DISTANCE EDUCATION COMMITTEE
Meeting Agenda
September 8, 2017 – Room 812
12:00 p.m.-1:30 p.m.

1. **Call to Order**

2. **Roll Call**

3. **Approval of Agenda (9/8/17)**

4. **Approval of Minutes (8/25/17)**

5. **Public Comments**

6. **OEI Course Design Rubric Reviews**
   - Friday, September 8
   - Friday, September 22

7. **Discussion/Action Items**
   - OEI Course Design Rubric – Section B (Interaction)
     o B1-Pre-course Contact
     o B2-Instructor Initiated Contact
     o B3-Technology Support
     o B4-Instructor Contact Info
     o B-5 Student Initiated Interaction
     o B6-Student-to-Student Interaction
     o B7-Learning Community
     o B8-Participation Levels
   - OEI Course design Rubric – Section C (Assessment)
     o C1-Authenticity
     o C2-Validity
     o C3-Variety
     o C4-Frequency
     o C5 Rubrics/Scoring Guide
     o C6 Assessment Instructions
     o C7-Feedback
     o C8-Self-Assessment

8. **Next DE Meeting (9/22/17)**

9. **Adjournment**

DE Committee Meeting Dates, Fall 2017:

September 8
September 22
October 13
October 27
November 17
December 8