



**Financial and Budget Planning Advisory Council (FaBPAC)**  
**Wednesday, January 16, 2013**  
**2:00 p.m., Board Room, 626**

**Minutes**

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**Present:** Pat Killingsworth, Maire Morinec, Susanna Gunther, Diane White, Gene Thomas, Deborah Mann, Curt Johnston, Kevin Anderson, Sabrina Drake, George Olgin, Richard Crapuchettes, Renneé Moore, Karen McCord, Yulian Ligioso, Janet Leary

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**I. January 16, 2013, Agenda: Approval**

Gene Thomas requested that the agenda be amended to add two items: *Police Staffing* and *Photo Copiers*. Motion (Gene Thomas), second (Richard Crapuchettes) to approve the agenda as amended. The motion unanimously carried.

**II. October 3, 2012, and October 17, 2012 Minutes: Approval**

Motion (Gene Thomas), second (Maire Morinec) to approve both sets of minutes. The motion unanimously carried.

**III. Budget / Financial**

- Governor's Update—Proposed 2013-2014 Budget

Vice President Ligioso reviewed the Governor's January message and highlighted the following points:

- \$196.9M (3.6%) for increased apportionments
- change to the census-based apportionment system,
- limiting state-supported instruction in community colleges to 90 units (units beyond the cap would not be state supported, but available at full cost to the student).
- Creation of \$450 M energy efficiency fund for schools and community colleges using funds from Proposition 39 (counts toward Proposition 98 guarantee), with \$49.5M for community college projects.

Discussions took place on these major components of the Governor's proposed budget as well as on categorical funds (will college categorical funds be eliminated / bundled into the general fund as are happening to the State's categorical funds?), and the concerns regarding SCC's summer school start dates and their conflicting with local high schools' graduation dates. There were questions and comments regarding changing the start date of summer school to accommodate all high school students' schedules.

The Governor's Proposed 2013-2014 Budget Updates reside here:

[http://www.solano.edu/fabpac/1213/Governor's%20Update\\_Proposed%202013-2014%20Budget.pdf](http://www.solano.edu/fabpac/1213/Governor's%20Update_Proposed%202013-2014%20Budget.pdf)

### III. Budget / Financial (continued)

- 2013-2014 Budget Calendar

Director Patrick Killingsworth reviewed the budget calendar. A conversation ensued regarding concerns over instructional supplies' budgets. Faculty also raised concerns about having to use personal funds for essential supplies for certain courses. Pat asked the group to make sure that these issues are detailed as budgets are being compiled to assure that courses have these essential materials to be able to conduct classes.

During the review of the budget calendar, conversations took place about the need for a collaborative campus effort to work together on planning and scheduling, and the decision was made to get all voices—deans, fiscal, enrollment management, the curriculum office, SCFA, and CSEA—together to plan and build the master budget, build the master schedule out for a year, and agree on an integrated plan that can be implemented.

The 2013-2014 budget calendar is located here: [http://www.solano.edu/fabpac/1213/2013-14\\_Budget%20Development%20Calendar.pdf](http://www.solano.edu/fabpac/1213/2013-14_Budget%20Development%20Calendar.pdf)

- Revenues / Expenditures

Director Killingsworth presented preliminary financial results for the unrestricted general fund. The key point is that the district had executed well against a very lean spending plan for the fall term. While expenses were less than 50% of plan, the plan includes hiring at mid-year and an increase in health care cost of 10% as of January 1 that puts spending against the budget on track through the first six months.

Apportionment deferrals result in an artificially low total for the first half of the year. The challenge to revenues will be addressing the impact of dropping summer 2012 and the low FTES total in the fall.

Director Killingsworth's revenues & expenditures report is here: [http://www.solano.edu/fabpac/1213/Revenues%20%20Expenditures\\_01%2016%2013.pdf](http://www.solano.edu/fabpac/1213/Revenues%20%20Expenditures_01%2016%2013.pdf)

### IV. Measure Q – Update

Vice President Ligioso updated the group on *Measure Q Next Steps* and spoke specifically to what is happening with the legal, financing, facilities master plan, support structure, and project management (PM/CM) pieces of Measure Q, and he said there would be formal reports given on these topics at the January 23 Governing Board meeting.

He added that he will continue to keep FaBPAC and the Board of Trustees apprised on Measure Q.

## NOTES:

- As 4:00 p.m., the meeting end-time, came before Vice President Ligioso was able to address the added agenda items, *Police Staffing* and *Photo Copiers*, he apologized said he would ensure they would be on the next meeting's agenda.
- During the meeting, Curt Johnston spoke to the statistics on local high school graduates and the low percentages of those graduates attending college. The request was made to have Curt formally present at the next meeting.
- Vice President Ligioso welcomed Diane White, Interim Vice President, Academic Affairs, to FaBPAC.

## ANNOUNCEMENTS:

- *Celebrate SCC* is Saturday, April 27, 2013.

## V. Items for February 6, 2013 Meeting

- Updates on Campus Police and Photocopiers
- Report from Curt Johnston

## VI. Adjournment

Motion (Gene Thomas), second (Karen McCord) to adjourn the meeting. The motion unanimously carried.