

Solano Community College

Academic Senate CURRICULUM COMMITTEE

MINUTES

Tuesday, November 23, 2004
1:30 p.m., Board Room

ROLL CALL

Present: Erin Farmer, Chair Pro-Tem; Joyclyn Algar, Debbie Berrett, Glenn Burgess, Floyd Hogue; Bob Myers, Brad Paschal, Barbara Pavão* (for Robin Arie-Donch); Kathy Rosengren, Leslie Rota (for Robin Sytsma); Amanda Smith, Judy Spencer, Donna Vessels, and Ann Willer

Excused: Robin Arie-Donch, Chair; Curtiss Brown, Ruth Fuller, and Robin Sytsma

Guests: Mark Berrett, Fran Brown, Ferdinanda Florence; Ted Harding, Rick Ida, Marc Lancet, and Marc Pandone

*Arrived after roll call.

APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

It was moved by Bob Myers and seconded by Debbie Berrett to approve the agenda.

The motion carried unanimously.

CONSENT ITEMS (none)

APPROVAL OF MINUTES

It was moved by Ann Willer and seconded by Bob Myers to approve the minutes of October 26 and November 9, 2004, as presented.

The motion carried with Joyclyn Algar and Amanda Smith abstaining.

NEW COURSES

- a. (CP-04-367) ART 3-World Art
 - 1) Action on advisories: SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Leslie Rota and seconded by Kathy Rosengren to approve action on advisories and action on the course as presented.

The committee agreed to change 7c. Course Advisory: ~~SCC minimum English and Math Standards~~ to **Eligibility for ENG 1** and Math Standards.

The motion was amended by Joyclyn Algar to reflect the agreed to change from SCC minimum English to Eligibility for ENG 1. The motion was seconded by Debbie Berrett.

The motion carried unanimously with the noted change.

- b. (CP-04-368) ART 36-Introduction to Printmaking
 - 1) Action on advisories: SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Bob Myers and seconded by Leslie Rota to approve action on advisories and action on the course as presented.

It was noted that the word **etching** was misspelled in 9a. Catalog Description.

It was noted also that the course number should be **38** – not ~~36~~.

While this course number was a typographical error, there are other courses on the agenda where the course number is being changed. There was lengthy discussion about the ramifications involved of changing course numbers as it relates to all aspects of articulation, confusion by students, and the work behind the scenes years down the road when students attempt to transfer and identify courses taken previously, published in a different Catalog.

The Art Department distributed a rationale statement for requesting catalog number changes:

1. Main concern was to introduce logic into numbering system for easier catalog use by students, counselors and faculty;
2. Grouping subject areas (i.e. ceramics, painting, printmaking, etc.) allows for curricular restructuring; and,
3. Planning for growth, departmental focus.

After listening to pros and cons, there was agreement the course numbers would be changed. No further discussion will be needed when course number changes appear later on the agenda.

The motion carried unanimously with the noted changes.

- c. (CP-04-369) ART 44 – Monotype/monoprint
 - 1) Action on advisories: SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Bob Myers and seconded by Leslie Rota to approve action on advisories and action on the course as presented.

The motion carried unanimously.

- d. (CP-04-370) ART 45-Book Making
 - 1) Action on advisories: SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Bob Myers and seconded by Leslie Rota to approve action on advisories and action on the course as presented.

The motion carried unanimously.

- e. (CP-04-371) ART 57-Graphic Design II
 - 1) Action on prerequisite & advisories: Prereq. = ART 56; Advisories = SCC minimum English and math standards.
 - 2) Action on course.
#Contingent upon approval of 9y below.

It was moved by Bob Myers and seconded by Leslie Rota to approve action on advisories and action on the course as presented.

The motion carried unanimously.

- f. (CP-04-375) CIS 62-Creating Web Interactivity with Flash
 - 1) Action on advisories: CIS 1 & CIS 61; SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Kathy Rosengren and seconded by Bob Myers to approve action on advisories and action on the course as presented.

The motion carried unanimously.

- g. (CP-04-376) CIS 68-Object Oriented Game Programming with Flash
 - 1) Action on prerequisite & advisories: Prereq. = CIS 62; Advisories = CIS 1 & SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Bob Myers and seconded by Ann Willer to approve action on advisories and action on the course as presented.

There was agreement to change 12. Student Assignments (Homework) a. Required Reading Assignments as follows: Approximately 40 ~~hours~~ **pages** per week from the required student text.

