



**Current Income Verification Documents:**

Not all of the documents listed may apply to your situation. However, you must provide adequate documentation to support your request so that the Financial Aid Office can make a determination concerning your situation. ***If you do not provide sufficient information to support your request, your request may be denied or it may be returned to you unprocessed.***

- A copy of your 2016 IRS Income Tax Transcript and W-2(s) (or an IRS Wage and Income Transcript) with your request!
- **Must** attach a 2016-2017 Verification Worksheet form (Dependent or Independent, whichever applies).
- Letters stating Lay-off, Resignation, or Reduction in work hours. Copy of Severance pay received.
- Agency statements of 2016 year-to-date benefits received for social security, retirement, disability, worker's compensation, unemployment, etc.
- Divorce agreement designating family and child support, statement from the county Family Support Office, or signed statement from the person paying the support, to verify 2016 child support that has been received.
- Denial of Benefits Letter.
- Any other documents to clarify your situation.

**Deadline for submitting a Special Circumstance:** **April 7<sup>th</sup>, 2017 @ 12pm**

**Certification:**

I/WE CERTIFY that the information on this form is true and correct to the best of my knowledge. I/we understand that if the information I/we have provided is incomplete or false, financial aid could be delayed or denied. I/we have read and understand the Financial Aid Academic Progress Policy. I/we authorize Solano Community College to apply financial aid funds to other charges, and understand that this authorization is valid while attending Solano Community College and may be rescinded in writing at any time. I/we authorize the Financial Aid Office to contact my instructors, other college departments, and related agencies to exchange information concerning my financial aid eligibility and/or academic progress. I/we promise to notify the Financial Aid Office immediately if I/we receive financial assistance from any source other than Solano Community College during this academic year.

\_\_\_\_\_  
Student Signature (required)

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Parents Signature (if applicable)

\_\_\_\_\_  
Date Signed

***Attn: Mailed/Drop Box or Faxed copies will not be accepted. Originals must be submitted in person. You may submit your Special Circumstance packet in person at the Fairfield Campus or at one of the Centers, Vacaville, Vallejo or Travis AFB, provided all required documents are attached.***

**Submit ALL FORMS AND DOCUMENTS TOGETHER at one of the following locations:**

Fairfield Campus  
Financial Aid Office  
4000 Suisun Valley Road  
Fairfield, CA 94534

Vacaville Center  
2001 North Village Parkway  
Vacaville, CA 95688

Vallejo Center  
545 Columbus Parkway  
Vallejo, CA 94591

Travis AFB Center  
530 Hickam Ave., Bldg. 249  
Travis AFB, CA 94535

**FOR OFFICE USE ONLY:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Before Approval: EFC= \_\_\_\_\_ Trans. # \_\_\_\_\_ / After Approval: EFC= \_\_\_\_\_ Trans. # \_\_\_\_\_

Approved (\_\_\_) Denied (\_\_\_) FAO: \_\_\_\_\_ Date: \_\_\_\_\_