



Financial and Budget Planning Advisory Council (FaBPAC)
Wednesday, August 15, 2012
2:00 p.m., Board Room, 626

Minutes

Present: Kevin Anderson, Yulian Ligioso, Arturo Reyes, Rich Crapuchettes, Les Hubbard, Sabrina Drake, Galen Tom, Patrick Killingsworth, Lester Young, Sharman Bruni, John Glidden, Deborah Mann, Maire Morinec, Gene Thomas, Janet Leary

A quorum was present at 2:05 p.m., and Vice President Ligioso opened the meeting.

As there are currently 14 sitting members, quorum is eight. (Half of 14, 7 + 1.) Ten people who counted toward quorum were present.)

I. August 15, 2012, Agenda: Approval

Motion (Richard Crapuchettes), second (Galen Tom) to approve the agenda.
The motion passed unanimously.

II. July 18, 2012, Minutes

The minutes of July 18 were not finalized; this item will be on the next agenda.

Vice President requested the group's approval to entertain a public comment by *The Tempest* staff member Sharman Bruni. The group agreed, and Ms. Bruni introduced herself and handed out a flyer about the prospect of entering into contract with Ad-Camp for newspaper kiosks on the main campus. Ms. Bruni added that *The Tempest* staff has been working on this effort for a year and hopes to get the four new receptacles soon. She ended by stating her presentation was for information only.

Vice President said if the group had questions or wanted a representative from *The Tempest* to come back, he would contact John Glidden or Sharman and invite them to a future meeting.

III. Fiscal Updates

Vice President Ligioso announced that Patrick Killingsworth was the successful candidate in the rigorous hiring process for the Director of Fiscal Services, and he welcomed Pat to the Solano team. The recommendation to hire Patrick was going to the August 15 Governing Board meeting for approval. Pat thanked everyone and said he was looking forward to the opportunity and challenges.

III. Fiscal Updates

- **2012-13 Budget Status**

Patrick stated that the following items are the major changes anticipated in the budget:

- A healthcare cost increase as of January 1 was estimated at 5%. The actual increase will be approximately 10%. Benefit cost is being updated accordingly.
- Changes in the position control for terminations and new hires are being updated.
- Other changes are based on information as presented by budget managers.

- **Revenues/Expenditures**

Pat distributed copies of the Unrestricted General Fund, Year-End June 30, 2012, Preliminary Report and noted that:

- Improved revenue projection from the last presentation is the result of the State making up a shortfall in redevelopment agency funds we had projected.
- Wages were up from the prior projection due to the timing of filling open positions sooner than previously projected.
- Other expenses were higher due to year-end catch-up of professional services billings.
- Net operating results are now projected to be approximately on budget with the increase in revenues more than offsetting the additional expenditures.

- **Audit**

- Pat reported that his team is preparing for preliminary fiscal audit and filed work in the week August 20-24. Final field work is scheduled for November.

- **311Q Drafts**

- The Q4 and Year-End 311 reports for 2011-12 are being finalized. The Q4 report will be available for review at the next FaBPAC meeting.

IV. **Energy Projects Update** — Reallocation of a Portion of the American Recovery and Reinvestment Act (ARRA) of 2009 Qualified Energy Conservation Bonds (QECB) for a Qualified Project — Yulian

Yulian reported that SCCD applied for reallocated ARRA funds, and on August 14, 2012, was awarded \$12,300,000 that will be used for Qualified Energy Conservation Bond (QECB) solar projects at the two centers and main campus. The QECBs are federally subsidized loans with borrowing rates of 1.7%, and net utility savings are planned to be redeployed in the classroom and support services.

V. Measure G Q4 Bond Update

Lester Young distributed copies of the *Q4 2011-2012 Bond Update for the Measure G Bond Program*. He discussed the projects in progress and highlighted the 30% completion of 1300 and the fact that 600 is in the conceptual design stage. For Building 600, the options to remodel vs. to build new are being explored, and discussions ensued about whether the classrooms in Building 600 (603, 604, & 605) would be available for spring classes/scheduling. Vice President Ligioso said he would get and disseminate this information.

Lester also reported that the Vallejo Center parking lot expansion project was in progress and was 40% complete, spoke to projects submitted to the State for funding, talked about the future planned projects, and finally presented a funding update. The complete Q4 report is located here: http://www.solano.edu/fabpac/1213/Quarterly%20Bond%20Update_4th%20Quarter.pdf

VI. November Bond Update:

Vice President Ligioso reported that the Governing Board voted 7-1 at the August 1 meeting to move forward with placing a \$348M Prop 39 bond on the November ballot. He said he has filed all appropriate paperwork with Yolo and Solano counties and is awaiting next steps. There was a discussion about how much property owners could expect to pay, and Yulian explained that \$18.99 will be taxed per assessed \$100k property value, and based on the average assessed Solano County property value of \$300k, the property owner would pay \$57/year ($\sim \$19 \times 3 = \57). /year.

Dr. Laguerre added that Solano County will benefit from the bond and that much needed money will be put back into the community when the bond passes.

Both Dr. Laguerre and Yulian said this is an exciting time, and they will continue to provide updates on the bond process.

VII. Proposed Meeting Schedule

The group discussed keeping the same schedule of two meetings per month vs. going to one meeting/month.

Motion (Gene Thomas), second (Maire Morinec) to keep the meetings scheduled for the first and third Wednesdays of each month with the understanding that they will not all be held and that a cancellation notification will be sent one week before. The motion carried unanimously.

VIII. Adjournment

The meeting adjourned at 3:30 p.m.