

# Solano Community College

## Academic Senate CURRICULUM COMMITTEE

### MINUTES

Tuesday, December 14, 2004  
1:30 p.m., Board Room

#### **ROLL CALL**

Present: Robin Arie-Donch, Chair; Joyclyn Algar, Debbie Berrett, Glenn Burgess, Erin Farmer; \*Ruth Fuller, \*Floyd Hogue, Rick Ida for Bob Myers; Brad Paschal, Kathy Rosengren, Leslie Rota for Robin Sytsma; Amanda Smith, Judy Spencer, Donna Vessels, and Ann Willer

Excused: Curtiss Brown, Bob Myers and Robin Sytsma

Guests: Jackie Hill, Helen Intintoli, and Walt Mikolajcik

*\*Arrival after roll call.*

#### **APPROVAL OF AGENDA**

*All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.*

It was moved by Ann Willer and seconded by Debbie Berrett to approve the agenda as presented.

The motion carried. Joyclyn Algar abstained.

**CONSENT ITEMS** – (none)

#### **APPROVAL OF MINUTES**

It was moved by Leslie Rota and seconded by Brad Paschal to approve the minutes of November 23, 2004, as presented.

The motion carried. Joyclyn Algar abstained.

**NEW COURSES** – (none)

**COURSE MODIFICATIONS** – (none)

**PROGRAM MAJOR MODIFICATIONS** - (none)

**COURSE DELETIONS** - (none)

#### **FINE & APPLIED ARTS/BEHAVIORAL SCIENCES DIVISION CURRICULUM REVIEW (final)**

##### Course Modifications

- a. (CP-04-399) MUSIC 1 – Beginning Theory – Change method of instruction and textbooks.
- b. (CP-04-400) MUSIC 2 – Beginning Theory – Change method of instruction and textbooks.
  - 1) Revalidate prerequisite/advisories: Prerequisite = MUSIC 1. Advisories = SCC minimum English and math standards.
  - 2) Action on other changes.
- c. (CP-04-401) MUSIC 3 – Advanced Theory – Change method of instruction and textbooks.
  - 1) Revalidate prerequisite: Prerequisite = MUSIC 2 or exam.
  - 2) Action on other changes.
- d. (CP-04-402) MUSIC 4 – Advanced Theory – Change method of instruction and textbooks.
  - 1) Revalidate prerequisite/advisories: Prerequisite = MUSIC 3 or exam. Advisories = SCC minimum English and math standards.
  - 2) Action on other changes.

It was moved by Rick Ida and seconded by Leslie Rota to approve the course modifications and action on other changes as presented and identified above.

There was agreement to add the standard critical thinking statement at the beginning of each course outline.

Under Method of Instruction, 6. Instructional methods used to present course content, it was agreed to change from ~~lecture~~ to **lecture/discussion** for each course.

It was agreed to take the following information back to the various divisions. The terminology **in class** also applies to online.

The motion carried unanimously with the noted changes.

- e. (CP-04-403) MUSIC 5 – Music Fundamentals – Change method of instruction, reading assignments, content outline and textbooks.
- f. (CP-04-404) MUSIC 6 – Composition, Arranging, Songwriting – Change reading/writing assignments and textbooks.
  - 1) Revalidate prerequisite/advisories: Prerequisite = MUSIC 1 & 2. Advisories = SCC minimum English and math standards.
  - 2) Action on other changes.
- g. (CP-04-405) MUSIC 7 – Jazz and Popular Music in America: Ragtime to Rock – Change method of instruction and textbooks.
- h. (CP-04-406) MUSIC 8 – Music Appreciation – Change method of instruction and textbooks.
- i. (CP-04-407) MUSIC 11 – Symphonic Band – Change content outline and textbooks.

It was moved by Kathy Rosengren and seconded by Debbie Berrett to approve the course modifications and action on other changes as presented and identified above.

There was agreement to add the standard critical thinking statement to MUSIC 6, MUSIC 7 and MUSIC 8.

There was agreement for future curriculum program reviews that both options be checked for lecture/discussion unless the class is supposed to be straight lecture under Methods of Instruction 6. Instructional methods used to present course content.

The motion carried unanimously with the noted changes.

