



DISTANCE EDUCATION COMMITTEE

Meeting Agenda

October 10, 2016 – Room 811

2:30 p.m.-4:00 p.m.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda (10/10/16)**
- 4. Approval of Minutes (9/26/16)**
- 5. Public Comments**
- 6. Guests:**
 - Erica Beam – share *Trello* with committee
- 7. Discussion/Action Items**
 - Recommendations of duties for DE Coordinator
- 8. Course Shell Reviews**

Course reviewers should be prepared to report on these courses:

- LR 010 (TM) Mary & Winifred
 - LR 010 (MV-B) Winifred & Barbara
 - PSYC 020 (SC) Robin & Laura
 - PLSC 001 (DC) Michelle & Lauren
- 9. New Course Shell Review Assignments**
 - LR 010 (AR)
 - LR 010 (JD)
 - ANTH 002 (NW)
 - ENGL 001 (WH-C)
 - MUSC 008 (KK)
 - OT 064 (JL)
 - OT 066 (JL)

10. Next DE Meeting (10/24/16)

11. Adjournment

DE Committee Meeting Dates, Fall 2016:

- August 22
- September 12
- September 26
- October 10
- October 24
- November 7
- November 14
- December 5