The motion carried unanimously with the noted change.

- h. (CP-04-373) INTDS 61-Textiles for Interior Design
 - 1) Action on advisories: SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Kathy Rosengren and seconded by Bob Myers to approve action on advisories and action on the course as presented.

The motion carried unanimously.

- i. (CP-04-386) NURSE 101-Preparation for Nursing
 - 1) Action on advisories: SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Bob Myers seconded by Amanda Smith to approve action on advisories and action on the course as presented.

There was agreement to change the computer title from ~~Prep for nsg~~ to **Prep for nurs** (or as many letters the title will hold to identify nursing). It was noted that nsg is an international abbreviation for nursing.

Dean Fran Brown reported when there is time, research will be done to determine if this can be a CSU transferable course, and if appropriate the course will be brought back to the committee for approval.

There was agreement to add the word **discussion** under 6. Method of Instruction.

The motion carried unanimously with the noted changes.

- j. (CP-04-387) NURSE 102-Nursing Work-Study
 - 1) Action on prerequisites & advisories: Prereq. = NURSE 54, NURSE 55 & authorization by Dean to enroll; Advisories = SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Bob Myers and seconded by Joyclyn Algar to approve action on advisories and action on the course as presented.

There was discussion about repeatability not exceeding a maximum of 12 units. Dean Fran Brown advised this course is aimed at students who need more practice--students who are more than a nurses aid, but do not function independently.

The motion carried unanimously.

COURSE MODIFICATIONS

- a. (CP-04-374) CIS 20-Assembly Programming – Change the catalog description, method of instruction, methods of evaluation, content outline and textbooks.

It was moved by Bob Myers and seconded by Kathy Rosengren to approve the course modifications as presented.

The motion carried unanimously.

- b. (CP-04-381) ECTRN 102-Electrical Safety – Change the units, course length, total weekly hours, method of instruction, repeatability, other catalog information, content outline and textbooks.

It was moved by Bob Myers and seconded by Debbie Berrett to approve the course modifications as presented.

The motion carried unanimously.

- c. (CP-04-382) ECTRN 171-Security and Surveillance Techniques – Change prerequisites and content outline.

It was moved by Kathy Rosengren and seconded by Debbie Berrett to approve the course modifications as presented.

The motion carried unanimously.

- a. (CP-04-383) ECTRN 175- Home Technology Integration Techniques – Change prerequisites and content outline.

It was moved by Debbie Berrett and seconded by Bob Myers to approve the course modifications as presented.

The motion carried unanimously.

PROGRAM MAJOR MODIFICATIONS

- a. (CP-04-385) Registered Nursing/Career Mobility – Change application steps information, prior to first class meeting information, retention in program information, and concurrent course paragraph. Required courses and unit values remain the same.

It was moved by Kathy Rosengren and seconded by Bob Myers to approve the program major modifications as presented.

The motion carried unanimously.

COURSE DELETIONS

- a. (CP-04-377) ECTRN 105 Cabling and Fiber Optics
- b. (CP-04-378) ECTRN 127 Assembly Techniques
- c. (CP-04-379) ECTRN 150 Electronic Troubleshooting
- d. (CP-04-380) ECTRN 151 Oscilloscope Skill Development

It was moved by Debbie Berrett and seconded by Bob Myers to approve the course deletions as presented.

The motion carried unanimously.

FINE & APPLIED ARTS/BEHAVIORAL SCIENCES DIVISION CURRICULUM REVIEW (partial)

Course Modifications

- a. (CP-04-326) ART 1 – Art History – Change method of instruction, catalog description, performance objectives, writing/other assignments, content outline and textbooks.

There was agreement to change 7c. Course Advisory from ~~SCC minimum English standard~~ to **Eligibility for ENG 1.**

- b. (CP-04-327) ART 2 – Art History – Change method of instruction, catalog description, performance objectives, methods of evaluation, writing/other assignments, content outline and textbooks.

There was agreement to change 7c. Course Advisory from ~~SCC minimum English standard~~ to **Eligibility for ENG 1.**

- c. (CP-04-328) ART 4 – Life Drawing – Change course advisory, catalog description, methods of evaluation, reading/writing/other assignments, content outline and textbooks.
- d. (CP-04-329) ART 7 – Design-Color – Change course advisory, catalog description, performance objectives, methods of evaluation, reading/writing/other assignments, content outline and textbooks.
- e. (CP-04-330) ART 10 – Art Appreciation – Change method of instruction, catalog description, methods of evaluation, content outline and textbooks.

