

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

February 15, 2012

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 15, 2012, in the Multi-Purpose Room, Room 140, at the Solano Community College Vacaville Campus, located at 2001 N. Village Parkway, Vacaville, California 95688, by Board President Rosemary Thurston.

~ *MOMENT OF SILENCE* ~

A moment of silence was held in memory of Solano Community College District Governing Board Trustee James M. Claffey, who passed away February 6, 2012. Trustee Claffey represented Area #2, Fairfield, Travis AFB, Green Valley, and Cordelia on the Governing Board, and was first elected December 2000. President Thurston dedicated the meeting of February 15, 2012, to the family and memory of James M. "Jim" Claffey.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Thurston requested Mr. Peter Bostic, Director of Institutional Advancement, to lead those present in the pledge of allegiance to the flag of the United States of America.

4. ROLL CALL

Members Present:

Rosemary Thurston, President
Sarah E. Chapman, Vice President * (Participated via teleconference)
Area #2 - Vacant
Denis Honeychurch, J.D.**
Phil McCaffrey
A. Marie Young * (Participated via teleconference)
Anamaria Eljach, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Pam Keith

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement
Sandra Dillon, Consultant, Human Resources
Yulian I. Ligioso, Vice President, Finance and Administration
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

*Teleconference Location: Courtyard (by Marriott) Washington, DC/Dupont Circle
1900 Connecticut Avenue, N.W., Washington, D.C. 20009

***Arrived after roll call.*

4. APPROVAL OF AGENDA

Board President Thurston reported that Dr. Jowel Laguerre, Superintendent-President, pulled Item 9.(h), Proposed Agreement with School Facility Solutions, from the Agenda.

Moved by Trustee McCaffrey and seconded by Trustee Young to approve the Agenda as amended. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Thurston recognized Mr. Michael Fortuno, representing Phi Theta Kappa, Beta Mu Gamma Chapter, who requested to comment on the retention of the SCC Campus Police Department. Mr. Fortuno is Vice President of Publications and a Nota Bene member of the sorority.

Mr. Fortuna addressed his concerns to the Board relative to the District using private security officers vs. police officers relative to full police powers, a “no hands on/no arrest” policy, and slow response times to a crime. Mr. Fortuno alluded to job placement concerns of private security officers, low wages, making these individuals not totally invested into their careers; vs. police officers constantly going through higher levels of requalification training/advanced training, which allows them to fulfill their job duties more efficiently, concluding the overall highest quality of safety will come from professionals who look forward to coming to work and constantly focusing on upgrading their skills. Outsourcing the police role to privatized security companies is the quickest way to remove qualified workers from the position and diminish not just our overall “sense” of security but also our actual level of safety.

As a representative for the Phi Theta Kappa, Beta Mu Gamma Chapter Honor Society, Mr. Fortuno stated that they maintain their stance to support the retention of the Solano Community College Police Department, while respectfully opposing the outsourcing of the Police Department’s role to privatized security. He said they sympathize with the concerns generated by budgetary issues, but do not believe campus safety is an acceptable area to “cut costs.” No student should enter each campus site with uncertainty that his/her safety exists.

Board President Thurston recognized Ms. Angelica Grigsby, student on the Speech and Debate Team.

Ms. Grigsby stated she is a second-year student on the award winning Solano Speech and Debate Team. Ms. Grigsby invited the members of the Board and those present in the audience to the upcoming state tournament, which Solano Community College is hosting on March 14 through the 18th in Concord, California. Head Coach Neil Glines is President of the State Association and the Tournament Director. This is a unique opportunity to see in person what the students spend countless hours in practice every Tuesday and Thursday perfecting. Ms. Grigsby

distributed invitations with the address of the hotel and schedule of the tournament (Crowne Plaza Hotel, 45 John Glenn Drive, Concord, California). Ms. Grigsby stated how much she has enjoyed her time on the team for the last two years and would love to see familiar faces in the audience cheering the students on as they compete for a gold medal, like Judy Spencer has at their national tournaments.

