

SOLANO COMMUNITY COLLEGE DISTRICT

TRANSFER OF SICK LEAVE

4230

POLICY: A regular employee who has been employed by another California school district for a period of one (1) calendar year or more and who accepts employment at Solano Community College shall have transferred to Solano Community College the total amount of accrued unused sick leave from the former district (school district, community college district or County Superintendent of Schools) if verification is received within ninety (90) days of the date of initial employment.

The employee will be provided transfer of leave information in orientation documents. It is the employee's responsibility to initiate the transfer request with the former district

**REFERENCES/
AUTHORITY:**

California Education Code, Sections 87782 and 88202

California Administrative Code, Title 5, Section 53125

SLD/zg

BP 4230

ADOPTED: May 19, 1982
REVISED: February 18, 1987
January 21, 2004