- j. (CP-04-408) MUSIC 13 – Multicultural Music in America – Change method of instruction and textbooks.
- k. (CP-04-409) MUSIC 16 – Symphony Orchestra – Change repeatability, content outline and textbooks.
- l. (CP-04-410) MUSIC 17 – Chamber Orchestra – Change repeatability, content outline and textbooks.
- m. (CP-04-411) MUSIC 23 – Handbell Ensemble – Change repeatability, content outline and textbooks.
- n. (CP-04-412) MUSIC 27 – Elementary Piano – Change units, total weekly hours, method of instruction, course advisory, methods of evaluation, reading/writing/other assignments, content outline and textbooks.
- o. (CP-04-413) MUSIC 28 – Elementary Piano – Change units, total weekly hours, method of instruction, course advisory, methods of evaluation, reading/writing assignments, content outline and textbooks.
  - 1) Revalidate/validate prerequisite/advisories: Prerequisite = MUSIC 27. Advisories = SCC minimum English and math standards.
  - 2) Action on other changes.
- p. (CP-04-414) MUSIC 29 – Intermediate Piano – Change units, total weekly hours, method of instruction, course advisory, methods of evaluation, reading/writing assignments, content outline and textbooks.
  - 1) Revalidate/validate prerequisite/advisories: Prerequisite = MUSIC 28. Advisories = SCC minimum English and math standards.
  - 2) Action on other changes.
- q. (CP-04-415) MUSIC 30 – Intermediate Piano – Change units, total weekly hours, method of instruction, course advisory, repeatability, methods of evaluation, reading/writing assignments, content outline and textbooks.
  - 1) Revalidate/validate prerequisite/advisories: Prerequisite = MUSIC 29. Advisories = SCC minimum English and math standards.
  - 2) Action on other changes.

It was moved by Leslie Rota and seconded by Ann Willer to approve the course modifications and action on other changes as presented and identified above.

There was agreement to add the standard critical thinking statement to MUSIC 16 and MUSIC 17 at the beginning of the course outline. For MUSIC 16 and 17, there was agreement to add the following language in 10. Student Performance Objectives: ***Apply learned theory to actual performances.***

There was discussion about the similarity of names for MUSIC 27 and 28 and MUSIC 29 and 30. There was agreement to change the names of these courses as follows:

- ~~MUSIC 27 Elementary Piano~~ to ***MUSIC 27 Elementary Piano Part 1***
- ~~MUSIC 28 Elementary Piano~~ to ***MUSIC 28 Elementary Piano Part 2***
- ~~MUSIC 29 Intermediate Piano~~ to ***MUSIC 29 Intermediate Piano Part 1***
- ~~MUSIC 30 Intermediate Piano~~ to ***MUSIC 30 Intermediate Piano Part 2***

There was agreement to change 11. Methods of Evaluating Student Achievement, 4. as follows: Regular ~~attendance and~~ participation in class for courses MUSIC 27, MUSIC 28, MUSIC 29, and MUSIC 30.

There was agreement to change the Catalog description for MUSIC 30 as follows: ~~Presents more advanced techniques for the pianist.~~ ***Presents more difficult techniques for the intermediate pianist.***

The motion carried unanimously with the noted changes.

- r. (CP-04-416) MUSIC 35A – Beginning Voice I – Change course advisory, writing assignments, content outline and textbooks.
- s. (CP-04-417) MUSIC 35B – Beginning Voice II – Change reading assignments, writing assignments, content outline and textbooks. .
  - 1) Revalidate prerequisite: Prerequisite = MUSIC 35A.
  - 2) Action on other changes.
- t. (CP-04-418) MUSIC 36A – Intermediate Voice I – Change reading assignments, content outline and textbooks.
  - 1) Revalidate prerequisite: Prerequisite = MUSIC 35B.
  - 2) Action on other changes.
- u. (CP-04-419) MUSIC 36B – Intermediate Voice II – Change reading assignments, content outline and textbooks.
  - 1) Revalidate prerequisite: Prerequisite = MUSIC 36A.
  - 2) Action on other changes.
- v. (CP-04-420) MUSIC 38 – Class Lessons in Beginning Guitar – Change content outline and textbooks.
- w. (CP-04-421) MUSIC 39 – Class Lessons in Intermediate Guitar – Change prerequisites, content outline and textbooks.
  - 1) Revalidate/validate prerequisite: MUSIC 38 as assessed by instructor and ability to read simple music.
  - 2) Action on other changes.
- x. (CP-04-422) MUSIC 56 – Jazz Improvisational Ensemble – Change content outline and textbooks.

It was moved by Kathy Rosengren and seconded by Rick Ida to approve the course modifications and action on other changes as presented and identified above.

There was agreement to add an advisory of the SCC minimum English standard for MUSIC 35A.

There was agreement to change 11. Methods of Evaluating Student Achievement, 4. as follows: Regular ~~attendance and~~ participation in class for courses MUSIC 35A, MUSIC 35B, MUSIC 36A, and MUSIC 36B.