Board President Thurston recognized Ms. Ann Cousineau, who requested to speak on Measure L (keeping our libraries open—Item 9.(e) on the agenda). This measure extends the 1/8-of-a-penny sales tax Solano voters passed in 1998 to support libraries within the county. When the measure was passed in 1998 (Measure B), people were tired of all the cuts to the library when the state shifted local property tax dollars, which was the main source of funding for the library at the time. This measure sunsets after 16 years on October 1, 2014. This new measure, if passed, would go into effect until 2030, and applies to the Benicia Public Library, Dixon Public Library District, and Solano County Library, which serves: Fairfield, Rio Vista, Suisun City, Vacaville, Vallejo, and unincorporated areas of the County.

Ms. Cousineau identified what Measure L will do if passed, giving examples of preventing library closures, preserving services for children, teens, and seniors; maintaining book and material budgets, includes an independent oversight committee to ensure the money is spent for library operations, and emphasized that the measure does not create a new tax. If it doesn't pass, potential losses within the County could include reductions in library hours, closures, cuts to the book and materials budget, elimination of children and teen services, and elimination of services such as databases for homework help and job searches.

When the voters passed the original measure in 1998, promises included restoration of hours, (libraries have more than doubled their services to the public); book and materials budgets have doubled, and reading programs were restored and expanded by either doubling or tripling their services to children.

Ms. Cousineau stated that this is an important issue for the County and encouraged the members of the Board and those present to vote yes on Measure L, which is on the June 5, 2012, ballot.

Board President Thurston thanked Mr. Fortuna, Ms. Grigsby, and Ms. Cousineau for their comments.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Ms. Kayla Salazar, ASSC Governing Board Representative, reported that:

--she is the representative for students for the spring 2012 semester, and that this is her second year serving on ASSC. She is majoring in Environmental Science.

--the students have been experiencing difficulties in getting kiosks placed on campus which were purchased over a year ago and have been kept in storage. Ms. Salazar asked, on behalf of the ASSC, if they could be installed sometime soon.

--the new ASSC representatives will introduce themselves at the next Board meeting,

--Professor Joel Powell and Dr. Laguerre are going to meet regularly with the ASSC Executive Board.

(b) Academic Senate

Professor Thomas Watkins, Academic Senate President, reported that:

--the Senate is continuing to work on revising the faculty hiring process.
--this past Monday, the Senate held a special meeting to discuss the LMS proposals. At the end of the meeting, the group was able to summarize the points of concern, identify out-the-door costs, and establish a timeline for implementation. There was agreement if the concerns could be addressed to the Senate's satisfaction that there would be no problem approving the new system.

Trustee Honeychurch arrived at 6:50 p.m.

(c) Shared Governance Council

Mr. Peter Bostic, Director of Institutional Advancement, reported that:

--the Shared Governance Council met on February 8, 2012.
--the Council discussed strategic proposals and agreed to review, rank, and vote on the proposals online with the results being brought to the body to formulate formally and send on to FaBPAC.
--Dr. Laguerre led a discussion on the ACCJC Report, focusing on Recommendations #2, #3, and #8.
--the VP Ligioso reported on the financial situation, the "people and things" list, and the audit.
--a new Policy is being developed and discussed for a tobacco-free campus.
--he (Mr. Bostic) shared the state of the current pole banners. Mr. Bostic would like to include the College's value statements.
--area reports were heard.

Trustee Chapman inquired about the pole banners, which Mr. Bostic explained are banners that will be placed around campus featuring students and the core values of the District.

(d) Superintendent

Dr. Jowel Laguerre, Superintendent, requested Vice President Ligioso to give an update on the current budget.

Vice President Ligioso reported the overall state budget short for 2012-13, which amounts to \$9.2B:

- \$4.1B 2011-12
- \$5.1B 2012-13

The budget includes cuts and revenues of \$10.3B to help build reserves of \$1.1B.

If the November ballot measure fails, the cuts would go into effect January 1, 2013, with trigger language for the K-14 cuts amounting to \$4.837B, or just under \$500M for the community colleges. For Solano College, this information equates to \$2.1M plus a 473 FTES workload reduction, information that is coming to us from the Community College League of California. In 2012-13, FTES would be reduced from 8,503 to 8,303.

