



# CURRICULUM COMMITTEE

## Approved Minutes

Date: December 8, 2020

Meeting Room: Zoom

1:30 pm – 3:30 pm

<b>1. Call to order</b>	Meeting was called to order by Chairperson, Sarah Barsness at 1:33 P.M.
<b>2. Roll Call</b>	<p><b>Curriculum Committee Officials:</b> Sarah Barsness (Chairperson), Lisa Abbott (Curriculum Analyst), Ashlie Lawson (Articulation Officer), and David Williams (VP of Academic Affairs)</p> <p><b>Members:</b> Amy Dauffenbach, Anthony Ayala, Debra Berrett, Ginger Cain, Dean Joseph Ryan, Mark Berrett, Marivic Macalino, Dean Lisa Neeley, and Teri Yumae, Mary Anne Valch, Erin Duane, James Word, Maureen Powers, Anastasia Simonova (ASSC)</p> <p>Claire Gover (Executive Assistant)</p> <p><b>Absent:</b> Anthony Ayala, Marivic Macalino</p> <p><b>Guests:</b> Rachel Smith, Christine Mani, Emily Burt</p>
<b>3. Agenda Approval</b>	<p><i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i></p> <p>Maureen Powers moved to approved the agenda. Teri Yumae seconded the motion. The motion passed.</p>
<b>4. Approval of Minutes</b>	<p><u>4a. Approval of minutes from November 24, 2020</u></p> <p>Modification to minutes:</p> <p>Item 5 Public Comments to include discussion about voting rights of ASSC representative, Anastasia Simonova. Voting rights were granted at November 24 meeting until further clarification can be made.</p> <p>Item 8.b to include 1) suggestion by Mark Berrett that item is tabled until further discussion about possible conflict with Dance and 2) better notification when disciplines overlap</p> <ol style="list-style-type: none"><li>1. Action on Minutes: Maureen Powers moved to approve the minutes with the above modifications. Debra Berrett seconded the motion. The motion passed unanimously.</li></ol>
<b>5. Comments from the Public</b>	There were no comments from the public.

**6. Consent Items for Curriculum Committee**

There were no items in this section.

**7. Action Items**

Correspondence Addendum

Correspondence Addenda were needed for courses being taught in the Correctional Education Program (CEP). We have received CE Addenda for all CEP courses, except MATH 112 and HIST 029.

1. Action: Joe Ryan moved to approve the Correspondence Addendum. Lisa Neeley seconded the motion. The motion passed by consensus.

**8. New Course**

8a. THEA 148 Special Advanced Topics in Theatre

Christine Mani presented on THEA 148A Acting, THEA 148B Technical, THEA 148C Costuming, and THEA 148 D Management and Direction. Courses will introduce student to specialty area or provide student with extra training. Courses are meant to be taught in-person and will be stacked when possible.

1. Action on the course: Motion was made by Amy Dauffenbach to group THEA 148A- THEA 148D together for consideration of approval. Teri Yumae seconded the motion. The motion was approved by consensus. Teri Yumae moved to approve THEA 148A, THEA 148B, THEA 148C and THEA 148D. Lisa Neeley seconded the motion. Motion passed by consensus.

8b. ARTD 144B Adobe Illustrator Bootcamp

Rachel Smith presented on items 8b – 8f. They are 1-unit electives and extensions of ARTD 144A.

1. Action on the course: Amy Dauffenbach motioned to group items for consideration of approval. Erin Duane seconded the motion. Motion passed unanimously. Ginger Cain motioned to approve items 8b-8f. Debra Berrett seconded the motion. Motion passed unanimously.

8c. ARTD 144C Adobe Photoshop Bootcamp

1. Action on the course: Approved with item 8b

8d. ARTD 144D Digital Illustration Bootcamp

1. Action on the course: Approved with item 8b

8e. ARTD 144E Portfolio and Publication Bootcamp

1. Action on the course: Approved with item 8b

8f. ARTD 144F Animation Bootcamp

1. Action on the course: Approved with item 8b

8g. PHOT 164 Digital Printing for Photographers

Sarah Barsness presented this 1-credit elective course with no pre-requisites.

1. Action on the course: Ginger Cain motioned to approved item 8g. Debra Berrett seconded the motion. The motion passed unanimously.

**9. Course Modification**

9a. ART 045B Graphic Design II

Item was removed from Agenda.

9b. ART 046 Illustration I

Item was removed from Agenda.

9c. ARTD 044 Introduction to Digital Design

Item was removed from Agenda.

9d. ARTD 045A Graphic Design I

Rachel Smith explained this course was modified by adding ART 044 as advisory.

1. Action on the course: Ginger Cain motioned to approve Item 9d. Mark Berrett seconded the motion. The motion passed unanimously.

**10. Course Inactivation**

10a. PHOT 171L Digital Imaging Practicum

1. Action on the course: Ginger Cain motioned to group items 10a-10c. Mark Berrett seconded the motion. The motion passed.  
Amy Dauffenbach moved to approve items 10a-10c. Mark Berrett seconded the motion. The motion passed unanimously.

10b. PHOT 173L DSLR Videography Practicum

1. Action on the course: Approved with Item 10a.

10c. PHOT 130L Film Photography Practicum

1. Action on the course: Approved with Item 10a.

**11. Curriculum Review**

There were no items in this section.

**12. New Program**

There were no items in this section.

**13. Program Modification**

13a. Photography, Professional (AA): Courses

Adding newly approved course: PHOT 164 Digital Printing for Photographers

1. Action on the program: Debbie Berrett moved to group Items 13a and 13b. Ginger Cain seconded the motion. The motion passed.  
Teri Yumae motioned to approve items 13a and 13b. Maureen Powers seconded the motion. Motion passed unanimously.

13b. Photography, Professional (CA): Courses

Adding newly approved course: PHOT 164 Digital Printing for Photographers

1. Action on the program: Approved with item 13a.

**14. Program Inactivation**

None

**15. High School Articulation**

There were no items in this section.

**16. Report from Assessment Coordinator, Andrew Wesley**

No report.

**17. Report from the Curriculum Committee Chair, Sarah Barsness**

Sarah Barsness reported that the task force is still working on a process for approval of GE Option A courses. She will compare what other colleges are doing.

**18. Report from VP of Academic Affairs, David Williams**

Correspondence Education Addenda was covered in Item 7.

**19. Report from the Articulation Officer, Ashlie Lawson**

No report.

**20. Report from Curriculum Analyst, Lisa Abbott**

No report.

**21. Other**

Anastasia Simonova inquired about a course offered at UC Davis - POL 051 Scientific Study of Politics and if a comparable course can be offered at Solano which could articulate to UCD. VP Williams explained that Anastasia should bring her request to faculty in that department. Sarah Barsness and Ashlie Lawson will assist Anastasia with reaching out to the faculty. Ashlie Lawson said PLSC 004 is UC approved, but not articulated to UCD. She will send the course to UCD's Articulation Coordinator for review.

Anastasia asked about the LGBT course development which was mentioned during the November 10 Curriculum Committee meeting. Faculty Erin Farmer's sabbatical leave was delayed from Fall 2020 to Fall 2021 (due to Co-VID). During her sabbatical she plans to develop curriculum for a course in LGBTQ Literature. The earliest possible semester the course can be offered is Fall 2022.

**22. Open Discussion**

None.

**23. Adjournment**

There being no further business the meeting was adjourned at 3:12 P.M.

**ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM ON ZOOM UNLESS OTHERWISE NOTED:**