approval

Erin Duane motioned to approve the agenda of April 10, 2018 as presented. It was seconded by Amy Dauffenbach. The motion passed unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Mary Valch motioned to approve the minutes of March 20, 2018 as presented. It was seconded by Erin Duane. Marivic Macalino abstained. The motion was carried.

5. Comments from the Public

There were no comments from the public.

6. Consent Items

There were no items on this section.

7. Action Items

7.1 Update to General Education Option A: Remove reading requirement from Area D

VP Williams stated that the English department approved to remove the reading requirement from Area D, Option A. Erin Duane motioned to approve this modification on Option A. It was seconded by Jose Cortes. The motion was approved unanimously. *After the Curriculum Committee meeting on April 10, 2018, it was verified that this was fully vetted and approved by the committee on September 16, 2017. The approval motions were made by Amy Dauffenbach and Erin Duane.*

8. New Course

8a. (CP18S-36) MATH 055 Mathematical Concepts for Elementary School Teachers – Number Systems

1. Action on the Course:

Joe Conrad stated that he was requested to create this course for ADT. MATH 055 had corresponding course at CSU Chico, San Francisco State University, and CSU Fresno. He clarified that this course will not be about how to teach MATH but to teach MATH subjects that were beyond Algebra. The Course Objectives were from C-ID descriptor. It will have intermediate Algebra as prerequisite. The committee inquired if MATH 112 could be added as another prerequisite. Curtiss Brown confirmed that it could be included. Erin Duane motioned to approve MATH 055 with condition that the department updated the learning outcomes for MATH 112. It was seconded by Amy Dauffenbach. The motion was

carried unanimously.

8b. (CP18S-60) ATHL 020 In-Season Intercollegiate Conditioning

1. Action on the Requisite:

Erin Duane motioned to approve the requisite of ATHL 020. It was seconded by Teri Yumae. The motion was carried.

2. Action on the Course:

Curtiss Brown stated that this course was created to replace theory courses. The committee had discussions regarding inclusion of the word, "conditioning" based on the activities listed. Erin Duane motioned to award ATHL 020 a conditional approval based on the department modifying the Course Objectives on META. It was seconded by Teri Yumae. The conditional approval passed unanimously.

9. Course Modification

9a. (CP18S-63) KINE 007E Intermediate Golf: Top Code, Sam Code, Description, Objectives, Units, Repeatability, Class Max, Articulation Info, SLOs, Requisite, Methods of Instruction, Methods of Evaluation, Assignments, Content, Textbooks

1. Action on the Requisite:

There was no requisite for this course.

9b. (CP18S-64) KINE 007D Beginning Golf: Top Code, Sam Code, Description, Units, Repeatability, Articulation Info, SLOs, Methods of Instruction, Methods of Evaluation, Assignments, Content, Textbook

1. Action on the Courses:

Curtiss Brown stated that KINE 007E and KINE 007D were inactivated in the past due to lack of available instructors. The department decided to reactivate it to offer more options/courses to students. Golf clubs will be available for students to utilize. The committee recommended to include that students maybe responsible for "green fees" under Course Description. Ginger Cain motioned to combine items 9a and 9b and approve these courses. It was seconded by Amy Dauffenbach. The motion passed unanimously.

9c. (CP18S-65) KINE 009B Indoor/Outdoor Soccer: Units, Hours, Articulation, SLO, Methods of Instruction, Assignments, Textbooks

1. Action on the Course:

Curtiss Brown stated that this course previously had variable units and was modified to static units. The active date was changed from Fall 2018 to Spring 2019. The committee recommended a clarification under Course Description that this will be a course and not a soccer team. Ginger Cain motioned to approve KINE 009B. It was seconded Mary Valch. The motion passed unanimously.