Vice President Ligioso stated that in 2012-13, the District will experience a carry forward deficit of \$1.5M in 2011-12, a revenue loss of \$2.1M, offset by Barnes & Noble Commission; step and column increases of \$600K; health and welfare increases of \$850K, and November elections amounting to \$400K.

The District is facing a budget challenge of \$5M Plus. FaBPAC is recommending for budget planning purposes, the more conservative scenario, assuming that the tax measure does not pass. FaBPAC also recommended offering no summer session to preserve to the extent possible the fall and spring offerings serving our traditional core student population. All options are painful, but this option appears to be a less painful approach. The “people and things” list is being updated, with requested input from the campus community on cost-saving options.

Trustee Chapman inquired if summer school is cancelled, what the cost savings would be. Vice President Ligioso stated the savings would be approximately \$1M. Online courses would also not be offered.

Trustee Young inquired if utilities have been built into the savings and Vice President Ligioso responded that this is being addressed.

Trustee Honeychurch inquired when the decision to cancel summer school needed to be made and Dr. Laguerre responded immediately because of scheduling purposes.

Board President Thurston inquired if there is no summer school if this means closing the campus, and Dr. Laguerre responded negatively, stating there is still other work to be done. To the extent possible, buildings would be closed and staff’s schedules would be reviewed.

Trustee Honeychurch inquired about the pool usage and Dr. Laguerre responded that it would depend if the public is paying to keep it open.

Student Trustee Eljach asked if other community colleges are cancelling summer school or if Solano College is the first to make this decision. Board President Thurston recognized Academic Senate President Watkins, who responded that this would not be the first time Solano College has cancelled summer school. Also, at a statewide conference, colleagues discussed this topic and other institutions have been cancelling summer school for the past few years or reducing significantly course offerings. This is not new to Solano Community College.

Executive Vice President Reyes was recognized by the Board President and reiterated that the major reason why summer school is being considered for cancellation is because if we make these changes it protects our fall and spring schedules. If the tax measure does not pass, traditional students will be impacted even more so.

- *Accreditation Status Update*

Dr. Jowel Laguerre, Superintendent-President, gave a brief update on accreditation reporting the Commission wants the institution to work hard and issue a report on October 15, 2012.

1. The planning process is being addressed, with strategic proposals moving forward in a better and more efficient manner than before. Consulting with faculty and staff to make this happen.
2. The second recommendation of concern is student learning outcomes and assessments. The Commission is emphatic that this is faculty-driven, and we will rely on faculty leadership to help us get where we need to be in this area. The second part of the recommendation is looking at service outcomes and Mr. Peter Cammish, Director of Research and Planning, is leading this effort.
3. Recommendation #8 requires that we have equitable services for our Centers, as well as adding additional funds to the library. The Student Services Council has been discussing this issue and will be working closely with the Center Deans to meet this requirement.

Dr. Laguerre shared information that came from President Obama which was good news for community colleges, supporting the community colleges in the form of partnerships with area employers. Ms. Lynette Gray, our Interim Manager of Grants and Resource Development, is doing a good job in getting us ready to apply for the available funds.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Meeting held January 18, 2012, and Board Study Session held February 1, 2012

Human Resources

- (b) Employment – 2011-2012; Gratuitous Service; Adjunct Faculty Spring 2012

Finance and Administration

- (c) Personal Services Agreements
- (d) Warrant Listings

Academic and Student Affairs

- (e) Renewal Clinical Experience Agreement Between Solano Community College District and St. Helena Center for Behavioral Health, Solano

Moved by Trustee Young and seconded by Trustee McCaffrey to approve the Consent Agenda as presented. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution of the Board of Trustees of the Solano Community College District Establishing Trustee Areas from which District Governing Board Members will be Elected and Approving the Election of Such Board Members in a By-Trustee Area Election Process, Resolution No. 11/12-20

Dr. Jowel Laguerre, Superintendent-President, presented the Resolution of the Board of Trustees of the Solano Community College District Establishing Trustee Areas from which District Governing Board Members will be Elected and Approving the Election of Such Board Members in a By-Trustee Area Election Process, Resolution No. 11/12-20. **The new lines do not go into effect until the next election, November 2012.**

The Governing Board approved the redistricting efforts through the Community College League of California on December 7, 2011, and adopted the plan on January 18, 2012, after public forums were conducted on January 11, 2012. SCCD hired the Community College League of California and Redistricting Partners to facilitate drawing new trustee areas that were in compliance with federal and state law. Redistricting is the process of drawing district lines. It is done every ten years after the release of the U.S. Census.

