



Curriculum Committee

Approved Minutes

December 3, 2019

Meeting Room: 501

1:30 pm – 3: 30 pm

1. Call to order

Interim Curriculum Committee Chair Erin Duane called the meeting to order at 1:33 pm.

2. Roll Call

Curriculum Committee Officials: Erin Duane (Interim Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), and David Williams (VP of Academic Affairs)

Members: Amy Dauffenbach, Anthony Ayala, Debra Berrett, Ginger Cain, Dean Joseph Ryan, Mark Berrett, Marivic Macalino, Dean Sandy Lamba, Sarah Barsness, and Teri Yumae.

Sheila Kaushal (Administrative Assistant)

Absent: Genele Rhoads and Sherina Mae Soliman.

Guests: Alysa Borelli and Emily Burt.

3. Agenda Approval

Deb Berrett motioned to approve the agenda of December 3, 2019 as presented. It was seconded by Amy Dauffenbach. The agenda was approved unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Mark Berrett motioned to approve the Tech Review minutes of November 12, 2019 as presented. It was seconded by Deb Berrett. The motion was approved unanimously.

Deb Berrett motioned to approve the Curriculum minutes of November 19, 2019 as presented. It was seconded by Tony Ayala. The motion was approved unanimously.

5. Comments from the Public

There were no comments from the public.

6. Consent Items for Curriculum Committee

There were no items on this section.

7. Action Items

There were no items on this section.

8. New Course

There were no items on this section.

9. Course Modification	There were no items on this section.
10. Course Inactivation	There were no items on this section.
11. Curriculum Review	There were no items on this section.
12. New Program	There were no items on this section.
13. Program Modification	There were no items on this section.
14. Program Inactivation	There were no items on this section.
15. High School Articulation	There were no items on this section.
16. Report from Assessment Coordinator	Andrew Wesley, Assessment Committee Coordinator, did not have to attend this meeting.
17. Report from the Chair	Erin Duane, Interim Curriculum Committee Coordinator, did not provide an update.
18. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs, did not provide an update.
19. Report from the Articulation Officer	Curtiss Brown, Articulation Officer, did not provide an update.
20. Other	
20.1 Curriculum Calendars	Curriculum Analyst Lisa Abbott presented, "Curriculum Meeting Calendar Spring 2020" and "Curriculum Calendar 2020-2021" (see attached documents). The calendars were modified after feedback were received from different faculties. The committee discussed the following: (a) in order for courses to be included in the catalog/addendum, there will be one deadline that will be slightly earlier, (b) members will be provided sufficient time with faculty who will be submitting courses/programs for review with the addition of curriculum workshops in lieu of early curriculum/technical review meetings, and (c) eLumen workshop dates were discussed. The members of the committee expressed their appreciation of the new calendars presented.
20.2 Double Counting of Non-ADT Courses	Amy Dauffenbach expressed her concerns regarding double counting units for non-ADT courses as it has become an issue with students. The committee reviewed Biology Program and "9-10 units may be double counted toward both the major area of emphasis

and CSU General Education or IGETC Pattern.” The committee discussed parameter of double counting and Option A, B, and C of SCC catalog.

21. Open Discussion

There were no items on this section.

22. Adjournment

Anthony Ayala motioned to adjourn the meeting. The meeting adjourned at 2:15 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 501 UNLESS OTHERWISE NOTED:

Spring 2020

January 28, 2020

February 11, 2020

February 25, 2020

March 17, 2020

March 31, 2020

April 21, 2020

May 5, 2020

Documents Reviewed

- Curriculum Meeting Calendar Spring 2020
- Curriculum Calendar 2020-2021