



CURRICULUM COMMITTEE

Approved Minutes

November 13, 2018

Meeting Room: 504

1:30 pm – 3: 30 pm

1. Call to order

Chairperson Jim DeKloe called the meeting to order at 1:30pm

2. Roll Call

Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Joseph Ryan, Dean Sandy Lamba, Jose Cortes, Teri Yumae, Mary Valch, Deb Berrett, Ginger Cain, Michelle Arce, Amy Dauffenbach, and Marivic Macalino.

Guests: Sarah Barsness, Doug Green, Darsen Long, Neil Glines, and Sarah Donovan.

Absent: Kevin Anderson

3. Agenda Approval

Deb Berrett motioned to approve the agenda of November 13, 2018. It was seconded by Erin Duane. The motion passed unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

There were no items in this section.

5. Comments from the Public

There were no comments from the public.

6. Consent Items

There were no items in this section.

7. Action Items

There were no items in this section.

8. New Course

8a. ATHL 050 Peak Performance Practicum

The committee had a discussion whether it was necessary/appropriate to include the word “practicum” on the class name. The committee motioned to delay approval of this course until the class title was modified. This motion was seconded by Dean Lamba. The motion passed unanimously.

1. Action on the Requisite: None
2. Action on the Course: None

8b. GEOL 003 Earth Science for Elementary Educators

The committee recommended to modify course name to Earth Science and for the department to identify GE. As a result, this course was not approved. ___ motioned to

decline approval of this course. It was seconded by _____. The motion passed unanimously.

1. Action on the Course: None

8c. GEOL 003L Earth Science for Elementary Educators Laboratory

Amy Dauffenbach motioned to decline approval of this course as item 8b. It was seconded by Ginger Cain. The motion passed unanimously.

1. Action on the Requisite: None
2. Action on the Course: None

8d. MATH 311 Elementary Statistics Support

8e. MATH 312 Math Ideas Co-requisite Support

Sarah Donovan explained that the reasons for these changes were due to students' lack of knowledge in basic skills sequencing courses. The committee discussed the following: (a) AB 705, (b) the reason why 311 and 312 will be a half unit lab, (c) transfer courses received prerequisites changes, and others, which were results of nationwide MATH reform.

1. Action on the Requisites:
Amy Dauffenbach motioned to approve requisites of MATH 311 and 312. It was seconded by Deb Berrett. The motion passed unanimously.
2. Action on the Courses:
Amy Dauffenbach motioned to approve MATH 311 and 312 courses. It was seconded by Deb Berrett. The motion passed unanimously.

8f. MT 121 Electronics

Doug Green explained changes on this course to the committee.

1. Action on the Course:
Deb Berrett motioned to approve changes of this course. It was seconded by Erin Duane. The motion passed unanimously.

8g. MT 163 Advanced Robotics Manufacturing Systems

Doug Green stated that this course was modified to incorporate higher level industry experience and safety.

1. Action on the Requisite:
Erin Duane motioned to approve the prerequisites of this course. It was seconded by Teri Yumae. The motion passed unanimously.
2. Action on the Course:
Deb Berrett motioned to approve this course. It was seconded by Erin Duane. The motion passed unanimously.

8h. MT 165 Advanced Programmable Logic Controllers

1. Action on the Requisite:
Erin Duane motioned to approve requisites of MT 165. It was seconded by Ginger Cain. The motion passed unanimously.
2. Action on the Course:
Erin Duane motioned to approve this course. It was seconded by Deb Berrett. The motion passed unanimously.

9. Course Modification

9a. HORT 301A Adaptive Horticulture – Basic Skills and Practices: Basic Skills and Practices: Class Size, TOP Code, Description, Units, Hours, Requisite Note, Content, and Textbooks.

9b. HORT 301B Adaptive Greenhouse Management: Class Size, TOP Code, Description, Units, Hours, Requisite Note, and Textbooks.

9c. HORT 301C Adaptive Nursery and Landscape Management: Class Size, TOP Code, Description, Units, Hours, Requisite Note, and Textbooks.

9d. HORT 301D Adaptive Vegetable and Orchard Management: Class Size, TOP Code, Description, Units, Hours, Requisite Note, Assignments, and Content.

9e. HORT 301E Adaptive Plant Propagation: Class Size, TOP code, Description, Units, Hours, requisite Note, and Textbooks.

These courses will be included on a program for students with disabilities. One of the modifications made was a change in class maximum to 20 students.

1. Action on the Courses:

Erin Duane motioned to approve changes on items 9a, 9b, 9c, 9d, and 9e. It was seconded by Michelle Arce. The motion passed unanimously.