Moved by Trustee Chapman and seconded by Trustee Young to adopt the Resolution of the Board of Trustees of the Solano Community College District Establishing Trustee Areas from which District Governing Board Members will be Elected and Approving the Election of Such Board Members in a By-Trustee Area Election Process, Resolution No. 11/12-20, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee Honeychurch, Vice President Chapman, Trustee Young, Trustee McCaffrey, and Board President Thurston

NOES: None

ABSENT: Trustee Keith and Vacant – Area #2

- (b) Board Vacancy – Area #2

The Solano Community College District was advised of the passing of Governing Board Trustee James M. Claffey, Area #2, on February 6, 2012. Within sixty (60) days of the vacancy of filing of a deferred resignation, the Board shall either order an election, or make a provisional appointment to fill the vacancy, (SCCD Board Policy 1013).

Superintendent-President Laguerre recommended that the Board choose a provisional appointment because of cost constraints, subject to the conditions in Education Code Section 5091. The person appointed to the position shall hold office only until the next regularly scheduled election for District Governing Board Members when the election shall be held to fill the vacancy for the remainder of the unexpired term. The provisional appointment will be made by a majority public vote of the Board members at a public meeting.

Moved by Vice President Chapman and seconded by Trustee Young to approve the proposed Board Vacancy – Area #2, as presented. The motion carried unanimously.

Board President Thurston inquired of the Board members if they would be available March 15 and/or March 20, 2012, for a special-called Board meeting to interview potential candidates for the vacancy at 6:00 p.m. After polling the members of the Board, there was agreement that the Board members would be available March 15 or 20 as requested.

Finance and Administration

- (c) Resolution to Appoint the Official Primary and Alternate Representative to the Retiree Benefit Program Joint Powers Agency (JPA), Resolution No. 11/12-21

Dr. Jowel Laguerre, Superintendent-President, presented the Resolution to Appoint the Official Primary and Alternate Representative to the Retiree Benefit Program Joint Powers Agency (JPA), Resolution No. 11/12-21.

Moved by Trustee McCaffrey and seconded by Trustee Young to adopt the Resolution to Appoint the Official Primary and Alternate Representative to the Retiree Benefit Program Joint Powers Agency (JPA), Resolution No. 11/12-21, as presented. The motion carried unanimously.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee Young, Vice President Chapman, Trustee Honeychurch, Trustee McCaffrey, and Board President Thurston

NOES: None

ABSENT: Trustee Keith and Vacant – Area #2

- (d) Establishment of the Nonresident Tuition Fee for 2012-13, Resolution No. 11/12-22

Yulian Ligioso, Vice President of Finance and Administration, presented the Establishment of the Nonresident Tuition Fee for 2012-13, Resolution No. 11/12-22, to reflect the established nonresident tuition fee of \$189.00, per unit. Per Education Code Section 76140, the Governing Board must adopt a nonresident tuition fee before February 1 of year.

Moved by Trustee Young and seconded by Vice President Chapman to adopt the proposed Establishment of the Nonresident Tuition Fee for 2012-13, Resolution No. 11/12-22, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Vice President Chapman, Trustee Honeychurch, Trustee McCaffrey, Trustee Young, and Board President Thurston

NOES: None

ABSENT: Trustee Keith and Vacant – Area #2

(e) Resolution in Support of the Ordinance Extending a Transactions and Use Tax for Countywide Library Programs that has been Placed on the June 5, 2012 Ballot, Resolution No. 11/12-23

Yulian Ligioso, Vice President of Finance and Administration, presented the Resolution in Support of the Ordinance Extending a Transactions and Use Tax for Countywide Library Programs that has been Placed on the June 5, 2012 Ballot, Resolution No. 11/12-23. The SCCD Trustees find that the public library systems in Solano County provide unique and valued cultural and educational services to their citizens.

