



DISTANCE EDUCATION COMMITTEE

Adopted Minutes

February 9, 2015

Room 812

3:00 p.m. – 3:45 p.m.

ATTENDANCE	<p>The Distance Education Committee Meeting was called to order at 3:00 p.m. by Coordinator Dale Crandall-Bear.</p> <p>Members present were Dale Crandall-Bear (DE Coordinator/Chair); Mary Gumlia (COUN); Laura Maghoney (AT&B); Scott Ota (IT); Svetlana Podkolzina (MS); Randy Smith (MS); Lauren Taylor-Hill (SBS); Christina Trujillo (LA); Barbara Villatoro (MS); and Carol Zadnik (DE Tech)</p> <p>Absent/Excused: Isabel Anderson (LA); Anne Bevilacqua (Interim Dean of SBS); Roger Clague (CTO); Erin Duane (substitute Librarian); Neil Glines (Dean of LA); Sarah Nordin (AT&B); Sandra Rotenberg (Lib); and Robin Sytsma (HS)</p>
1. Adoption of Minutes (1/26/2015)	<p>Adoption of January 26, 2015 Meeting Minutes: Motion to approve – Barbara; Seconded – Christina; Passed – unanimously.</p>
2. Committee Review of New Online Course	<p>MGMT 050 (PC) Faculty members who reviewed this shell recommended pilot approval.</p> <p>Dale asked for a motion to approve the following new online course with a pilot status: Motion to approve – Lauren; Seconded – Mary; Passed – unanimously.</p>
3. Committee Review of Online Pilot Courses	<p>MGMT 191 (MG) Faculty members who reviewed this shell recommended that the course remain a pilot.</p> <p>Dale asked for a motion, based on faculty member recommendations, to keep the following pilot course as pilot. Motion to approve – Lauren; Seconded – Mary; Passed – unanimously.</p>

HIST 018 (CC) – Final

PLSC 001 (TB) – Final

Faculty members who reviewed this shell recommended that the course be approved as Final.

Dale asked for a motion to approve and change the following online courses from a pilot status to final status:

Motion to approve – Lauren; Seconded – Mary; Passed – unanimously:

HED 002 / HED 003

It was determined that faculty members reviewing the HED 002 and HED 003 pilot courses will need to discuss their findings and determine a collaborative recommendation.

Dale presented the shells that would need to be reviewed for the next DE Meeting. He asked for faculty volunteers to review them. He also said the Summer Institute would be on the next meeting agenda as a topic of discussion. Dale mentioned that the correspondence courses are being launched in the next week, and he will provide update information on correspondence courses at the next meeting as well.

Adjournment

The meeting was adjourned at 3:45 p.m. The next meeting is scheduled for February 23, 2015, in Room 812 from 2:30 p.m. – 4:00 p.m.