

**Solano Community College**  
**Distance Education Addendum**

PREPARED BY:

COURSE ID(e.g. ACCT 001):

COURSE TITLE:

EFFECTIVE DATE:

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<b>DE Modalities</b>	<b>ECO</b> <i>Emergency Conditions Only*</i>	Not Requesting
<i>Hybrid</i>		
<i>Online Lecture</i>		
<i>Online Lab</i>		

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**1. Methods of Instruction (check all that apply):**

- |                                        |                                                |
|----------------------------------------|------------------------------------------------|
| <i>Asynchronous Discussion</i>         | <i>Reading Course Materials</i>                |
| <i>Synchronous Discussion</i>          | <i>Field Trips</i>                             |
| <i>Viewing and Listening to Videos</i> | <i>Multimedia Presentations</i>                |
| <i>Listening to Audio Materials</i>    | <i>Collaborative Peer/Group Activities</i>     |
| <i>Online Activities</i>               | <i>On-campus Orientation Sessions (hybrid)</i> |
| <i>Facilitated Discussions</i>         | <i>Group Meetings/Review Sessions (hybrid)</i> |
| <i>Written Assignments</i>             | <i>Guest Speakers</i>                          |
| <i>Community Activities</i>            | <i>Interactive Activities</i>                  |
| <i>Other - Describe:</i>               |                                                |

2. **Describe** how the methods selected in #1 will allow students to meet the course's learning outcomes:

3. **Describe** how the methods selected will be presented in an accessible way (Title 5 §55206). For information about accessibility standards in online classes, see the [OEI Rubric, Section D](#):

\* **ECO**--Criteria for "an Emergency" may include mandates called by city, county, state, federal agencies and their affiliates (aka FEMA), and/or SCCD Administration.

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**4. Regular and Effective Contact Methods and Examples**

Select the methods below that ensure regular effective contact (REC) will take place among students and among students and faculty (Title 5 §55204) by being initiated by the instructor, regular and frequent, and meaningful or of an academic nature. *Click the drop down for method descriptions.*

*Announcements*

*Discussion Boards*

*Q & A Discussion Boards*

*Assignment Feedback*

*Office Hours / Conferences*

*Third-Party Tools*

*The Online Course Syllabus*

*Email*

**5. Other Methods of REC among students and among students and faculty. Please describe and provide example(s).**

**6. In hybrid or teleclass courses, describe what parts of the course are done face-to-face and what parts are done online.**