



Curriculum Committee

Unadopted Minutes

April 23, 2019

Meeting Room: 504

1:30 pm – 3: 30 pm

1. Call to order

Curriculum Committee Chair Jim DeKloe called the meeting to order at 1:35 p.m.

2. Roll Call

Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), Erin Duane (Librarian), Dean Joseph Ryan, Dean Sandy Lamba, Sarah Barsness, Teri Yumae, Mary Valch, Kevin Anderson, Debra Berrett, Anthony Ayala, Amy Dauffenbach, and Marivic Macalino

Guests: Melanie Lutz and Alison Aubert

Absent: David Williams (VP of Academic Affairs) and Ginger Cain.

3. Agenda Approval

Amy Dauffenbach motioned to approve the agenda of April 23, 2019. It was seconded by Deb Berrett. The motion was approved unanimously.

Amy Dauffenbach motioned to add SPMD 059A and 059B on the agenda. It was seconded by Sarah Barsness. The motion passed unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Amy Dauffenbach motioned to approve the minutes of April 2, 2019 as presented. It was seconded by Sarah Barsness. Erin Duane abstained. The motion passed with majority of the vote.

5. Comments from the Public

There were no comments from the public.

6. Consent Items for Curriculum Committee

Erin Duane motioned to approved items 6.1, 6.2, 6.3, and 6.4. It was seconded by Amy Dauffenbach. The motion passed unanimously.

6.1 BIO 014 Principles of Microbiology – update requisites for AB705

6.2 CHEM 001 General Chemistry I – update requisites for AB705

6.3 ENGL 001 College Composition – update requisites for AB705

6.4 ENGL 310D Advanced English Skills Lab – update requisites for AB705

7. Action Items

There were no items on this section.

8. New Course

8a. ENGR 002 Introduction to Ethics in Engineering

Melanie Lutz explained that this course will focus on ethical issues and will be based on case studies. She addressed the committee's concern regarding articulation since upper division courses were included. Melanie Lutz also clarified that Engineers will be teaching this course and not Ethicists. Lastly, she added that this will not be a required course for Engineering. The committee had discussions regarding unit and why this could be an experimental course.

1. Action on the Course: Amy Dauffenbach motioned to approve this new course. It was seconded by Mary Valch. The motion was approved unanimously.

8b. PHOT 158 Photo Illustration

Sarah Barsness informed the committee that this will be part of a program designed to integrate Graphic Design and Photography courses. This course's top code was modified.

1. Action on the Course: Deb Berrett motioned to approve PHOT 158. It was seconded by Mary Valch. The motion passed unanimously.

8c. ATHL 011 Women's Intercollegiate Beach Volleyball

Alison Aubert stated that this was created in preparation for the future club teams.

1. Action on the Course: Sarah Barsness motioned to approve this new course. It was seconded by Deb Berrett. The motion passed unanimously.

8d. SPMD 059A Sports Medicine-Athletic Training Practicum Fall Sports 2

8e. SPMD 059B: Sports Medicine-Athletic Training Practicum Spring Sports 2

Chair DeKloe explained that from the previous CC/TR meetings, the committees discussed advantages/disadvantages of advance and beginning students co-enrolled in the same course. Also, advance students will address more difficult cases and lecture components.

1. Action on the Courses: Curtiss Brown motioned to combine and approve SPMD 059A and 059B. It was seconded by Terri Yumae. Mary Valch abstained. The motion passed by majority of the vote.

9. Course Modification

9a. ASTR 050 Astronomical Optics: Course Description

Melissa Lutz stated that this course will be devoted to creating a telescope. Dean Joe Ryan confirmed that the cost of the kit will be covered by his office with the goal of increasing enrollment rate of this course. Also, it will include one field trip (alternative option will be offered to students with disabilities).

1. Action on the Course: Deb Berrett motioned to approve ASTR 050. It was seconded by Sarah Barsness. The motion passed unanimously.

9b. ENGR 001 – Introduction to Engineering: Course Description, Division Planning, Course Objectives, Units, Hours, SLOs, Assignments, and Textbooks

Melissa Lutz explained that this course was modified from one-unit to two-unit course.

1. Action on the Course: Amy Dauffenbach motioned to approve ENGR 001. It was seconded by Mary Valch. The motion passed unanimously.

9c. COUN 062 Helping Skills: Creating Alliances & Facilitating Change: Requisites and Textbooks

Amy Dauffenbach stated that her department deleted COUN 083 as an advisory and updated textbooks.