The motion carried unanimously with the noted changes.

- y. (CP-04-304) THEA 2 – Principles and Theory of Acting – Change reading assignments, content outline and textbooks.
  - 1) Revalidate prerequisite/advisory: Prerequisite = THEA 1. Advisory = Eligibility for ENGL 1.
  - 2) Action on other changes.
- z. (CP-04-305) THEA 3 – Stagecraft – Change performance objectives, content outline and textbooks.
- aa. (CP-04-306) THEA 4 – Stage Movement – Change catalog description, performance objectives, methods of evaluation, other assignments, content outline and textbooks.
- bb. (CP-04-307) THEA 11 – History of Theatre 2 – Change reading assignments and textbooks.
- cc. (CP-04-308) THEA 20 – Lighting – Change other assignments and textbooks.

It was moved by Amanda Smith and seconded by Ann Willer to approve the course modifications and action on other changes as presented and identified above.

Under Method of Instruction, 6. Instructional methods used to present course content, it was agreed to change from ~~lecture~~ to **lecture/discussion** for THEA 2.

There was agreement to change 13. Course Content Outline for THEA 3 as follows: ~~The student will describe the practical applications of stagecraft theory, as covered, to practical projects.~~ **The student will apply stagecraft theory, as covered, to practical projects.**

There was agreement to change 11. Methods of Evaluating Student Achievement, #3. for THEA 3 as follows: ~~Attendance and punctuality.~~ **Participation and Reliability.**

There was agreement to change 11. Methods of Evaluating Student Achievement, #5. for THEA 4 as follows: Grading also includes instructor's observation of final projects, individual commitment, work, and participation in class, ~~punctuality, attendance and progress.~~

The motion carried unanimously with the notes changes.

- dd. (CP-04-388) THEA 30 – Actor Training I – Change total weekly hours, reading assignments, content outline and textbooks.
  - 1) Revalidate corequisite/prerequisite/advisory: Corequisite = THEA 47. Prerequisite = Audition to be conducted by department faculty. Advisory = SCC minimum English standard.
  - 2) Action on other changes.
- ee. (CP-04-389) THEA 31 – Actor Training 2 – Change total weekly hours, content outline and textbooks.
  - 1) Revalidate corequisite/prerequisite: Corequisite = THEA 47. Prerequisite = THEA 30
  - 2) Action on other changes
- ff. (CP-04-390) THEA 32 – Actor Training 3 – Change total weekly hours, content outline and textbooks.
  - 1) Revalidate corequisite/prerequisite: Corequisite = THEA 47. Prerequisite = THEA 31.
  - 2) Action on other changes
- gg. (CP-04-391) THEA 33 – Actor Training 4 – Change total weekly hours, performance objectives, content outline and textbooks.
  - 1) Revalidate prerequisite/advisory: Prerequisite = THEA 32. Advisory = SCC minimum English standard.
  - 2) Action on other changes
- hh. (CP-04-392) THEA 47 – Technical Production – Change total weekly hours and textbooks.
- ii. (CP-04-393) THEA 50 – Performance for Television – Change course title, catalog description, content outline and textbooks.

It was moved by Amanda Smith and seconded by Ann Willer to approve the course modifications and action on other changes as presented and identified above.

An error was noted in THEA 32. It was agreed to change (~~Actor Training 2~~) to (**Actor Training 3**) in the course title.

There was agreement to change 11. Methods of Evaluating Student Achievement on THEA 47 as follows: Instructor observation of the student in the laboratory process. Points to be considered will be: ~~attendance,~~ **active participation,** ability to organize self, willingness to work toward completion of project in a timely manner, as well as reliability.

There was agreement to change 7c. Course Advisory for THEA 50 from ~~None~~ to **SCC Minimum ENG.**

There was agreement to change 8. Repeatability for THEA 50 from ~~Repeatable 2 times~~ to **none.**

There was agreement to change 7b. Prerequisite(s) for THEA 31, THEA 32 and THEA 33 from ~~THEA 30 or 31 or 32~~ (as indicated) to **THEA 30 or 31 or 32** (as indicated) **with a grade of "C" or better.**

The motion carried unanimously with the noted changes.

