



DISTANCE EDUCATION COMMITTEE

Meeting Agenda

December 6, 2019 – Room 505

10:00 a.m.-12:00 p.m.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Meeting Minutes (11/1/19)**
- 5. Public Comments**
- 6. Information Items:**
 - a. Senate After Dark (5 minutes)
 - b. NetTutor usage to date (5 minutes)
 - c. Canvas Guide for Students (10 minutes)
 - d. Distance Education Coordinator job description (20 minutes)
- 7. Discussion/Action Items:**
 - a. Student support groups in Canvas (10 minutes)
 - b. Global Announcement standards in Canvas (10 minutes)
 - c. Approve courses in process (30 minutes)
 - d. Assign Mentors and Reviewers (30 minutes)
- 8. Next DE Meeting (2/7/20)**
- 9. Adjournment**

DE Committee Meeting Dates, Spring 2020:

February 7
March 6
April 3
May 1