1. Action on the Requisite: Anthony Ayala motioned to approve the requisite update of this course. It was seconded by Amy Dauffenbach. The motion passed unanimously.
2. Action on the Course: Anthony Ayala motioned to approve modifications of this course. It was seconded by Amy Dauffenbach. The motion passed unanimously.

9d. HS 001 Introduction to Human Services: Number (051-001), Description, Division Planning, Objectives, Transferability, Articulation Information, Content, and Textbooks (needs program modifications)

Lisa Abbott stated that the department modified the C-ID.

1. Action on the Course: Dean Sandy Lamba motioned to approve HS 001. It was seconded by Sarah Barsness. The motion passed unanimously.

9e. PLSC 007 International Relations: Department, Number, Title, Description, Division Planning, Objectives, C-ID, Transferability, GE, SLOs, Methods of Instruction, Remove DE, and Textbooks

Lisa Abbott stated that the department modified the title/number but not the course objectives. This course's C-ID will be submitted for approval.

1. Action on the Course: Dean Sandy Lamba motioned to approve PLSC 007. It was seconded by Dean Joe Ryan. The motion was approved unanimously.

10. Course Inactivation

There were no items on this section.

11. Curriculum Review

There were no items on this section.

12. New Program

12a. Physical Science A.S.

Melanie Lutz stated that this new program will include the following courses: (a) Weather and Climate, (b) Atmosphere and Science lab, (c) Global Climate Change, and (d) Natural Disasters. This will be a local degree and with the goal of possible articulation. Dean Joe Ryan explained that Dr. Joshua Muller, an expert in National Disaster, from Ohio will be part of this program. Melanie Lutz explained the reasons behind including MATH 011, Computer Science 001, and sequential courses in Chemistry/Physics, with the goal of articulating to Sacramento State University under Earth Science degree in the future.

1. Action on the Program: Mary Valch motioned to approve this program. It was seconded by Dean Joe Ryan. The motion was approved unanimously.

12b. Photo Illustration Certificate of Achievement

Sarah Barsness stated that this will be a twenty-four credit program.

1. Action on the Program: Terri Yumae motioned to approve Phot Illustration Certificate of Achievement program. It was seconded by Amy Dauffenbach. The motion passed unanimously.

13. Program Modification

13a. Mechatronics A.S.: PLOs and Courses

13b. Mechatronics Certificate of Achievement.: PLOs and Courses

Lisa Abbott stated that the department removed/added electives (i.e. MT 122 and 120) and updated units.

1. Action on the Program: Amy Daufenbach motioned to combine and approve items 13a and 13b. It was seconded by Deb Berrett. The motion passed unanimously.

13c. Political Science A.A.-T: PLOs and Courses

Dean Sandy Lamba informed the committee that different courses were added and removed on this program.

1. Action on the Program: Anthony Ayala motioned to approve this program. It was seconded by Dean Sandy Lamba. The motion passed unanimously.

14. Program Inactivation

There were no items on this section.

15. High School Articulation

There were no items on this section.

16. Report from Assessment Coordinator

Amy Obegi, Assessment Committee Coordinator, did not provide an update.

17. Report from the Chair

James DeKloe, Curriculum Committee Chair, informed the committee that he presented/discussed the idea of modifying General Education with Academic Senate. The Senate agreed that any GE changes will require additional communication with the entire SCC versus just Curriculum/Tech Review Committees. He inquired with Research and Planning department the number of students who were enrolled in Option A, B, and C. However, acquiring this information was not possible but the department indicated that more students enrolled to classes outlined in option B and C than A. He also announced that Erin Duane will be the temporary CC/TR Chair for Fall 2019. Lastly, the committee discussed the pros and cons between eLumen and CurricuNET: (a) the possibility of more responsibility during the transition period, (b) data for Assessment will not be transferable, (c) timeline indicates that it will start by the end of Spring/Summer 2019, and (d) the cost of utilizing eLumen. Lisa Abbott reached out to different six colleges (i.e. Fresno, Merced) and was informed that back office responsibilities will be challenging.

18. Report from VP of Academic Affairs

David Williams, VP of Academic Affairs, was not able to attend this meeting.

19. Report from the Articulation Officer

Curtiss Brown, Articulation Officer, provided the following updates regarding transfer/articulation: (a) textbook requirements, when updating/modifying courses, need to be within the seven-year time period, (b) literature courses should include representative reading list, and (c) history courses primary/alternate textbook could be added, and (d) all lab classes will require a lab manual. Lastly, he informed the committee that public access to Assist will be available May 31, 2019.

20. Other

There were no items on this section.

21. Open Discussion

There were no items on this section.

22. Adjournment

The meeting was adjourned at 3:10 p.m.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

Spring

May 7, 2019