



DISTANCE EDUCATION COMMITTEE

Meeting Agenda

November 7, 2016 – Room 811

2:30 p.m.-4:00 p.m.

1. Call to Order

2. Roll Call

3. Approval of Agenda (11/7/16)

4. Public Comments

5. Discussion/Information Items

- Training for new course shell reviewers – DE Meeting on January 23, 2017
- Policy and Procedure for Pilot courses – see handout
- Procedure for checking out DE equipment
- Scott Ota – Canvas button on Solano Homepage

6. Course Shell Reviews

Course reviewers should be prepared to report on these courses:

- LR 010 (TM) Winifred & Erin
- LR 010 (MV-B) Winifred & Erin
- ACCT 001 (EB) Barbara & Laura
- COUN 007 (NM) – not ready for review
- ENGL 001 (ZR) Winifred & Lauren
- ENGL 004 (BH) Winifred & Glenn
- MUSC 005 (KJ) Svetlana & Sarah
- NURS 064 (MM) Elizabeth & Robin

7. New Course Shell Review Assignments

- ENGL 002 (MG)
- PHYS 010 (PP)
- ASTR 010 (PP)
- KINE 005C (KM)

8. Pilot Course Shell Review Assignments

- BUS 005 (PC)
- CIS 001 (JS)
- RE 164 (AC)

9. Adjournment

DE Committee Meeting Dates, Fall 2016:

August 22
September 12
September 26
October 10
October 24
November 7
November 14
December 5