#### Course Deletions

- jj. (CP-04-394) THEA 148A – Physical Approach to Acting

#### Curriculum Review Verification Forms

- kk. (CP-04-433) MUSIC Curriculum Review Verification Form
- ll. (CP-04-398) Theatre Arts Curriculum Review Verification Form

Revalidation of Prerequisites and/or Corequisites Only – (no changes)

- mm. (CP-04-423) MUSIC 22 – Musical Theatre – Revalidate prerequisite of auditions for actors only, no auditions for crew and other staff.
- nn. (CP-04-424) MUSIC 24 – Master Works Chorale – Revalidate prerequisite of audition of music reading and vocal skills.
- oo. (CP-04-425) MUSIC 37 – Elementary Organ – Revalidate prerequisite of ability to read music and advisory of MUSIC 27.
- pp. (CP-04-426) MUSIC 41B – Music Majors Piano – Revalidate prerequisite of MUSIC 41A and advisory of SCC minimum English standard.
- qq. (CP-04-427) MUSIC 42A – Jazz and Pop Piano– Revalidate prerequisites of MUSIC 27, 28 or equivalent as determined by instructor.
- rr. (CP-04-428) MUSIC 42B – Jazz and Pop Piano– Revalidate prerequisites of MUSIC 27, 28 or equivalent as determined by instructor and advisory of MUSIC 42A.
- ss. (CP-04-429) MUSIC 46 – Instrumental Conducting– Revalidate prerequisite of ability to read music.
- tt. (CP-04-430) MUSIC 47 – Choral Conduction– Revalidate prerequisite of ability to read music.
- uu. (CP-04-431) MUSIC 49 – Music Honors – Revalidate prerequisites of completion of 24 units of college credit with a minimum GPA of 3.3; a minimum of 5 units in the discipline with a grade of “B” or better; an ability to work independently; and permission of the division Dean based on instructor availability.
- vv. (CP-04-432) MUSIC 53 – Advanced Sound Recording – Revalidate prerequisite of MUSIC 52, and advisory of SCC minimum English and math standards.
- ww. (CP-04-395) THEA 5 – Applied Drama – Revalidate prerequisite of auditions for actors only and advisory of SCC minimum English standard.
- xx. (CP-04-396) THEA 7 – Directing–Revalidate prerequisite of THEA 2 and advisory of eligibility for ENGL 1.
- yy. (CP-04-397) THEA 49 – Drama Honors – Revalidate prerequisites of completion of 24 units of college credit with a minimum GPA of 3.3; a minimum of 5 units in the discipline with a grade of “B” or better; an ability to work independently; and permission of the division Dean based on instructor availability.

It was moved by Erin Farmer and seconded by Joyclyn Algar to approve course deletions, curriculum review verification forms, and revalidation of prerequisites and/or corequisites only as presented.

The motion carried unanimously.

Congratulations were extended to the Fine and Applied Arts/Behavioral Sciences Division for completing their review.

**REPORT FROM THE CHAIR**

Chair Robin Arie-Donch distributed a copy of a letter to the Local Academic Senate President, over the signature of Kate Clark, Academic Senate President, dated December 2, 2004. Also distributed was information on proposed revisions to disciplines (Master's). Ms. Clark in her letter advised two hearings have been scheduled for those who would like to express their opinions or the opinions of those they represent as follows: January 28, 2005, San Francisco Westin, and February 18, 2005, Ontario Airport Marriott. The Academic Senate for California Community Colleges is responsible for recommending to the Board of Governors (BOG) changes in the Disciplines List for Minimum Qualifications for faculty hired by California's public community colleges. The next step in the process is for interested parties to review the proposals. Delegates attending the Spring 2005 Plenary Session to be held April 7-9, 2005, will vote on revisions that will ultimately be forwarded to the BOG for final actions.

The Academic Senate is in the process of discussing the proposed changes to the GE structure. A vote on the PE requirement in the GE structure will be taken by the Curriculum Committee at their first meeting in February 2005. A vote taken later would mean that the information cannot be included in the new Catalog.

**REPORT FROM THE VICE PRESIDENT**

Dr. Hogue expressed to the committee best wishes for Happy Holidays.

**OPEN DISCUSSION**

Amanda Smith thanked the committee for the opportunity to serve as a student representative and added that she enjoyed the experience.

There are no curriculum reviews scheduled next semester.

Chair Robin Arie-Donch thanked both Donna Vessels and Judy Spencer for their hard work and efforts over the fall semester and gifted them with a small token of her appreciation.

Chair Arie-Donch wished for everyone very Happy Holidays and a good winter break.

***ADJOURNMENT***

There being no further business to come before the Curriculum Committee, it was moved by Rick Ida and seconded by Debbie Berrett to adjourn at 2:50 p.m., to meet again Tuesday, February 8, 2004, 1:30 p.m., in the Board Room (626).

CCMinutes 12 14 04:js

Attachments: (2)

- The Academic Senate letter dated December 2, 2004, regarding changes in the Disciplines List for Minimum Qualifications
- Information for Proposed Disciplines List Changes