



Curriculum Committee

Adopted Minutes

March 19, 2019

Meeting Room: 504

1:30 pm – 3: 30 pm

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| 1. Call to order | Curriculum Committee Chair Jim DeKloe called the meeting in order at 1:35 p.m. |
| 2. Roll Call | <p>Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Joseph Ryan, Dean Sandy Lamba, Sarah Barsness, Teri Yumae, Mary Valch, Kevin Anderson, Debra Berrett, Ginger Cain, Anthony Ayala, Amy Dauffenbach, and Marivic Macalino.</p> <p>Absent: none</p> |
| 3. Agenda Approval | <p>Amy Dauffenbach motioned to approve the agenda March 19, 2019. It was seconded by Teri Yumae. The agenda was approved unanimously.</p> <p><i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i></p> |
| 4. Approval of Minutes | Amy Dauffenbach motioned to approve the minutes of February 26, 2019. It was seconded by Dean Sandy Lamba. The minutes was approved unanimously. |
| 5. Comments from the Public | There were no comments from the public. |
| 6. Consent Items for Curriculum Committee | There were no items on this section. |
| 7. Action Items | There were no items on this section. |
| 8. New Course | There were no items on this section. |
| 9. Course Modification | There were no items on this section. |
| 10. Course Inactivation | There were no items on this section. |
| 11. Curriculum Review | There were no items on this section. |

12. New Program	There were no items on this section.
13. Program Modification	<p><u>13a. Sociology A.A-T: Courses, PLOs (Needs C-ID)</u> The Sociology department requested to remove SOC 049 from List C and move List B to Required Core.</p> <ol style="list-style-type: none"> 1. Action on the Program: Amy Dauffenbach motioned to approve program modification of Sociology A.A.-T. It was seconded by Dean Sandy Lamba. The motion passed unanimously.
14. Program Inactivation	There were no items on this section.
15. High School Articulation	There were no items on this section.
16. Report from Assessment Coordinator	Amy Obegi, Assessment Committee Coordinator, did not provide an update.
17. Report from the Chair	
17.1 Certificate of Achievement units from 8-15.5 and 16+	The committee discussed changes that came out of the Chancellors Office that alter the number of units required for a Certificate of Achievement. In the past, “high unit certificates” were required to have 18 units and “low unit certificates” were required to have 12 units. The state has changed these requirements to having high unit certificates require 16 units and low unit certificates to require 8 units. In the past lower unit “job-direct certificates” could be offered, but these would not end up on a student’s transcript – now any certificate over 8 units can be documented on a transcript.
18. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs, informed the committee that eLumen will be presenting during the April 22, 2019 Academic Senate meeting. He encouraged everyone to attend.
19. Report from the Articulation Officer	Curtiss Brown, Articulation Office, did not provide an update.
20. Other	There were no items on this section.
21. Open Discussion	
21.1 Proposal to Amend Local Graduation Requirement: Option A changing Health and	Deb Berrett brought a proposal from Career Technical Education faculty to add an additional elective to fulfill the requirements for the Local (Option A) General Education pattern, specifically in the Local District Requirement – Health and Physical Education. This idea came out of meetings with local business and community leaders that urged that the college encourage students to receive training/education in “soft skills” or “work place

Physical Education to Life Skills

skills". These discussions involved hundreds of people. Professor Berrett shared documentation that other colleges in the area had included courses of this type in their local requirements. There was a concern that this addition would adversely affect enrollment in Kinesiology classes. Jim DeKloe said that he would consult with the Academic Senate to ask about the procedure for considering and executing changes for the General Education pattern.

22. Adjournment

The meeting was adjourned at 2:50 p.m.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

Spring

April 2, 2019

April 23, 2019

May 7, 2019