



Financial and Budget Planning Advisory Council (FABPAC)
February 2, 2011 – 2:00 pm
Board Room
Unadopted Meeting Minutes

FABPAC Members Present:

Kevin Anderson	Minority Coalition
Philip Andreini	Ed. Administrator
Rich Augustus	Local 39
Corey Elliott	ASSC
Chris Guptill	Classified Manager
Mary Ann Haley	Academic Senate
Les Hubbard	SCFA
Betsy Julian	Ed. Administrator
Jowel Laguerre	Superintendent-President
Deborah Mann	Classified Manager
Louis McDermott	Academic Senate
Lillian Nelson	ASSC
Arturo Reyes	EVP, Academic & Student Affairs
Sheryl Scott	CSEA
Thomas Watkins	Academic Senate

Absent:

Peter Bostic	Exec. Director, Inst. Advancement
Richard Crapuchettes	Local 39
Tom Grube	SCFA
Yulian Ligioso	Chair
Ralph Meyer	Local 39

Visitors:

Jeff Lamb	Dean, Academic Success & Learning Resources
Maire Morinec	Dean, Health Occupations
Erin Vines	Dean, Counseling

Due to VP Ligioso being unavailable, this meeting was co-chaired by Dr. Laguerre and EVP Arturo Reyes.

I. Approve February 2 Agenda:

- Motion (Lillian Nelson), second (Leslie Hubbard) to approve the agenda. Motion passed unanimously.

II. Approve January 19 Meeting Minutes:

- Motion (Thom Watkins), second (Betsy Julian) to approve the both meeting minutes. Motion passed unanimously.

III. Accreditation Self-Study – Standard III-D Update:

- Les Hubbard apologized for delay in forwarding a draft to members. Dr. Laguerre suggested requesting assistance from Dr. Jeff Lamb.
- For the report, it's essential to note many good things happening to move forward: hiring of VP and Fiscal Services Director, progress on closing the loop between SLO's and planning, the Accounting Manager position to help finance processes, and recent work by Shared Governance on ranking proposals that will come to the next FABPAC meeting.

IV. 2011-12 Budget Update:

- Dr. Laguerre thanked Sheryl Scott who brought to everyone's attention the 1% salary schedule increase this June 30—it was added to the budget planning worksheet. Dr. Laguerre to have VP Ligioso report the budget news and details behind the dollar amounts on the worksheet, at a future meeting.
- There will be a joint meeting with Shared Governance and FABPAC to discuss budget.
- EVP Reyes reported the latest conversations about the budget:
 - Not sustain categorical budgets with general fund dollars—will consider if there's a match.
 - Second looks at all faculty positions—in conjunction with Academic Senate.
 - If necessary, will scrutinize all current open recruitments.
 - Consider program discontinuance. Focus on the three statewide priorities.
 - Athletic programs.
 - Administrative re-org – EVP Reyes had meeting with all deans. Decisions need to be made if issuing March 15 notices.
 - More urgent need for thoughtful, strategic choices in scheduling classes, i.e., hold at 60% fill rate.
 - Numbers must be validated, but enrollment up even with sections cut.
- With FTES up, District to look at mid-size college designation. College could get \$1.1 million annual revenue built into its base.
- Continued exploration of increasing non-resident and international students to increase revenue.
- Dr. Laguerre advised we need to be mindful of the “extras” we're doing – in good times, it's sustainable but in tough times it's more difficult.
- District is compiling all sources of revenue that wasn't sure, i.e., growth dollars, mandated claims reimbursements, election cost.

V. Items for Next or Future Agenda:

- Joint meeting with Shared Governance Council on the budget
- Review and rank strategic proposals
- Continued 2011-12 Budget Planning

VI. Adjournment:

- Meeting was adjourned at 3:05 pm.