There was agreement to change 7c. Course Advisory from ~~SCC minimum English standard~~ to **Eligibility for ENG 1.**

- f. (CP-04-331) ART 11 – Survey of Modern Art – Change methods of evaluation, reading assignments, content outline and textbooks.

There was agreement to change 7c. Course Advisory from ~~SCC minimum English standard~~ to **Eligibility for ENG 1.**

It was moved by Bob Myers and seconded by Amanda Smith to approve the course modifications as presented and identified above.

The motion carried unanimously with the noted changes.

- g. (CP-04-332) ART 15 – Introduction to Drawing – Change course number from ART 15 to ART 14, and textbooks.
- h. (CP-04-333) ART 19 – Intermediate Drawing – Change course number from ART 19 to ART 15, course advisories, catalog description, reading assignments, content outline and textbooks.

It was moved by Bob Myers and seconded by Leslie Rota to approve the course modifications as presented and identified above.

The motion carried. Amanda Smith opposed.

- i. (CP-04-334) ART 21 – Watercolor – Change units, total weekly hours, course advisory, catalog description, performance objectives, reading/writing/other assignments, content outline and textbooks.

There was agreement to change 12, Student Assignments (Homework) a. Required Reading Assignments from ~~10-25 pages of reading...~~ to **10-25 pages per week** of reading assignments from appropriate text.

- j. (CP-04-335) ART 22 – Watercolor – Change units, total weekly hours, course advisory, performance objectives, reading/writing/other assignments and textbooks.

There was agreement to include the standard critical thinking statement at the beginning of the course content outline.

There was consensus that the course content outline should be expanded. It was also agreed that the course should be approved with the understanding the new course content outline would be developed and forwarded to Donna Vessels as soon as possible.

The committee agreed to change 12 Student Assignments (Homework) a. Required Reading Assignments from ~~reading assignments from appropriate texts~~ to **10-20 pages per week** of reading assignments from appropriate text.

- k. (CP-04-336) ART 23 – Introduction to Ceramics: Hand Building – Change repeatability, content outline and textbooks.
- l. (CP-04-337) ART 26 – Introduction to Ceramics: Wheel Throwing Techniques – Change repeatability, content outline and textbooks.

It was moved by Debbie Berrett and seconded by Bob Myers to approve the course modifications as presented and identified above.

The motion carried unanimously with the noted changes.

- m. (CP-04-338) ART 30 – Beginning Painting – Change course number from ART 30 to ART 16, course advisories, reading assignments, content outline and textbooks.

It was moved by Bob Myers and seconded by Leslie Rota to approve the course modifications as presented.

The motion carried. Amanda Smith opposed.

- n. (CP-04-339) ART 33 – Intermediate Sculpture – Change prerequisites and textbooks.
- o. (CP-04-340) ART 34 – Ceramic Sculpture – Change reading assignments, content outline and textbooks.

It was moved by Bob Myers and seconded by Debbie Berrett to approve the course modifications as presented and identified above.

The motion carried unanimously.

- p. (CP-04-341) ART 38 – Printmaking, Silkscreen – Change course number from ART 38 to ART 42, reading assignments, content outline and textbooks
- q. (CP-04-342) ART 40 – Figure Painting – Change course number from ART 40 to ART 19, course advisory, repeatability, performance objectives, methods of evaluation, reading/writing/other assignments, content outline and textbooks.

- r. (CP-04-343) ART 41 – Etching and Engraving: Tone – Change course number from ART 41 to ART 40, reading assignments and textbooks.
- s. (CP-04-344) ART 42 – Etching and Engraving: Color – Change course number from ART 42 to ART 41, reading assignments and textbooks.

It was moved by Bob Myers and seconded by Kathy Rosengren to approve the course modifications as presented and identified above.

The motion carried. Amanda Smith opposed.

- t. CP-04-345) ART 43 – Printmaking: Relief Printing, Including Woodcut – Change repeatability, content outline and textbooks.
- u. CP-04-346) ART 52 – Lettering and Layout – Change reading assignments and textbooks.
- v. CP-04-347) ART 54 – Illustration I – Change reading assignments and textbooks.
- w. CP-04-348) ART 55 – Illustration II – Change reading assignments, content outline and textbooks.
- x. CP-04-349) ART 56 – Graphic Design I – Change reading assignments and textbooks.

