



Curriculum Committee

Approved Minutes

October 29, 2019

Meeting Room: 501

1:30 pm – 3: 30 pm

1. Call to order

Interim Curriculum Committee Chair Erin Duane called the meeting to order at 1:34 pm.

2. Roll Call

Curriculum Committee Officials: Erin Duane (Interim Chairperson), Curtiss Brown (Articulation Officer), and David Williams (VP of Academic Affairs)

Members: Amy Dauffenbach, Debra Berrett, Genele Rhoads, Ginger Cain, Dean Joseph Ryan, Mark Berrett, Marivic Macalino, Dean Sandy Lamba, and Teri Yumae.

Sheila Kaushal (Administrative Assistant)

Absent: Lisa Abbott (Curriculum Analyst), Anthony Ayala, Sarah Barsness, and Sherina Mae Soliman.

3. Agenda Approval

Mark Berrett motioned to approve the agenda of October 29, 2019 as presented. It was seconded by Amy Dauffenbauch. The motion was approved unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Ginger Cain motioned to approve the minutes of October 15, 2019 as presented. It was seconded by Deb Berrett. The motion was approved unanimously.

5. Comments from the Public

There were no comments from the public.

6. Consent Items for Curriculum Committee

There were no items on this section.

7. Action Items

There were no items on this section.

8. New Course

8a. IT 179 Sewing Fundamentals for Makerspace

Deb Berrett explained to committee members why this course was created. She requested to update the course title to, "Making Things 5."

1. Action on the Course: Mark Berrett motioned to approve this new course. It was seconded by Deb Berrett. The motion was approved unanimously.

9. Course Modification	<p><u>9a. IT 173 Making Things 3: removal of reference to sewing throughout COR</u> Deb Berrett explained why sewing activity was removed from this course.</p> <ol style="list-style-type: none"> 1. Action on the Course: Deb Berrett motioned to approve IT 173 course modifications. It was seconded by Ginger Cain. The motion was approved unanimously.
10. Course Inactivation	<p><u>10a. NURS 063 Advanced Medical Surgical and Community Nursing</u></p> <ol style="list-style-type: none"> 1. Action on the Course: Marivic Macalino motioned to approve inactivation of NURS 063. It was seconded by Deb Berrett. The motion was approved unanimously. <p><u>10b. KINE 020N Volleyball Theory and Practice II</u></p> <ol style="list-style-type: none"> 1. Action on the Course: Ginger Cain motioned to approve inactivation of KINE 020N. It was seconded by Amy Dauffenbach. The motion passed unanimously.
11. Curriculum Review	There were no items on this section.
12. New Program	There were no items on this section.
13. Program Modification	There were no items on this section.
14. Program Inactivation	There were no items on this section.
15. High School Articulation	There were no items on this section.
16. Report from Assessment Coordinator	Andrew Wesley, Assessment Committee Coordinator, did not have to attend this meeting.
17. Report from the Chair	Erin Duane, Interim Curriculum Committee Coordinator, did not provide an update.
18. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs, informed the committee that a faculty Engineering has submitted a course drafts for a new Computer Science (CS) program, which appears to be a duplication in part of CIS. After further discussion, it was decided that a meeting (VP Williams, Chair Erin Duane, Lisa Abbott, Dean Joe Ryan, Mark Berrett and other faculty) will be arranged to address this issue and to determine if it's necessary to present this matter to Curriculum Committee for further discussion.
19. Report from the Articulation Officer	Curtiss Brown, Articulation Officer, did not provide an update.
20. Other	There were no items on this section.
21. Open Discussion	There were no items on this section.
22. Adjournment	Ginger Cain motioned to adjourn the meeting. The meeting adjourned at 1:49 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 501 UNLESS OTHERWISE NOTED:

Fall 2019

November 19, 2019

December 3, 2019

Spring 2020

January 28, 2020

February 11, 2020

February 25, 2020

March 17, 2020

March 31, 2020

April 21, 2020

May 5, 2020