



DISTANCE EDUCATION COMMITTEE

Meeting Agenda

May 1, 2020 – ConferZoom

10:00 a.m.-12:00 p.m.

- 1. Call to Order (5 min)**
- 2. Roll Call (5 min)**
- 3. Approval of Agenda 5/1/20 (5 min)**
- 4. Approval of Meeting Minutes 4/3/20 (5 min)**
- 5. Public Comments (5 min)**
- 6. Information Items:**
 - a. DE Coordinator (5 min)
 - b. Welcome Erin Duane (5 min)
 - c. Recommendations made to Senate approved (5 min)
 - d. Training schedule through fall semester (5 min)
 - e. Flex events for fall 2020 (5 min)
 - f. NetTutor minutes (5 min)
 - g. ConferZoom security settings (5 min)
- 7. Discussion/Action Items:**
 - a. Expand DE Committee (10 min)
 - b. DE Addendum approval process (5 min)
 - c. DE Committee meeting calendar for Fall 2020 and Spring 2021 (10 min)
 - d. DE Committee work during the summer (5 min)
 - e. Evaluation process for reciprocal training (10 min)
 - f. DE Goals and Accomplishments (5 min)
 - g. Course Shell Reviews (15 min)
- 8. Next DE Meeting – TBD**
- 9. Adjournment**