



# CURRICULUM COMMITTEE

## Adopted Minutes

September 11, 2018

Meeting Room: 504,

1:30 pm – 3: 30 pm

**1. Call to order**

1:35 pm

**2. Roll Call**

Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Joseph Ryan, Dean Sandy Lamba, Jose Cortes, Teri Yumae, Mary Valch, Kevin Anderson, Ginger Cain, Amy Dauffenbach, Marivic Macalino.

**3. Agenda Approval**

*All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.*

**4. Approval of Minutes**

**5. Comments from the Public**

Three minutes are allotted per person

**6. Consent Items**

There are no items in this section

**7. Action Items**

There are no items in this section

**8. New Course**

8a. (CP18F-14) ATHL 002D Intercollegiate Basketball Conditioning

To have the students meet during the summer and meets the CARA time regulations

1. Action on the Course: Erin Duane motioned to Approve, Jose Cortes seconded, Unanimously approved

8b. (CP18F-15) BIOT 057 Synthetic Biology and Algae Biotechnology

First course of its kind in the US. This curriculum is expected to be disbursed across the US one it has been established. Goal would be to have them carry out a project iGEM at MIT in Boston in October.

1. Action on the Requisite: Amy Dauffenbach motioned to approve, Jose Cortes seconded, approved unanimously

2. Action on the Course: Amy Dauffenbach motioned to approve, Jose Cortes seconded, approved unanimously

8c. (CP18F-16) BIOT 065 Biomanufacturing Fundamentals

Goal is to have a bootcamp approach so that those students from other colleges would take as an alternate to BIOT 062 for entrance into the Biomanufacturing program. This course will have a C-ID within the California Community College system.

1. Action on the Requisite: Amy Dauffenbach motioned to approve, Jose Cortes seconded, approved unanimously
2. Action on the Course: Amy Dauffenbach motioned to approve, Mary Valch seconded, approved unanimously

**9. Course Modification**

9a. (CP18F-1) GEOG 001 Physical Geography: TOP Code, SLOs, Methods of Evaluation, Assignments, textbooks

James Dekloe said that GEOG instructor said that this course is designed to be a GE course to fill the physical science requirement requiring the TOP code change. C-ID GEOG 110

1. Action on the Course: Ginger Cain motioned to approve, Erin Duane seconded, approved, Joseph Ryan abstained

9b. (CP18F-6) FREN 003 Third Semester French: Description, SLOs

1. Action on the Course: Erin Duane motioned to approve, Mary Valch seconded, approved unanimously

9c. (CP18F-21) CHEM 020 Elements of Chemistry: SLOs, Content

Changes made to align with C-ID and to receive permanent proposal, course was originally conditionally approved by C-ID.

1. Action on the Course: Erin Duane motioned to approve, Teri Yumae seconded, approved unanimously

**10. Course Inactivation**

Sandy Lamba said that originally these courses were 4 separate courses, faculty decided to develop 2 courses to combine these courses. Erin Duane Moved to inactivate all courses, Sandy Lamba seconded, approved unanimously.

10a. (CP18F-17) CDFS 071 Language and Literature for ECE

1. Action on the Course: Erin Duane Moved to inactivate courses 10a-d, Sandy Lamba seconded, approved unanimously.

10b. (CP18F-18) CDFS 072 Art and Creative Development for ECE

1. Action on the Course: Erin Duane Moved to inactivate courses 10a-d, Sandy Lamba seconded, approved unanimously.

10c. (CP18F-19) CDFS 073 Music and Movement for ECE

1. Action on the Course: Erin Duane Moved to inactivate courses 10a-d, Sandy Lamba seconded, approved unanimously.

10d. (CP18F-20) CDFS 074 Science and Math for ECE

1. Action on the Course: Erin Duane Moved to inactivate courses 10a-d, Sandy Lamba seconded, approved unanimously.

**11. Curriculum Review**

There are no items on this section

**12. New Program**

There are no items on this section

**13. Program Modification**

13a. (CP18F-8) Astronomy A.S. – Add courses

Faculty said she based this program off of models from other colleges.

1. Action on the Program: Erin Duane Motioned to approve, Jose Cortes seconded, approved unanimously

13b. (CP18F-10) Microsoft Office Specialist Job Direct – Remove CIS 093

1. Action on the Program: Amy Dauffenbach motions to approve, Teri Yumae seconded, approved unanimously

**14. Program Inactivation**

14a. (CPF18F-13) Social Science A.A.

Sandy Lamba said that no one stepped forward to own this program, we do not have a discipline specific faculty to champion. All faculty in school agreed to inactivate program.

1. Action on the Program: Sandy Lamba motioned to approve, Teri Yumae seconded, approved unanimously.

**15. High School Articulation**

There are no items on this section

**16. Report from Assessment Coordinator**

Amy Obegi, Assessment Committee Coordinator

Get word out as an FYI that program mods will go through Curriculum in order to map SLO and PLOs

**17. Report from the Chair**

James DeKloe, Curriculum Committee Coordinator

**18. Report from VP of Academic Affairs**

David Williams, VP of Academic Affairs

**19. Report from the Articulation Officer**

Curtiss Brown, Articulation Officer

20. Other

21. Open Discussion

22. Adjournment

Amy Dauffenbach motioned to adjourn, Mary Valch seconded, adjourned at 2:44 pm

**ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:**

<u>Fall</u>	<u>Spring</u>
September 11, 2018	January 29, 2019
September 25, 2018	February 12, 2019
October 16, 2018	February 26, 2019
October 30, 2018	March 19, 2018
November 13, 2018	April 2, 2019
November 27, 2018	April 23, 2019
December 11, 2018	May 14, 2019