It was moved by Leslie Rota and seconded by Bob Myers to approve the course modifications as presented and identified above.

The motion carried unanimously.

- y. CP-04-350) ART 57 – Layout Indication – Change course number from ART 57 to ART 53, reading assignments and textbooks.

It was moved by Kathy Rosengren and seconded by Leslie Rota to approve the course modifications as presented.

The motion carried. Amanda Smith opposed.

- z. (CP-04-351) ART 58 – Contemporary Costume Illustration – Change course title, units, total weekly hours, course advisory, repeatability, catalog description, performance objectives, methods of evaluation, reading/writing/other assignments, content outline and textbooks.
- aa. (CP-04-352) ART 60 – Gallery Management – Change course title, catalog description, performance objectives, methods of evaluation, reading/writing assignments and textbooks.

There was agreement to change 7c. Course Advisory from ~~SCC minimum English standard~~ to **Eligibility for ENG 1**.

- bb. (CP-04-353) ART 61 – College & Introduction to Papermaking – Change course title, units, total weekly hours, catalog description, performance objectives, methods of evaluation, reading/writing/other assignments, content outline and textbooks.
- cc. (CP-04-355) ART 100 – Discovering Color Through Drawing – Change course title, units, total weekly hours, course advisory, catalog description, performance objectives, methods of evaluation, reading/writing/other assignments, content outline and textbooks.
- dd. (CP-04-356) ART 145 – Portrait Drawing and Painting – Change units, total weekly hours, course advisory, repeatability, catalog description, performance objectives, methods of evaluation, reading/writing/other assignments, content outline and textbooks.

It was moved by Bob Myers and seconded by Leslie Rota to approve the course modifications as presented and outlined above.

The motion carried unanimously with the noted change.

- ee. (CP-04-292) INTDS 50 – Interior Design – Change catalog description, methods of evaluation, other assignments and content outline.

There was agreement that the most current textbook date/s needed to be included. This information is to be forwarded to Donna Vessels as soon as possible.

- ff. (CP-04-293) INTDS 51 – Materials and Techniques – Change catalog description, student performance objectives, and content outline.

There was agreement to change 7c. Course Advisory from ~~SCC minimum English standard~~ to **Eligibility for ENG 1**.

There was agreement that the most current textbook date/s needed to be included. This information is to be forwarded to Donna Vessels as soon as possible.

- gg. (CP-04-294) INTDS 55 – Advanced Interior Design – Change prerequisites, student performance objectives, and content outline.

There was agreement that the most current textbook date/s needed to be included. This information is to be forwarded to Donna Vessels as soon as possible.

It was moved by Debbie Berrett and seconded by Bob Myers to approve the course modifications as presented and outlined above.

The motion carried. Joyclyn Algar abstained.

Program Major Modifications

- hh. (CP-04-372) Art: Graphic Design & Illustration – Change course numbers based on number changes above, added one course to 'Required Courses', corrected unit value of ART 14, and added one course to 'Recommended Electives.' Required Courses unit value changed from 21-23 to 24-27. #Contingent upon approval of 5e & 9g&h above
- ii. (CP-04-291) Interior Design – Added one course to 'Required Courses' and 2 courses to 'Recommended Electives.' Total unit value changed from 25 to 28.

It was moved by Bob Myers and seconded by Kathy Rosengren to approve the program major medications as presented.

The motion carried unanimously.

Course Deletions

- jj. (CP-04-354) ART 62 – Papermaking Techniques

It was moved by Bob Myers and seconded by Joyclyn Algar to approve the course deletions as presented.

The motion carried unanimously.

Curriculum Review Verification Forms

- kk. (CP-04-384) Art Curriculum Review Verification Form
- ll. (CP-04-290) Interior Design Curriculum Review Verification Form

Revalidation of Prerequisites and/or Corequisites Only – (no changes)