9f. LR 010 Information Skills for College and Beyond: Title, SAM Code, Description, Objectives, SLOs, GE, Content, and Textbooks.

Erin Duane stated that there will be technology changes, course update in alignment with GE and Area E, and title change; however, SLO and standards will be the same.

1. Action on the Course:

Teri Yumae motioned to approve changes of this course. It was seconded by Mary Valch. The motion passed unanimously.

9g. MATH 004 PreCalculus and Trigonometry: Title, Content, Units, and Hours.

Sarah Donovan stated that requisite and course changes were made in order to be CID compliant.

1. Action on the Requisite:

Teri Yumae motioned approve requisite changes on MATH 004. It was seconded by Ginger Cain. The motion passed unanimously.

2. Action on the Course:

Teri Yumae motioned approve course changes on MATH 004. It was seconded by Ginger Cain. The motion passed unanimously.

9h. MATH 011 Elementary Statistics: Requisite and Textbooks.

9i. MATH 012 Mathematical Ideas: Requisite and Textbooks.

9j. MATH 051 Trigonometry: GE, Requisite and Textbooks.

Sarah Donovan explained that prerequisite changes made on MATH 011, 012, and 051 were done to be in compliance with AB 705.

1. Action on the Requisites:

Terri Yumae motioned to approve prerequisite changes on items 9h, 9i, and 9j. It was seconded by Erin Duane. The motion passed unanimously.

2. Action on the Courses:

Terri Yumae motioned to approve course changes on items 9h, 9i, and 9j. It was seconded by Erin Duane. The motion passed unanimously.

9k. MATH 104 Intermediate Algebra: SAM Code, Objectives, Hours, Requisite, and Textbooks.

Sarah Donovan explained that the prerequisites for this course was changed and CID updated. She also specified the importance of hours spent in active learning.

1. Action on the Requisite:

Erin Duane motioned to approve the prerequisite changes for MATH 104. It was seconded by Amy Dauffenbach. The motion passed unanimously.

2. Action on the Course:

Erin Duane motioned to approve the course changes for MATH 104. It was seconded by Amy Dauffenbach. The motion passed unanimously.

9l. MATH 112 Intermediate Algebra for Liberal Arts: Requisite.

9m. MATH 330 Elementary Algebra: Requisite and Textbooks.

9n. MATH 330A Elementary Algebra Part I: Requisite.

9o. MATH 330B Elementary Algebra Part II: Requisite and Textbook.

Sarah Donovan explained the reasons why prerequisites were removed for these courses and were changed to course advisories instead.

1. Action on the Requisites:

Erin Duane motioned to approve the prerequisite changes on items 9l, 9m, 9n, and 9o. It was seconded by Teri Yumae. The motion passed unanimously.

2. Action on the Courses:

Erin Duane motioned to approve the course changes on items 9l, 9m, 9n, and 9o. It was seconded by Teri Yumae. The motion passed unanimously.

9p. PHOT 151 Professional Photography: Introduction: Introduction: Units and Hours.

9q. PHOT 152 Professional Photography: Portraiture: Units, Hours, and Requisite.

9r. PHOT 153 Professional Photography: Product and Advertising: Units, Hours, and Requisite.

9s. PHOT 154 Professional Photography: Interior and Exterior: Units, Hours, and Requisite.

Sarah Barsness explained that PHOT 151, 152, 153, and 154 had reduction of units.

1. Action on the Courses:

Erin Duane motioned to approve unit changes on PHOT 151, 152, 153, and 154. It was seconded by Ginger Cain. The motion was approved unanimously.

9t. PHOT 161 Workshop: Camera Intensive: Units, Hours, SLOs

9u. PHOT 162 Workshop: Portraiture and Studio Lighting: Units, Hours, and SLOs.

9v. PHOT 163 Landscape and Nature Photography: Units, Hours, and SLOs.

Sarah Barsness stated that the number of lecture and lab hours for 9t, 9u, and 9v were changed from 48 hours to 32-36 hours.

1. Action on the Course:

Erin Duane motioned to approve course changes for items 9t, 9u and 9v. It was seconded by Teri Yumae. The motion passed unanimously.

9w. SJS 030 Peace, Nonviolence and Conflict Resolution: Department, Title, and Description.

Dean Lamba explained that the prefix for this course was updated to be included in Social Justice Studies and Ethnic Studies.

1. Action on the Course:

Michelle Arce motioned to approve changes on item 9w. It was seconded by Amy Dauffenbach. The motion passed unanimously.