The Solano County Board of Supervisors have placed a measure (Measure L) on the June 5, 2012, ballot to extend the existing transactions and use tax at the rate of 0.125% for 16 years in Solano County, commencing October 1, 2014, with revenues dedicated only for funding public library operations, programs, and acquisitions within the county.

An independent citizens' oversight committee will ensure that the funds are only spent on library operations, programs and acquisitions in these Solano County public library systems. The Solano Community College Board of Trustees supports the extension of this transaction and use tax to provide local library funding to prevent library closures.

Moved by Trustee McCaffrey and seconded by Trustee Young to adopt the proposed Resolution in Support of the Ordinance Extending a Transactions and Use Tax for Countywide Library Programs that has been Placed on the June 5, 2012 Ballot, Resolution No. 11/12-23, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee Honeychurch, Trustee McCaffrey, Trustee Young, Vice President Chapman, and Board President Thurston

NOES: None

ABSENT: Trustee Keith and Vacant – Area #2

(f) Board Acceptance of District's 2010-11 Financial Audit Report

Dr. Jowel Laguerre, Superintendent-President, stated that Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, was engaged to conduct the District's annual audit for Fiscal Year 2010-11. Dr. Jowel Laguerre introduced Ms. Kristine Moore who gave a brief update on the status of the financial audit report.

Ms. Moore stated the purpose of the audit is to verify the numbers in the 311Q Report. She thanked the members of the audit Committee for their input. She also stated that in the opinion of VTD & Company that the basic financial statements referred to present fairly, in all material

respects, the financial position of Solano Community College District as of June 30, 2011 and 2010, and the respective changes in financial position and cash flows, for the years then ended in conformity with accounting principles generally accepted in the USA.

Ms. Moore highlighted various pages of the report beginning with the statements of net assets – primary government, on page 14; notes to financial statements on page 20; ending with schedule of findings and questioned costs on page 60. The summary of auditor’s results was identified on page 61 and financial statement findings and recommendations for the year ended June 30, 2011, were identified on page 62.

The auditors recommended in order to strengthen the internal controls over the safeguarding of cash that the District implements a monthly reconciliation procedure for all District accounts. In addition, all reconciliations should be reviewed by management and all unexplained reconciling items should be investigated in a timely manner. VTD & Company also recommended that the District establish an expected level of funds to be held in the clearing account and ensure that whenever funds exceed that threshold the excess funds are transmitted to the County Treasury within a specific amount of time. The District agrees and has implemented monthly reconciliation procedures for all District accounts, with shared/split review responsibilities by both the Accounting Manager and Director of Fiscal Services.

Moved by Trustee Honeychurch and seconded by Trustee McCaffrey to accept the District’s 2010-11 Financial Audit Report, as presented. The motion carried unanimously.

A copy of the District’s 2010-11 Financial Audit Report is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

(g) Proposed Agreement with Ron Cox Financial Consulting

Dr. Jowel Laguerre, Superintendent-President, presented the proposed agreement with Ron Cox Financial Consulting, a specialized California Community College financial consultant. The Consultant will assist the Superintendent-President and the Vice President of Finance and Administration with financial accounting, budgetary, reporting, and related matters as requested. The agreement is through June 30, 2012. The total contact amount is not to exceed \$36,000.

Moved by Trustee McCaffrey and seconded by Trustee Honeychurch to approve the proposed agreement with Ron Cox Financial Consulting as presented, not to exceed \$36,000. The motion carried unanimously.

(h) Proposed Agreement with School Facility Solutions

This item was pulled from the Agenda.

Academic and Student Affairs

(i) Resolution Proclaiming March 2012 as Women’s History Month at Solano Community College, Resolution No. 11/12-24

Dr. Jowel Laguerre, Superintendent-President, presented the Resolution Proclaiming March 2012 as Women’s History Month at Solano Community College, Resolution No. 11/12-24.

