



# CURRICULUM COMMITTEE

## Approved Minutes

Date: November 10, 2020

Meeting Room: Zoom

1:30 pm – 3: 30 pm

### 1. Call to order

The meeting was called to order by Chair Sarah Barsness at 1:33 p.m. Due to the CoVID-19 pandemic, the meeting was held virtually in Zoom.

### 2. Roll Call

**Curriculum Committee Officials:** Sarah Barsness (Chairperson), Lisa Abbott (Curriculum Analyst), Ashlie Lawson (Articulation Officer), and David Williams (VP of Academic Affairs)

**Members:** Amy Dauffenbach, Debra Berrett, Erin Duane, Ginger Cain, James Word, Dean Joseph Ryan, Dean Lisa Neeley, Mark Berrett, Mary Anne Valch, Maureen Powers, Teri Yumae

Claire Gover (Executive Assistant), Anastasia Simonova (ASSC)

**Absent:** Anthony Ayala, Marivic Macalino

**Guests:** Jim DeKloe, Karen Cook, Emily Burt

### 3. Agenda Approval

*All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.*

Ginger Cain moved to approve the agenda as presented. The motion was seconded by Teri Yumae. The agenda was approved unanimously.

### 4. Approval of Minutes

#### 4a. Approval of minutes from October 27, 2020

Erin Duane moved to approve the minutes. The motion was seconded by Lisa Neeley. The minutes were approved unanimously.

### 5. Comments from the Public

Anastasia Simonova spoke on behalf of ASSC requesting the following 1) more minority related courses be offered and 2) Physics courses be offered in sequence without a break PHYS 6/Fall, PHYS 7/Spring, PHYS 8/Fall.

Joseph Ryan explained that there was a gap with Physics this year due to CoVID. The plan for Vacaville campus is PHYS 6/Fall, PHYS 7/Spring, PHYS 8/Fall and the plan for the main campus is PHYS 6/Spring, PHYS 7/Fall, PHYS 8/Spring.

Sarah Barsness reported that the faculty and administration are committed to offering minority and equity related courses. VP Williams added that a sabbatical was granted for the development of an LGBTQ Literature course.

<p><b>6. Consent Items for Curriculum Committee</b></p>	<p>There are no items in this section.</p>
<p><b>7. Action Items</b></p>	<p>There are no items in this section.</p>
<p><b>8. New Course</b></p>	<p><u>8a. BIOT 010 Introductory Biotechnology</u>  Jim DeKloe presented on this new course which is a non-majors course that will serve as a recruiter course in the high schools and Early College High School. Course is also transferable as a science course with a lab. Course has a CTE C-ID BIOT 101X</p> <ol style="list-style-type: none"> <li>1. Action on the course: Amy Dauffenbach moved to approve this item. Ginger Cain seconded the motion. The motion passed unanimously</li> </ol> <p><u>8b. BIOT 066 Principles and Practice of Biomanufacturing</u>  Jim DeKloe presented on this new course which serves to recruit from neighboring colleges. Course will be offered mainly as a condensed 3-week Summer course that will providing lab experience to students who have taken research-based courses at other institutions. Industry experience will be removed from min quals. This course will fulfill BIOT 062.</p> <ol style="list-style-type: none"> <li>1. Action on the course: Erin Duane moved to approve this item. Ginger Cain seconded the motion. The motion passed unanimously</li> </ol>
<p><b>9. Course Modification</b></p>	<p><u>9a. BIOT 061 Stem Cells and Gene Therapy Vectors: Title, Description, Methods of Instruction, Methods of Evaluation, Objectives, SLOs, DE, Min Quals</u>  Jim DeKloe presented on this modification – adding gene therapies to the stem cell course. Ashlie Lawson confirmed that since this is an addition to the course content (not removing from content) this does not need to go through Articulation.</p> <ol style="list-style-type: none"> <li>1. Action on the course: Ginger Cain moved to approve this item. Erin Duane seconded the motion. The motion passed unanimously</li> </ol> <p><u>9b. DRFT 055 Mechanical Drafting - Level I: Requisites</u>  Karen Cook presented on this modification to the prerequisites – adding DRFT 151 as an option to DRFT 058.</p> <ol style="list-style-type: none"> <li>1. Action on the course: Debra Berrett moved to approve this item. Maureen Powers seconded the motion. The motion passed unanimously</li> </ol> <p><u>9c. DRFT 161 Introduction to REVIT Architecture Software: Requisites, DE</u>  Karen Cook presented on this modification to the prerequisites – changing DRFT 060 from a prerequisite to an Advisory.</p> <ol style="list-style-type: none"> <li>1. Action on the course: Debra Berrett moved to approve this item. Lisa Neeley seconded the motion. The motion passed unanimously</li> </ol>
<p><b>10. Course Inactivation</b></p>	<p>There are no items in this section.</p>

<b>11. Curriculum Review</b>	There are no items in this section.
<b>12. New Program</b>	There are no items in this section.
<b>13. Program Modification</b>	None
<b>14. Program Inactivation</b>	None
<b>15. High School Articulation</b>	There are no items in this section.
<b>16. Report from Assessment Coordinator, Andrew Wesley</b>	There are no items in this section.
<b>17. Report from the Curriculum Committee Chair, Sarah Barsness</b>	17a. General Education. Task Force was formed to review SCC GE Option A and develop a guideline for presenting courses to be approved which can be presented to the Academic Senate. Task force will consider what is best for students, the goals and purpose of each area, a process for courses already approved for IGETC or Opt C and the impact on the divisions. Task force: Lisa Neeley, Ashlie Lawson, Debra Berrett, Ginger Cain, Anastasia Simonova, Amy Dauffenbach, Sarah Barsness and Anthony Ayala. Debra Berrett will share a proposal from March 2019 regarding OcEd.
<b>18. Report from VP of Academic Affairs, David Williams</b>	There are no items in this section.
<b>19. Report from the Articulation Officer, Ashlie Lawson</b>	There are no items in this section.
<b>20. Report from Curriculum Analyst, Lisa Abbott</b>	There are no items in this section.
<b>21. Other</b>	Anastasia Simonova asked if the committee can consider for, for future discussion, a course similar to POL 051 Scientific Study of Politics which is offered at UC Davis.
<b>22. Open Discussion</b>	VP Williams explained the college is following strict guidelines and any expansion of on-campus course offerings will be gradual. Lisa Neeley serves on the mentioned the Falcon Student Pledge for students to pledge their commitment to preventing the spread of CoVID by taking responsibility for their actions and keeping the community safe.

### **23. Adjournment**

There being no further business, Maureen Powers motioned to close the meeting. Amy Dauffenbach seconded the motion. The motion passed unanimously. Meeting adjourned at 3:30 p.m.

**ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM ON ZOOM UNLESS OTHERWISE NOTED.**