



DISTANCE EDUCATION COMMITTEE

Adopted Minutes

March 23, 2015

Room 812

2:30 p.m. – 4:00 p.m.

ATTENDANCE

The Distance Education Committee Meeting was called to order at 2:30 p.m. by Coordinator Dale Crandall-Bear.

Members present were Dale Crandall-Bear (DE Coordinator/Chair); Erin Duane (substitute Librarian); Mary Gumlia (COUN); Laura Maghoney (AT&B); Scott Ota (IT); Svetlana Podkolzina (MS); Robin Sytsma (HS); Barbara Villatoro (MS); and Carol Zadnik (DE Tech)

Guest present was Dr. Karen McCord

Absent/Excused: Isabel Anderson (LA); Anne Bevilacqua (Interim Dean of SBS); Roger Clague (CTO); Neil Glines (Dean of LA); Sarah Nordin (AT&B); Sandra Rotenberg (Lib); Randy Smith (MS); Lauren Taylor-Hill (SBS); and Christina Trujillo (LA)

1. Adoption of Minutes (2/23/2015)

Adoption of February 23, 2015 Meeting Minutes:
Motion to approve – Robin; Seconded – Barbara; Passed – unanimously.

2. Update on Online Education Initiative (OEI)

Review of Course Design Rubric document. Dale said the Online Education Initiative is being implemented through the chancellor's office, and it is funded by the governor's office and state legislation. This initiative will greatly impact what we do at SCC. Dale mentioned the DE Committee Members will need to stay abreast of information regarding this initiative. Solano Community College may be able to save a significant amount of money by participating in the Online Education Initiative Program by reducing our fees with Canvas.

Dale said the Initiative is a way to set up a state-wide exchange of online courses from any community college in California. Any course accepted into the exchange would then be available to any student in the state of California. The state-wide initiative will make it easier for

students to obtain their degree. The initiative will create a common and high standard requirement for all participants. Dale shared with committee members the Online Education Initiative Course Design Rubric as an example of the rigorous standards that will have to be met by all participants. Dale pointed out that a big part of the standards in the rubric involve collaborative and group work with students.

Strategies for moving our courses into OEI. Dale said if SCC is going to move courses into the initiative, it should be done in conjunction with end of our current Canvas contract. Our current contract will expire June 30, 2017; therefore, we should be prepared to move courses into the initiative on July 1, 2017. Dale questioned whether SCC would plan to move all online classes into the exchange as well as what would be done about our eCompanion classes. Dale mentioned there is a possibility we would keep a version of our original Canvas account for the eCompanions shells.

Scott asked Dale to recap once more on all the advantages for participating in the initiative. Dale said students would be able to complete their degree sooner with more class availability. Our Canvas fees would be less, and the platform would provide online tutoring as well as a state-wide exam proctoring system.

3. Planning for 2015 Summer Institute

Plans for the 2015 Summer Institute will be discussed at the next DE Meeting.

4. Course Shell Reviews (faculty only)

Dr. McCord expressed her concerns for the handling of the SOCS 053B (KM) course shell and its denial by the DE faculty members. Dr. McCord said that she would like stated for the record in front of committee members what is specifically needed in the SOCS 053B course shell. Dale said he and Dr. Bryan Hickman, who is now the instructor of record for the course, discussed the elements needed for the shell to be approved as a pilot. Dr. Hickman will build the component of the course that will be the online component. This will include the virtual travel research aspects of the course, the twitter interface with Canvas, an example for how guest lectures will be presented, and an explanation of how students will be expected to complete his/her assignments. Dale went on to explain that these components are needed to make this course an online course.

Dr. McCord inquired as to the expected date of approval. Dale said that will be dependent on when Dr. Hickman completes the necessary shell components.

SOCS 053B (BH)

SOCS 053B (KM)

DE faculty members were in agreement to defer the SOCS 035B courses until the April 13 meeting, unless notified before the April 13 meeting. The committee will consider an electronic vote before April 13 if the shell is ready.

CJ 059 (SN) – Final

CJ 056 (SN) – Final

CDFS 038 (AA) – Final

Faculty members who reviewed the shells listed above recommended the courses be approved as Final.

CDFS 040 (TS)

Faculty members who reviewed the shell listed above recommended the course be approved with a pilot status.

PHOT 035 (MP)

CIS 001 (ZC)

Faculty members who reviewed the shells listed above recommended the courses not be approved at this time. Reviewers will follow-up with the faculty who are developing the courses.

Dale asked for a motion to accept the recommendations set forth by DE faculty members.

Motion to approve the recommendations – Erin; Seconded – Laura;

Passed – unanimously.

Adjournment

The meeting was adjourned at 4:00 p.m. The next meeting is scheduled for April 13, 2015, in Room 812 from 2:30 p.m. – 4:00 p.m.