



DISTANCE EDUCATION COMMITTEE

Meeting Agenda

February 8, 2016 – Room 801

2:30 p.m.-4:00 p.m.

1. Review of Minutes (11/23/15)

2. DE Coordinator Updates

3. Goals for Spring 2016

- Hire two 40% release positions (DE Coordinator & Instructional Designer)
- Confirmation of DE Budget for AY 2016-2017
- Mandatory Student Orientation for Online Classes
- SCC representatives at DE Conferences

4. Job Descriptions – Final Revisions

5. New Canvas User Interface

Demonstration of the new Canvas User Interface for the committee members. The new User Interface will be deployed in June 2016.

6. New Faculty Resource Page

7. Course Shell Review

Course reviewers should be prepared to report on the following course:

- OCED 071 (Laura, Sarah)

DE Committee Meeting Dates, Spring 2016:

February 8

April 11

February 22

April 25

March 14

March 28