

Enrollment Management Committee

Date: *Thursday, 31st May 2012*

Time: *10:00AM – 11:00AM*

Location: *Board Room*

Attended: *Peter Cammish; Barbara Fountain; Thomas "Jerry" Kea; Shirley Lewis; Maire Morinec; Frances "Betsy" Julian; Jeffrey Lamb; Shemila Johnson; Erin Vines; Yulian Ligioso; Arturo Reyes;; Robin Darcangelo; Pei-Lin Van't Hul*

1. Approval of Minutes

Approved

2. 320 Report Presentation

A debrief and summary of the special presentation on 320 report followed. The report demonstrated current and projected values for FTES with particular emphasis on reaching 1000 FTES at the centers. The presentation also looked at the various accounting methods in use and their relationship with FTES

3. FTEs – the year ahead

Following the presentation there was discussion on FTES targets and restrictions for the year ahead. Of particular focus was the Title V regulations (58871 i.14) surrounding allocation the centers. There was general agreement that the regulations should be interpreted as meaning that once an online section is designated as reported to a particular location on the 2006/2007 fiscal year that cannot be changed, new online courses can be attributed to the centers if that is where they are offered. For online courses this may mean that the faculty member offices at the centers and/or classroom based courses of the same discipline are also offered at the centers. There was the suggestion that a substantive change may be needed to move programs like those at Nut Tree and Travis. Those programs are reported as main campus simply because the Center designation was left blank in Banner.

The rebenched value for the centers is 929 and with only 386 projected for Vacaville based on current schedule there is an urgent need to add more sections to Vacaville

4. Other issues

1700 grades still not posted, this seriously effects reporting – agenda item at next meeting.