- mm. (CP-04-357) ART 5 – Life Drawing – Revalidate prerequisite of ART 4
- nn. CP-04-358) ART 18 – Acrylic & Oil Painting – Revalidate prerequisite of ART 17
- oo. CP-04-359) ART 24 – Intermediate Ceramics: Hand Building – Revalidate prerequisite of ART 23
- pp. CP-04-360) ART 25 – Ceramic Design: Hand Building Methods – Revalidate prerequisite of ART 24
- qq. CP-04-361) ART 27 – Intermediate Ceramics: Wheel Throwing Techniques– Revalidate prerequisite of ART 26
- rr. CP-04-362) ART 28 – Ceramic Design: Wheel Throwing Techniques– Revalidate prerequisite of ART 27
- ss. CP-04-363) ART 29 – Raku Pottery– Revalidate prerequisite of ART 23 or 26
- tt. CP-04-364) ART 35 – Wood Fired Ceramics – Revalidate prerequisite of ART 23 or 26
- uu. CP-04-365) ART 37 – Clay & Glazes for the Ceramic Artist– Revalidate prerequisite of ART 23 or 26
- vv. (CP-04-366) ART 49 – Honors – Revalidate prerequisites of completion of 24 units of college credit with a minimum GPA of 3.3; a minimum of 5 units in the discipline with a grade of "B" or better; an ability to work independently; and permission of the division Dean based on instructor availability.
- ww. (CP-04-314) INTDS 55 – Advanced Interior Design – Revalidate prerequisites of INTDS 50, 51, 52, & 53

It was moved by Bob Myers and seconded by Amanda Smith to approve the curriculum review verification forms and revalidation of prerequisites and/or corequisites as presented.

The motion carried unanimously.

Chair Pro-Tem Erin Farmer congratulated the Fine and Applied Arts/Behavioral Sciences Division for their hard work. Faculty present extended thanks to Donna Meyer for her efforts as well.

REPORT FROM THE CHAIR

Chair Pro-Tem Farmer announced that the GE discussion will continue and that a vote most likely will be taken in February 2005. She stated Chair Arie-Donch has requested that the committee members continue to discuss this topic in their divisions.

Mr. Ted Harding was present to address any questions from the counseling point of view.

REPORT FROM THE VICE PRESIDENT

Dr. Hogue reported he has been reviewing the SCC Catalog as part of his accreditation task and noted that while most colleges require matriculation and assessment after a certain period of time, Solano College maintains that after 12 units a student should be assessed. When you look at the number of AA degrees earned over the last twenty (20) years (increased by only 100 approximately), enrollment has increased significantly in the last twenty (20) years. Dr. Hogue stated that he believes if we did a study on persistence, we would find that we have students who don't get an Associate Degree because, in many cases, students who are not assessed do not persist to achieve a degree. He said if we had a requirement at some point in time, it would help our students be placed in the proper English classes. He concluded that if we are interested in student success that assessment is important to be sure our students are properly placed.

OPEN DISCUSSION

Dean Rosengren referred the committee to an e-mail forwarded to the committee by Dean Ida from Kim Holland, Ph.D., Citrus College, CCCAOE Immediate Past President, on Curriculum issues advisory proposed changes. Dr. Holland advised that a new Curriculum Issues Advisory Committee was formed as a result of recommendations that came out of the Chancellor's Office Agency Review. The first meeting of this Advisory Committee was held October 18 and two proposals were discussed by the members. These proposals would have significant implications for the approval process of new programs and certificates in both vocational education and transfer education. The two proposals discussed were:

1. Include new non-occupational programs and proposed options and major modifications in the regional approval process, either within existing consortia, by adding for example curriculum chairs, local Senate presidents, articulations officers, general education deans and faculty to the membership, or form a separate group which would screen all curriculum for approval. Either option would replace the current protocol of approval by the Chancellor's Office.
2. Offer staff development on the new curriculum approval process at all levels including CIO's, deans of instruction, curriculum chairs, Senate presidents, articulation officers, and faculty.

The requested responses to (1) are these proposals feasible and/or desirable; and, (2) what stipulations would you like to see considered if these proposals are implemented, is due November 29.

There was agreement this request was not timely enough to respond to and that an appropriate response should be sent to Dr. Holland.

A request for approval of curriculum actions, as submitted by the Curriculum Committee, for fall 2004, will go before the Board December 15, 2004.

There are no curriculum reviews scheduled in the spring semester.

Best wishes for a happy Thanksgiving and holiday were extended to the committee.

The committee expressed sincere appreciation to Erin Farmer for her excellent work as acting Chair Pro-tem for meetings held November 9 and 23.

ADJOURNMENT

There being no further business to come before the Curriculum Committee, it was moved by Bob Myers and seconded by Debbie Berrett to adjourn at 3:14 p.m., to meet again Tuesday, December 14, 2004, 1:30 p.m., in the Board Room.

CCMinutes 11 23 04:js

Attachment: 1

- Curriculum Issues Advisory – Proposed Changes – E-mail from Kim Holland, Ph.D.

Recorded by Judy Spencer