9d. (CP18S-70) PSYC 012 Gender: Title, Description, Objectives, Articulation Information, SLOs, Content, Textbooks

1. Action on the Course:

Saki Cabrera stated that PSCY 012 was modified to be inclusive and broadly accepted. This was listed under Psychology but acquiring C-ID for Social Justice Studies. She clarified that this course will be "open to all students" to encourage non-Psychology major students to enroll and the department preferred not to compete with other Cross Cultural classes offered on campus. Erin Duane motioned to approve modifications on PSYC 012. It was seconded by Jose Cortes. The motion was approved unanimously.

9e. (CP18S-71) SOC 002 Social Issues and Problems: Division Planning, Objectives, Articulation Info, Methods of Evaluation, Assignments, Content, Textbooks

	<p>1. Action on the Course: Dean Lamba stated that the course author modified the learning outcomes and updated the textbook editions. The Course Objectives was written to be congruent with the C-ID. Ginger Cain motioned to approve SOC 002. It was seconded by Dean Lamba. The motion was carried.</p>
10. Course Inactivation	<p><u>10a. (CP18S-62) DRFT 065 Architectural Drafting II</u></p> <p>1. Action on the Course: Erin Duane motioned to inactivate DRFT 065. It was seconded by Amy Dauffenbach. The committee approve this course’s inactivation unanimously.</p> <p><u>10b. (CP18S-66) NURS 054 Maternal-Child Nursing</u> <u>10c. (CP18S-67) NURS 055 Nursing of Adults I</u> <u>10d. (CP18S-68) NURS 058A Skills Lab I</u> <u>10e. (CP18S-69) NURS 058B Skills Lab II</u></p> <p>1. Action on the Courses: Marivic Macalino stated that Spring 2018 will be the last semester that NUR 054 and 055 will be offered to students. In addition, these courses’ components had been adopted to the new courses. Marivic Macalino motioned to combine 10b through 10e and approve inactivation of NURS 054, NURS 055, NURS 058A, and NURS 058B. It was seconded by Kevin Anderson. The committee approve these courses’ inactivation unanimously.</p>
11. Curriculum Review	<p><u>11a. (CP18S-55) CDFS 063 Introduction to Curriculum: SLOs, Methods of Evaluation, Assignments, Content, Textbooks</u></p> <p>1. Action on the Course: Amy Dauffenbach motioned to approve curriculum updates on CDFS 063. It was seconded by Erin Duane. The motion passed unanimously.</p>
12. New Program	There were no items on this section.
13. Program Modification	There were no items on this section.
14. Program Inactivation	<p><u>14a. (CP18S-58) Ethnic Studies A.A. (Inactivation pending Social Justice Studies Chancellor’s Office Approval)</u> <u>14b. (CP18S-59) Ethnic Studies Certificate of Achievement (Inactivation pending Social Justice Studies Chancellor’s Office Approval)</u></p> <p>1. Action on the Programs: The department decided to inactivate these programs due to lack of student interests. Erin Duane motioned to combine items 14a and 14b and approve inactivation of these programs. It was seconded by Jose Cortes. The motion passed unanimously.</p>
15. High School Articulation	There were no items on this section.
16. Report from Assessment Coordinator	Amy Obegi, Assessment Committee Coordinator, was not at this meeting
17. Report from the Chair	James DeKloe, Curriculum Committee Chair, encouraged committee members to remind their colleagues of the course/program submission deadline on Thursday, April 12, 2018 in order to be available for Spring 2019 and Addendum. VP Williams recommended

attendance of the course/program author during Curriculum and Tech Review meetings to address committees' inquiries.

18. Report from VP of Academic Affairs

David Williams, VP of Academic Affairs, stated that one of the Guided Pathway's goals was to help students understand their degree and what courses they need to complete. The committee was considering that each department and ADT create course pathways to better prepare students.

19. Report from the Articulation Officer

Curtiss Brown, Articulation Officer, did not provide an update.

20. Other

There was no item on this section.

21. Open Discussion

There was no item on this section.

22. Adjournment

Erin Duane motioned to adjourn the meeting. It was seconded by Mary Valch. The meeting ended at 3:02 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 743 UNLESS OTHERWISE NOTED:

April 10, 2018

April 24, 2018

May 8, 2018