9x. THEA 024 Rehearsal and Performance in Production: Repeatability, Requisite, and Textbooks

9y. THEA 027 Technical Theatre in Production Show Run Crew: Course Number, Title, Description, Objectives, Repeatability, and Class Size.

9z. THEA 027A Technical Theatre Show Run Crew-Comedy: Course Number, Title, Description, and Class Size.

9aa. THEA 027B Technical Theatre Show Run Crew-Drama: Course Number, Title, Description, and Class Size.

9ab. THEA 027C Technical Theatre Show Run Crew-Classical: Course Number, Title, Description, and Class Size.

9ac. THEA 027D Technical Theatre Show Run Crew-Musical: Course number, Title, Description, and Class Size.

Darsen Long informed the committee the following information: (a) modifications were made to clarify course titles, (b) specified whether these courses will be transferable to UC, (c) each course will be specific type of drama but will be interchangeable, (d) will be four hours instead of five hours, and (e) modification on class size from 24 students to 16 students.

1. Action on the Course:

Erin Duane motioned to approve changes on items 9x through 9ac. This was seconded by Teri Yumae. The motion passed unanimously.

10. Course Inactivation

14A. CIS 068 – Object Oriented Game Programming with Flash

14B. CIS 072 Extensible Markup Language (XML)

14C. CIS 075 Client-Side Web Programming

14D. CIS 093 MS Publisher

14E. CIS 120 Developing XML Web Services

14F. CIS 121 PHP Programming with MySQL

Chairperson DeKloe stated that these courses were requested to be inactivated as they were obsolete.

1. Action on the Courses:

Deb Berrett motioned to approve inactivation of these courses. It was seconded by Teri Yumae. The motion passed unanimously.

11. Curriculum Review

There were no items in this section.

12. New Program

There were no items in this section.

13. Program Modification

13a. Horticulture and Plant Science Certificate of Achievement: PLO

13b. Horticulture and Plant Science A.S. : PLO

1. Action on the Program:

Deb Berrett motioned to approve program modifications on items 13a and 13b. This was seconded by Mary Valch. The motion passed unanimously.

13c. Landscape Technician Low Unit Job Direct Certificate: Title, Courses

A class was added to this program and its name was modified.

1. Action on the Program:

Teri Yumae motioned to approve modifications on this program. It was seconded by Erin Duane. The motion passed unanimously.

13d. Music-Instrumental A.A.: Courses, Units, PLOs

Teri Yumae stated that the department updated the program outcomes, fixed errors on course listing, updated prerequisites, and added other optional courses.

1. Action on the Program:
Erin Duane motioned to approve program updates for Music-Instrumental A.A. It was seconded by Amy Dauffenbach. The motion passed unanimously.

13e. Music-Vocal A.A.: Courses, Units, PLOs

1. Action on the Program:
Erin Duane motioned to approve program updates for Music-Vocal A.A. It was seconded by Deb Berrett. The motion passed unanimously.

13f. Photography, Professional A.S.: Courses, Units, PLOs

Sarah Barsness stated that this degree will reflect changes made on items 9t through 9v. VP Williams recommended changing the A.S. degree to A.A. degree.

1. Action on the Program:
Erin Duane motioned to approve changes mentioned above. This was seconded by Teri Yumae. The motion passed unanimously.

13g. Photography, Professional Certificate of Achievement: Courses, Units, PLOs

1. Action on the Program:
Erin Duane motioned to approved modifications on item 13g. This was seconded by Deb Berrett. The motion passed unanimously.

14. Program Inactivation

14a. Music-Theory-Composition A.A.

1. Action on the Program:
Mary Valch motioned to inactivate Music-Theory-Composition A.A. This was seconded by Dean Lamba. The motion passed unanimously.

15. High School Articulation

There were no items in this section.

16. Report from Assessment Coordinator

Amy Obegi, Assessment Committee Coordinator, was not able to attend this meeting.

17. Report from the Chair

James DeKloe, Curriculum Committee Coordinator, did not provide an update.

18. Report from VP of Academic Affairs

David Williams, VP of Academic Affairs, did not provide an update.

19. Report from the Articulation Officer

Curtiss Brown, Articulation Officer, did not provide an update.

20. Other

There were no items in this section.

21. Open Discussion

There were no items in this section.

22. Adjournment

The meeting was adjourned 3:08pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

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| <u>Fall</u> November 13, 2018 November 27, 2018 December 11, 2018 | <u>Spring</u> January 29, 2019 February 12, 2019 February 26, 2019 March 19, 2018 April 2, 2019 April 23, 2019 May 14, 2019 |
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