Moved by Trustee McCaffrey and seconded by Trustee Honeychurch to approve the Resolution Proclaiming March 2012 as Women’s History Month at Solano Community College, Resolution No. 11/12-24, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee McCaffrey, Trustee Young, Vice President Chapman, Trustee Honeychurch, and Board President Thurston

NOES: None

ABSENT: Trustee Keith and Vacant – Area #2

10. INFORMATION ITEMS – NO ACTION REQUIRED

Human Resources

(a) District’s Reopening Proposals for the Collective Bargaining Agreement Between the District and the California School Employees’ Association, Chapter #211

Dr. Jowel Laguerre, Superintendent-President, presented the District’s reopening proposals for the collective bargaining agreement between the district and the California School Employees’ Association, Chapter #211. This item introduces the District’s proposals to CSEA, Chapter #211, for the purpose of public notice (“sunshining”) as follows.

Due to concerns about the District’s current fiscal stability wherein expenditures exceed current revenues and the impact of continued revenue reductions as a result of the state’s operating budget, the following articles will be in negotiations to enable the District to meet its fiscal obligations in this unstable and unknown fiscal environment:

- a. Article 9, Pay and Allowances
- b. Article 11, Health and Welfare Benefits

The parties may present additional proposals and articles for negotiations by mutual agreement.

Pursuant to Governing Code Section 3547, public comment on such proposals shall be received at the next Governing Board meeting scheduled March 7, 2012.

(b) District’s Initial Proposals for the Successor Agreement Between the District and Solano College Faculty Association

Dr. Jowel Laguerre, Superintendent-President, presented the District’s proposals for the successor agreement between the District and Solano College Faculty Association (SCFA) for 2012-2013.

This item introduces the District’s proposals to SCFA for the purpose of public notice (“sunshining”) as it relates to evaluations, retirement, association rights; workload, salaries, health and welfare, and the academic calendar and holidays.

Pursuant to Government Code Section 3547, public comment on such proposals shall be received at the next Governing Board meeting scheduled for March 7, 2012.

(c) 2011 Accountability Reporting for Community Colleges (ARCC) Report

Mr. Peter Cammish, Director of Research and Planning, presented the 2011 Accountability Report for Community Colleges (ARCC) Report.

The ARCC is a legislated report produced by the California Community Colleges Chancellor's Office (CCCCO) since 2007. The report draws from data submitted by all state community colleges to present a series of demographic and performance measures. In addition to detailing some system-wide performance measures, the report mainly focuses on individual colleges. Peer grouping for the major performance indicators are also included to allow meaningful comparisons. This presentation looked at three of the most interesting sections of the report, including the peer grouped performance measures.

- Headcount and FTES.
- Breakdown by Ethnicity. Demographic information relative to student ethnicity
- Our performance on key indicators compared with peer groups.

Trustee Chapman inquired if data is available where we can see the percentage of students that go on to CSUs and UCs. Director Cammish responded by stating in the affirmative via a clearing house capability. Trustee Chapman asked, in reference to peer grouping, if we are showing a percentage of students that have earned at least 30 units towards a certificate or degree, what type of data this. Director Cammish responded that it is 30 credit units making the student eligible for transfer.

Trustee Young inquired if there is a method of continuing to track students for data after they enroll in another institution. Director Cammish responded by saying he would check the Chancellor's Office to see if this information is available.

A full and complete copy of the ARCC Report is available for review in the Office of the Superintendent-President and the Office of Research and Planning.

(d) Financial Aid Update

Ms. Robin Darcangelo, Director of Financial Aid, updated the Board on current issues, Pell Grants, Board of Governor's Grant (BOG), and the return of Title IV, along with current data.

In her PowerPoint presentation, she began by reporting on Title IV. The Pell Grant comparison has significantly increased comparing 2009-10; 2010-11; 2011-12. These totals are all reflective of February data each year. The maximum Pell award is still \$5,550.00. Effective July 1, 2012, the lifetime Pell goes from 9 years to 6 years, based on full-time equivalencies it impacts all students regardless of when they received their 1st Pell grant.

