

Solano Community College

Academic Senate CURRICULUM COMMITTEE

MINUTES

Tuesday, March 28, 2006
1:30 p.m., Board Room

ROLL CALL Erin Farmer, Chair; Alex Andaluz, Mark Berrett, Sabine Bolz, Glenn Burgess; Quentin Carter, Carol Lilleberg, Bob Myers, Brad Paschal; Kathy Rosengren*, Judy Spencer, and Donna Vessels

Excused: Curtiss Brown, J. Laurel Jones, Ed.D., and Lillian Nelson

Guests: Christine Ducoing, Carlos Esteve, Michael Jacobs, Bob Johnson, and Roy Pike

* Arrived after roll call.

APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

CONSENT ITEMS – (none)

It was moved by Ann Willer and seconded by Bob Myers to approve the agenda as presented.

The motion carried unanimously.

APPROVAL OF MINUTES

The minutes from the meeting held March 14, 2006, will appear on the next agenda.

NEW COURSES

- a. (CP-06-08) FIRE 60 – Wildland Pyrophyte Taxonomy
 - 1) Action on advisories: SCC minimum English and math standards.
 - 2) Action on course.

It was moved by Quentin Carter and seconded by Bob Myers to approve action on the new course as presented.

There was discussion about the appearance of the course content outline. The Division representative indicated he would relay the concern and that consideration would be given to change.

There was agreement to change 12. Student Assignments (Homework): a. Required Reading Assignments, as follows: Student will be required to read ~~2 chapters~~ **10-15 pages** per week from assigned textbook. ~~Additional reading will be required for completion of assignments taken from the Internet.~~ **Additional reading taken from the Internet will be required for completion of assignments.**

The motion carried unanimously with the noted changes.

It was moved by Bob Myers and seconded by Ann Willer to approve action on the course.

The motion carried unanimously.

COURSE MODIFICATIONS

- a. (CP-06-06) CHEM 10 – Intermediate Chemistry – Change the prerequisites.
 - 1) Action on prerequisites: A grade of “C” or better in CHEM 160 or two semesters of high school chemistry, and a grade of “C” or better in MATH 104 or MATH 114 or two years of high school algebra.
 - 2) Action on course.

- b. (CP-06-07) CHEM 160 – Introductory Chemistry – Change the prerequisites and textbooks.
- 1) Action on prerequisites: A grade of “C” or better in any of the following: MATH 104 or MATH 114 or two years of high school algebra.
 - 2) Action on other changes.

It was moved by Brad Paschal and seconded by Bob Myers to approve the course modifications as presented for Chem 10 and Chem 160.

The motion carried unanimously.

It was moved by Bob Myers and seconded by Kathy Rosengren to approve action on other changes.

The motion carried unanimously.

- c. (CP-06-05) PHYS 6 – Physics for Science and Engineering – Change prerequisites and course advisories.
- 1) Action on prerequisites/advisories: Prerequisite: MATH 21 (may be taken concurrently). Course Advisories: SCC minimum English standard; high school Physics, or PHYS 2 with a grade of “C” or better is HIGHLY recommended.
 - 2) Action on course.

It was moved by Quentin Carter and seconded by Kathy Rosengren to approve the course modification as presented.

The motion carried unanimously.

It was moved by Bob Myers and seconded by Kathy Rosengren to approve action on the course.

The motion carried unanimously.

- d. (CP-06-09) THEA 5 – Applied Drama – Change the weekly hours and method of instruction.

It was moved by Kathy Rosengren and seconded by Bob Myers to approve the course modifications as presented.

There was agreement to change 10. Student Performance Objectives as follows: 2. Distinguish ~~between~~ **among** various styles of dramatic presentations.

There was agreement to change 12. Student Assignments (Homework): a. Required Reading Assignments, as follows: Selected ~~chapter~~ **scripts** each week.

The Dean will request Carla Spindt to contact Donna Vessels with the number of pages to be added to 12. Student Assignments (Homework): b. Required Writing Assignments.

There was agreement to change 12. Student Assignments (Homework): c. Other, as follows: 1. ~~Attendance~~-**Observation** of live performance(s).

The motion carried unanimously with the noted changes.

In 14b. Example texts, reading and resources, it was noted no textbooks are used because scripts are the textbooks.

PROGRAM MAJOR MODIFICATIONS

- a. (CP-06-10) Industrial Education—Maintenance Technician – Changed the required courses. No change to the total units.

It was moved by Bob Myers and seconded by Mark Berrett to approve the program major modifications as presented.

The motion carried unanimously.

- b. (CP-06-11) Fire Technology – Add new Job Direct Certificate, Wildland Fire Technology, total of 15 units.

It was moved by Bob Myers and seconded by Ann Willer to approve the program major modifications as presented.

The motion carried unanimously.

REPORT FROM THE CHAIR

Chair Erin Farmer updated the committee as follows:

After a long phone interview with Steven Thyberg, Vice President of Technology from CurricuNET, (the automated curriculum system that promises to make our work easier and make our course and program creation, approval and implementation process much more efficient) Chair Farmer was given a hands-on demonstration of all of its features. In addition, a quote for the system customized for our needs was also provided, which she indicated has been forwarded to Dr. Laurel Jones in a draft budget proposal. The company has offered to do a demonstration on campus so that the committee, as well as any faculty and administration, can see how it would work should we choose to purchase it.

In response to the concerns and issues outlined in the Academic Senate report on online teaching, working groups with representatives from all involved constituencies (the Online Committee, the Senate, CTA, Curriculum Committee, Library and Counseling) are meeting to work on the various challenges posed by the rapid growth of our Distance Education offerings. Of particular concern to curriculum will be Title V compliance issues, including separate course approval forms, definition of regular effective instructor initiated contact with students, etc. The group will be reporting back to, and soliciting suggestions from, the various constituent groups represented. At this point, we are simply coordinating schedules and setting up meeting times. The process will officially commence with the Academic Senate vote at the next meeting on adopting the position paper.

Beginning in fall 2006, there will be a standing item on the Governing Board agenda requesting approval of curriculum actions as submitted by the Curriculum Committee for the month. Dr. Jones is hoping it will eliminate the number of proposals that have to be processed at the end of each semester before the schedule is rolled. Chair Farmer indicated that there is the possibility the Academic Senate President and Curriculum Committee Chair will alternate reporting to the Board since there is a reasonable expectation that there will be submissions from the Curriculum Committee on a fairly regular basis.

REPORT FROM THE VICE PRESIDENT

There was no report from the Vice President.

OPEN DISCUSSION

There was no discussion.

ADJOURNMENT

There being no further business to come before the committee, it was moved by Bob Myers and seconded by Ann Willer to adjourn at 2:00 p.m., to meet again Tuesday, April 25, 2006, 1:30 p.m., in the Board Room (626).

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