



**PROFESSIONAL DEVELOPMENT/  
FLEX CAL COMMITTEE**

**Minutes**

**May 3, 2018**

**Room 414**

**2:45 PM – 4:00 PM**

<b>1. Call to order</b>	M. Smith called the meeting to order at 2:49PM.								
<b>2. Roll Call</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Michelle Smith, Co-Chair</td> <td style="width: 50%;">Dwayne Hunt, Co-Chair</td> </tr> <tr> <td>Ingeborg Bourdon, Faculty</td> <td>Kitty Luce, Faculty</td> </tr> <tr> <td>Dani Gonzalez, CSEA rep</td> <td>Maureen Powers (absent)</td> </tr> <tr> <td></td> <td>Jack Schouten (absent)</td> </tr> </table>	Michelle Smith, Co-Chair	Dwayne Hunt, Co-Chair	Ingeborg Bourdon, Faculty	Kitty Luce, Faculty	Dani Gonzalez, CSEA rep	Maureen Powers (absent)		Jack Schouten (absent)
Michelle Smith, Co-Chair	Dwayne Hunt, Co-Chair								
Ingeborg Bourdon, Faculty	Kitty Luce, Faculty								
Dani Gonzalez, CSEA rep	Maureen Powers (absent)								
	Jack Schouten (absent)								
<b>3. Agenda approval</b>	K. Luce motioned to approve the May 3, 2018 agenda; D. Gonzalez seconded the motion; motion carried.								
<b>4. Approval of Minutes</b>	D. Hunt motioned to approve the April 19, 2018; I. Bourdon seconded the motion; motion carried.								
<b>5. Comments from the Public</b>	NA								
<b>6. Professional Development</b>	<p><b>Funding requests</b> (30 minutes max)</p> <p><b>Faculty</b></p> <p>6.1 Sheila Smith (22S18) approved</p> <p>6.2 Rachel Purdie (27S18) approved</p> <p>6.3 Douglas Mungin (28S18) declined</p> <p>6.4 Janene Whitesell (29S18) declined</p> <p>6.5 Gwen Gallagher (30S18) pending</p> <p>6.6 Heather Watson (31S18) approved</p> <p>6.7 Mary Goth-Posta (32S18) declined</p> <p>6.8 Jennifer Finnigan (34S18) pending</p>								
<b>7. Action Items</b>	7.1 <i>Pacific Northwest Great Teaching Seminar</i> – The committee unanimously approved Jessica Le, faculty member in Office Technology, to attend the seminar this June 17-21, 2018.								
<b>8. Information/Discussion Items</b>	8.1 <i>Learning Resource Center</i> – M. Wyly updated the committee on the progress of the new LRC. Currently, the plans are at the 50% design stage which is the last time to provide significant input. M. Wyly assured the committee that flexible furniture will be provided in the space designated for professional development. The committee was informed that the current library (building 100) will be demolished and landscaped.								

8.2 *Fall Professional Development* – M. Smith presented the committee with an outline of professional development events scheduled for Thursday August 9, Friday August 10, and Tuesday October 9, 2018. Committee members requested a keynote speaker to address accessibility issues and provide practical tips for the classroom. DSP has been trying to schedule a workshop with Gaeir Dietrich, from California Community Colleges High Tech Center without success. M. Smith will consult with S/P Esposito-Noy on finding an appropriate speaker to address this critical issue.

8.3 On Course Workshop Update *tabled*

8.3 Fall Membership and Meetings *tabled*

**9. Announcements**

NA

**10. Adjournment**

10.1 Meeting adjourned at 4:07PM

**All meetings will be held in 414 from 2:45PM – 4PM unless otherwise noted.  
May 17**