



DISTANCE EDUCATION COMMITTEE

Meeting Agenda

October 24, 2016 – Room 811

2:30 p.m.-4:00 p.m.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda (10/24/16)**
- 4. Approval of Minutes (10/10/16)**
- 5. Public Comments**
- 6. Guest:**
 - Erica Beam
- 7. Discussion/Action Items**
 - Recommendations of duties for DE Coordinator
 - Policy for pilot courses
 - Training for new course shell reviewers
- 8. Course Shell Reviews**

Course reviewers should be prepared to report on these courses:

- LR 010 (AR) Winifred & Barbara
- LR 010 (JD) Winifred & Mary
- ANTH 002 (NW) Lauren & Michelle
- ENGL 001 (WH-C) Laura & Robin
- MUSC 008 (KK) Svetlana & Sarah
- OT 064 (JL) Laura & Mary
- OT 066 (JL) Robin & Sarah

9. New Course Shell Review Assignments

- LR 010 (TM)
- LR 010 (MV-B)
- ACCT 001 (EB)
- COUN 007 (NM)
- ENGL 001 (ZR)
- ENGL 004 (BH)
- MUSC 005 (KJ)
- NURS 064 (MM)

10. Next DE Meeting (11/7/16)

11. Adjournment

DE Committee Meeting Dates, Fall 2016:

August 22
September 12
September 26
October 10
October 24
November 7
November 14
December 5