

# Enrollment Management Committee

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Date: *Thursday, 7<sup>th</sup> June 2012*

Time: *10:00AM – 11:30AM*

Location: *Board Room*

Invited: *Peter Cammish; Thomas "Jerry" Kea; Frances "Betsy" Julian; Shemila Johnson; Susanna Gunther; Lily Espinoza; Yulian Ligioso; Cynthia Simon; Arturo Reyes; Jowell Laguerre, Pei-Lin Van't Hul*

## 1. 1000 FTES at the Centers

Presentation of current sections scheduled at

- Vallejo
- Vacaville

The group discussed the mathematically how many sections we will need to add at each of the centers to reach our target. The end result of the meeting was the production of an MS Excel based model that would allow us to manipulate number of sections, FTES per section as well as size of Spring schedule to plan and predict allocations for the year ahead.

The model showed that we need to add approximately 20 sections at each of the centers and have a Spring semester that is 117% of fall schedule.

Model will be shared with all EMC members after some refinement and Arturo will work with the Deans to add sections



FTES Model.xlsx

## 2. Other Issues

- Banner upgrade

Details were shared of upcoming Banner upgrade and potential impact on FTES reporting

- Schedule printing?

Decision delayed until post Banner upgrade when we can see what new schedule format can be used in Luminis