

## CCPG Instructions – Avoiding Common Errors

### ‘About You’ Section

1. Please make sure that you have the correct Solano Community College Student Identification number (SCCID).
2. Please print your name legibly.

### ‘Independent or Dependent’ Section

1. If you answered **No** or **Didn’t file** to both **Q1** and **Q2**, **or Yes** to any in **Q3 - Q9**, you are considered **INDEPENDENT**. Use your income in the next section.
2. **Otherwise, you are considered DEPENDENT**: use your Parent(s) /or guardian(s) income in the next section.
3. You must answer all questions in this section.

### ‘Income’ Section

1. Choose either Dependent or Independent.
2. State the persons in your household.
3. State your Adjusted Gross Income (AGI), or enter zero if no income was earned for the **2019** Tax filing year.
4. Add other income or state zero (0) income.
5. Total the income.
6. Mark whose income is being reported based on above selections.

### ‘Do Any of These Apply’ Section

1. This section only needs to be marked if questions apply to the applicant. If any of these apply, you will need to provide documentation of proof along with the application. This would be a current statement from the institution that applies.

### ‘Signature’ Section

1. The Certification of accuracy, transparency, and acknowledge statement is required.
2. Don’t forget to sign and date the form.

## SOLANO COMMUNITY COLLEGE

Please fill in all fields that pertain to you to avoid delayed processing and/or possible return of your application.

Please ensure information is printed legibly.

You can only be Independent **OR** Dependent.

The Income Section must be filled out, even if there is no income to report.

Make sure to sign your application.

Please contact our department for assistance with any questions.

Complete, Sign, and Submit to us via the Financial Aid tab in MySolano by using Submittable.