

SOLANO COMMUNITY COLLEGE DISTRICT

GRADUATION REQUIREMENTS FOR BACCALAUREATE DEGREE

6200B

PROCEDURES

The baccalaureate degree consists of lower-division course work and upper-division course work, including lower- and upper-division general education, each with its own requirements^[1]:

1. Lower Division Course Work

- a. Degree Applicable Lower Division Courses: Lower division courses are consistent with the requirements for associate degree applicable credit courses outlined in the California Code of Regulations (CCR) Title 5, section 55062. These courses include the following:
- i. All lower division courses accepted toward a baccalaureate degree granted by the CSU or University of California (UC) or designed to be offered for transfer.
 - ii. Credit courses that apply to the major or area of emphasis in career technical fields that would typically be applicable to an associate degree.

Title 5, section 55062, permits colleges to designate nontransferable courses in mathematics (elementary and beginning algebra), reading, English and English as a Second Language (ESL) as applicable for an associate degree; however, these courses do not transfer to four-year universities and the units are not applicable to baccalaureate degree programs.

- b. Lower Division General Education Requirements: All students are expected to complete lower division general education as part of the lower division course requirements for a baccalaureate degree. Currently, the only allowable lower division general education patterns for baccalaureate degrees are CSU General Education Breadth or the Intersegmental General Education Transfer Curriculum. IGETC consists of two versions, one intended for students transferring to a CSU and one for students planning to transfer to a UC campus. Since the intent of community college baccalaureate degree pilot program is not to facilitate transfer, either of these options may be used. Colleges have the option to designate only one GE option as acceptable for their baccalaureate degree, but such a restriction is not required. Locally defined associate degree general education patterns that are consistent with the California Code of Regulations (CCR), Title 5, section 55063, are not applicable for baccalaureate degree programs.
- c. Lower Division Major Requirements: As required for associate degrees in the California Code of Regulations (CCR), Title 5, section 55063, colleges should identify a minimum of 18 semester or 27 quarter units of lower division

^[1] CCCCCO Bachelor Degree Program Handbook (Draft), January 2016.

coursework in the declared major for each baccalaureate degree. A declared major is defined as a single field of study or related fields, as listed in the community colleges' Taxonomy of Programs, or in an area of emphasis involving lower division coursework which prepares students for the identified field of baccalaureate study.

2. Upper Division Course Work

- a. Definition of Upper Division: Upper division courses are defined as requiring lower division knowledge and applying that knowledge as demonstrated measures of critical thinking through writing, oral communication, or computation. Upper division coursework may also encompass research elements, workforce training, apprenticeships, internships, required practicum, or capstone projects. Upper division courses typically will have one or lower division or upper division prerequisites that have been established using content review of the entry skills necessary to be successful as outlined in the California Code of Regulations (CCR), Title 5, section 55003. Courses that have been designated as upper division are only applicable to baccalaureate degrees and may not be used to satisfy associate degree requirements.
- b. Upper Division Unit and General Education Requirements: Each baccalaureate degree must require a minimum of 24 semester or 36 quarter units of upper division coursework including a minimum of six semester or nine quarter units of upper division general education courses. Upper division general education courses should come from at least two disciplines outside of the major, one of which must have an emphasis in written communication, oral communication, or computation. These upper division general education courses may be developed in any discipline, but the courses should relate to the required coursework for baccalaureate students. Upper division general education courses are only intended for baccalaureate students and should not be open to students who are not enrolled in the baccalaureate program.
- c. Upper Division Major Requirements: Each baccalaureate program must identify a minimum of 18 semester or 27 quarter upper division units within the identified major for the baccalaureate degree. A major is defined as a single field of study from the Taxonomy of Programs (TOP). Colleges may determine that a lower division course meets the requirements for an identified upper division course requirement, but the minimum number of upper division units must still be completed.
- d. Numbering of Courses: No single numbering system is required for baccalaureate degree programs, but colleges must create a numbering system that clearly delineates lower and upper division courses and include the numbering system information in the college catalog. College catalogs must clearly indicate when

courses are applicable to the associate degree but not applicable to baccalaureate degrees. Colleges may wish to develop a numbering system for these types of courses.

- e. Taxonomy of Programs and Classification of Instructional Programs: All baccalaureate degrees must have an identified code from the Classification of Instructional Programs (CIP). Those codes may be located at: <https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>. All degrees offered by a California community college must also identify the appropriate code from the Taxonomy of Programs (TOP). The Taxonomy of Programs can be found at: http://extranet.cccco.edu/Portals/1/AA/Credit/2013Files/TOPmanual6_2009_09corrected_12.5.13.pdf. To assist colleges with properly identifying a Taxonomy of Programs and Classification of Instruction Programs code for their baccalaureate degrees, the Chancellor's Office has created a crosswalk between the different types of codes. This crosswalk can be found at: <http://extranet.cccco.edu/Portals/1/AA/Credit/CrosswalkTOP6to2010CIP.pdf>.
- f. Course Repetition: All courses (both lower and upper division) for community college baccalaureate degrees must follow the regulations on course repetition outlined in the California Code of Regulations, Title 5, sections 55040–55046. Section 55041, provides regulations on the designation of a course as repeatable, but none of the criteria are applicable to upper division courses at the community colleges; therefore, no upper division courses may be designated as repeatable in the community colleges. The remaining course repetition provisions outlined in section 55040 are applicable to upper division courses. Colleges should review their existing policy on course repetition and make any necessary updates to allow for repetition of upper division coursework.

See Governing Board Policy 6200B, *Graduation Requirement for Baccalaureate Degree*

REFERENCES/

AUTHORITY: Title 5 Sections 55060 et seq.;

ADOPTED: April 19, 2017