Effective July 1, 2012, students are required to have a high school diploma or the equivalent GED or will have to meet specific home school requirements to qualify for Title IV. If a student previously passed the Ability to Benefit (ATB) test and received Title IV funding, they are eligible to continue with their funding. Comparison of students that benefited from the ATB and received Title IV is as follows:

2009-10 (1%) -- 2010-11 (4%) -- 2011-12 (4%)

Effective July 1, 2011, students are required to meet all four standards:

- GPA-2.0
- Pace of Progression-evaluation of all units with a 67% rate
- Maximum time frame-completing approved program within 150% time
- Institutional policies

In relation to the Board of Governors Fee Waiver, there is a significant increase in the amount of fees being waived.

Effective January 1, 2013, the California Dream Act, AB540 allows for students to be eligible for BOGW and Cal Grants

In a Return to Title IV Regulations, schools are required to report when a student has received Title IV funds and has either withdrawn or dropped out to calculate the amount of money earned or could have earned. After the 60%, the student is eligible. Currently being evaluated is the official withdrawals vs. unofficial and going back to the 50% mark.

Director Darcangelo concluded by stating that the SCC Financial Aid Office has disbursed \$10,818,369 in financial aid funds to 3,621 students for the 2011-12 award year. Her report indicated the types of funds disbursed in total dollars to the total number of students.

Trustee Chapman inquired if we were able to get all students processed for this term. Ms. Darcangelo responded by saying we are currently processing January files for the spring semester. It is an ongoing process that never ends. We are about three weeks out from having everyone processed who wanted to attend this semester, and that is contingent upon the student completing and submitting the proper paperwork.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President.

- (e) Solano Community College District Governing Board How Do We Rate Checklist Summary

Dr. Jowel Laguerre, Superintendent-President, on behalf of the Accreditation Leadership Subcommittee (Adhoc) presented the SCCD Governing Board, “How Do We Rate Checklist”, summary results for the fourth quarter October, November, and December 2011. This checklist is

used as a tool in evaluating the progress of the Solano Community College District Governing Board in identifying the institution's resolution of the Accreditation Team recommendations.

In order for the Governing Board to focus on the institution's major issues and questions of policy, the Board of Trustees is encouraged to delegate full responsibility and authority to the President to implement and administer Board policies and the operation of the College. The institutional leaders should likewise foster empowerment, innovation, and institutional excellence through dialogue that builds trust and increases focus on student learning and assessment of learning outcomes, institutional effectiveness, and integrity.

It was noted the Board evaluated their leadership for this quarter as effective, 90 points or above.

The ACCJC gave the Board a good commendation for being a good Board and improving in this area of their leadership.

(f) Board Policy and Procedures - Conflict of Interest – Series 1000 – Board Policy No. 1019

The Governing Board establishes broad institutional policies and appropriately delegates responsibility to implement these policies. Dr. Jowel Laguerre, Superintendent-President, presented for information the Governing Board Policy – Conflict of Interest, Policy No. 1019, Series 1000, with no changes, together with Procedures, which were for informational purposes only.

11. ANNOUNCEMENTS

Dr. Jowel Laguerre announced the “Night for Haiti” Fundraiser being held February 25, 2012, 7:00 p.m., in the cafeteria, benefitting the rebuilding of schools in Haiti. The cost is \$40 per person. There are still tickets available.

12. ITEMS FROM THE BOARD

Trustee Chapman reported that she attended the Select Committee on City and Schools in Vacaville last week. The agenda was an update on the Middle College High School concept. Dr. Laguerre is seeking funding for planning as opposed to funding for implementation only. The goal is to start the program in January 2013.

Trustee Chapman also attended the Solano County Education Initiative meeting on Monday, which was quite productive with good discussion and dialogue.

Trustee Young advised she would give her report at the next regular meeting. In the interest of time, Board President Thurston advised she would report on the meetings she attended at the next regular meeting as well.

Board President Thurston recessed the regular meeting at 8:05 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Sandra Dillon
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release

Board President Thurston called the Closed Session meeting to order at 8:10 p.m.

14. RECONVENE REGULAR MEETING

Board President Thurston reconvened the regular meeting at 9:10 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Thurston reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Thurston reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

16. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:11 p.m.

ROSEMARY THURSTON
BOARD PRESIDENT

APPROVED

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days

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BOARD MINUTES.02.15.12.FINAL